



**Brighton  
Council**

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**Finance  
Committee  
Agenda**

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**14 February 2023**

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Name: .....

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## Brighton Council

Council Representatives: Cr Curran (Chairperson); Cr A De La Torre (Deputy Chairperson); Cr L Gray; Cr P Geard; Cr P Owen & Cr M Whelan

### NOTICE OF MEETING

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Dear Councillor,

Notice is hereby given that the next **Finance Committee Meeting** will be held in the Council Chambers, Council Offices, Old Beach at 5.15 p.m. on **Tuesday, 14 February 2023**, to discuss business as printed below.

### QUALIFIED PERSON CERTIFICATION

I HEREBY CERTIFY that in accordance with Section 65 of the Local Government Act 1993, any advice, information and recommendation contained in the reports related to the Agenda have been prepared by persons who have the qualifications or experience necessary to give such advice, information and recommendations.

Dated at Old Beach this *9<sup>th</sup>* day of *February 2023*.

A handwritten signature in black ink, appearing to read 'James Dryburgh', written in a cursive style.

James Dryburgh

GENERAL MANAGER

## AGENDA

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### **1. Acknowledgement of Country**

Brighton Council acknowledges the palawa/pakana (Tasmanian Aboriginal) community as the traditional and original owners of the skies, land and water of lutruwita (Tasmania) and forward our respect to their elders both past and present.

Brighton Council acknowledges the continued connection the Tasmanian Aboriginal people still have to the skies, land and water of lutruwita that provides them with the food, medicine and craft celebrated through ceremony today.

### **2. Apologies**

### **3. Public Question Time and Deputations**

### **4. Declaration of Interest**

In accordance with the requirements of Part 2 Regulation 8 of the *Local Government (Meeting Procedures) Regulations 2015*, the chairperson of a meeting is to request Councillors to indicate whether they have, or are likely to have, a pecuniary interest or conflict of interest in any item on the Agenda.

In accordance with Section 48(4) of the *Local Government Act 1993*, it is the responsibility of councillors to then notify the general manager, in writing, the details of any interest(s) that the councillor has declared within 7 days of the declaration.

## **5. Business**

### **5.1 Monthly Finance Report - January 2023**

**Attachment:** January 2023 Monthly Financial Report (see pages 24-39)

**Author:** Corporate Executive (Ms G Browne)

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#### **Background**

The attached monthly report is for consideration.

They comprise the Comprehensive Income statement for the first seven months of the 2022/2023 financial year. The report has been updated so that they reflect the end of year format of the financial report.

#### **Consultation**

Nil

#### **Risk Implications**

Nil.

#### **Financial Implications**

Not Applicable

#### **Strategic Plan**

S4.1 – Ensure Financial & Risk Sustainability

#### **Social Implications**

Not Applicable.

#### **Environmental or Climate Change Implications**

Not Applicable.

#### **Economic Implications**

Not Applicable.

#### **Other Issues**

Nil.

#### **Assessment**

Nil

## Options

1. As per the recommendation.
  2. Not receive the reports.
- 

## **RECOMMENDATION:**

That the reports be received.

## **DECISION:**

## 5.2 Public Open Space - 110 Yellow Brick Road, Old Beach

Attachment: Letter from Tony Hannon (see page 40)

Author: Deputy General Manager (G R Davoren)

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### Background

The owner of 110 Yellow Brick Road is seeking to subdivide a portion of his property. The owner has been advised that Council expects a public open space contribution. In this instance the amount is \$8,500.

The owner is hoping that Council will remit this amount for 2 reasons.

- The owner claims that he supported Council previously in land transfer discussions favourable to Council.
- The owner erected a fence between his property and Council land to stop his sheep from leaving his property. The owner paid for the fence.

### Consultation

Nil

### Risk Implications

There is a precedence risk for Council to remit fees that it is legislatively acceptable to receive.

### Financial Implications

The contribution to public open space in this instance is \$8,500 representing 5% of the undeveloped value of the land to be subdivided.

### Strategic Plan

Relates to our Goal 1 to Strengthen our communities.

### Social Implications

Not applicable.

### Environmental or Climate Change Implications

Not applicable.

### Economic Implications

Not applicable.

### Other Issues

Nil.

### Assessment

It cannot be confirmed what support Council previously received by the owner of 110 Yellow Brick Road relating to land transfer discussions favourable to Council in the past.

The timing of the property transfer relates to around 2002. Council would have had the option to legally transfer land into its name with or without support.

Under the *Boundary Fences Act 1908*, Council is not obliged to contribute to the erection or repairs to fencing adjacent to public reserves.

### Options

1. As per the recommendation.
2. Council to remit part or all of the public open space contribution sought for the proposed subdivision of 110 Yellow Brick Road.

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### **RECOMMENDATION:**

Council to not remit the public open space contribution sought for the proposed subdivision of 110 Yellow Brick Road, Old Beach.

### **DECISION:**



### 5.3 Hobart Gymnasium Academy Rent

**Attachment:** Letter from Luke Martin, President, Hobart Gymnastics Academy  
**Author:** Deputy General Manager (G R Davoren) (see page 41)

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#### Background

The President of the Hobart Gymnasium Academy has written to Council seeking rent relief for the Council owned building at 27-29 Hurst Street Bridgewater.

Council purchased the building through its subsidiary Microwise Australia Pty Ltd for \$687,500 in May 2016. Council made a small upgrade to its bathroom as agreed in a commitment made to the Academy, and has engaged a roofing contractor for immediate roof repairs at a quoted cost of \$10,000. The building has increased in value since 2016, and a valuation provided during July 2022 estimated the value to now be at \$1,200,000.

The Academy have been good tenants and are currently paying significantly more than other sporting groups that hire our buildings.

#### Annual Rental comparison

- Hobart Gymnastics Academy \$ 58,298
- Old Beach Cricket Club \$ 622.00
- Brighton Football and Cricket jointly \$ 7,500

The Academy is a very important sporting club where currently 300 families are actively engaged. Around half these families are from with the Brighton municipality area, and the remainder from neighbouring municipalities.

#### Consultation:

General Manager, Luke Martin

#### Risk Implications:

Not applicable.

#### Financial/Budget Implications:

The current rent at \$58,298 represents 4.86% of the market value being \$1,200,000. The current rental is slightly discounted on a commercial basis where 5.2% would be more realistic with an expected return in the vicinity of \$62,400 per annum. The Hobart Gymnasium Academy are seeking a 50% reduction.

**Strategic Plan:**

Relates to our Goal 1 to Strengthen our communities.

**Social Implications:**

The Academy is an important social hub of our community being one of the biggest sporting clubs in the Brighton Council district.

**Environmental or Climate Change Implications:**

Not applicable.

**Economic Implications:**

Not applicable.

**Issues:**

Nil

**Assessment:**

The Academy feels that bathroom and roofing problems with the building have not been up to the standard expected. Whilst the bathroom has undergone some upgrades in the past it is accepted that an overall renovation is required if the building was to continue as a gym. A contractor has already been engaged to repair the roof issue.

The Academy have secured grants from the Government in the past including air conditioning and wall lining which should be considered positively toward a rental discount.

Staff have not recommended major upgrades to the gym, mainly as the building is not suitable long term as a gym. The Academy has begun working with Council to explore longer term opportunities and over the next 12 months staff should be in a position to present options to Council. Options that may include extensively redeveloping the gym on its current site or moving the gym to a new purpose-built location. The Academy have an unexpended grant of \$500k available for capital works at this stage and are seeking further grants to enhance any opportunity presented.

**Options:**

1. As per the recommendation.
2. Council to not provide rental relief for the Hobart Gymnasium Academy at 27-29 Hurst Street, Bridgewater.

**RECOMMENDATION:**

Council to reduce the rent payable by the Hobart Gymnasium Academy for a period of 12 months by 50%.

Council to explore opportunities with the Hobart Gymnasium Academy over the next 12 months with the goal to develop a new purpose-built gymnastics facility in the Brighton municipality.

**DECISION:**

## 5.4 Brighton Community Food Hub Inc - Free Use of the Civic Centre

Attachment:	Letter from President, Community Food Hub (see page 43)
Author:	Admin Officer (I Singh)
Authorised:	A/Governance Manager (A Turvey)

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### Background

The Brighton Community Food Hub Inc. has written to Council seeking support to use the Brighton Civic Centre. The Food Hub is a community run volunteer association and their objective and purpose is to offer support to the local community by providing access to affordable food to assist with wellbeing of individuals and families. They have been operational since March 2022 and have recently become a not-for-profit incorporated association. This program currently takes place each fortnight and supports approximately 450-500 people.

Last year Council supported the Brighton Food Hub by waiving the hire fees for the duration of six months. The Brighton Community Food Hub Inc. has contacted Council seeking support for fortnightly use of the whole Civic Centre for the year of 2023 at a higher discount rate or to waive the hire fee.

### Consultation

Christine Gimblett, President of The Brighton Community Food Hub Inc.; Angela Turvey Executive Officer; Janine Banks Governance Manager; Brittany Szlezak Community Development Officer; Megan Braslin Executive Officer; Scott Percy Works Supervisor.

### Risk Implications

It is the only venue available that has multiple rooms, can cater for diverse and multiple users, and hold up to 640 people at any given time. Since the COVID restrictions have been lifted, booking for larger groups and bookings in general have increased. This will reduce the availability of the Civic Centre and reduce the quantity of paid bookings.

If the fortnightly use of the Brighton Food Hub is approved, it will be a permanent booking with no flexibility. The Council do not have an alternative space where the Food Hub can be moved to make the Civic Centre available. This will mean that the Civic Centre could not be booked for important events at short notice.

If the fees are waived, it could potentially set a precedent that Council waives fees for every project and event that is not-for-profit. It is recommended that Council consider a discount rate rather than waive fees entirely. This will help people understand the monetary value that Council provides when supporting such initiatives.

## Financial Implications

The Brighton Community Food Hub have stated that they are in the process of finding alternative premises where they can operate this fortnightly event. They have also applied for several grants and are waiting for a response. Based on this information and Council's precedent, Council should consider approval of six months only. This will reduce the financial implications and give opportunity for other community groups to make use of the Civic Centre.

The Brighton Community Food Hub Inc. have requested 2 days to run this program:

- Wednesday 10am – 2 pm for set-up and;
- Thursdays 10am – 3pm for the Food Hub itself

There will be eleven (11) Food Hubs held in the considered six-month period. According to Council's Building Hire Policy 8.2 groups like this would currently be granted a 50% discount and Council provides two hours free use for set-up and pack up per event. Based on this the charges would be as follows:

- \$153 per hour x 7 hours = \$ 1,071
- \$1071 x 11 hubs = \$ 11,781

With a 50% discount applied, the Food Hub will be charged \$ 5,890.50 for the six month period. This will be the cost in lost revenue if Council agrees to waive the hire fees until July 2023.

If Council were to support the Brighton Food Hub for the year of 2023, the financial implications would be \$ 23,562 p.a. (22 Food Hubs) and with a 50 % discount, they would be charged \$ 11,781 p.a. Please note that charges will increase in the next financial year.

Other financial implications are associated with additional tasks for Council's Works Crew. Every fortnight, Council staff are responsible for rubbish removal and disposal from the Civic Centre, which is at least two trailer loads worth of cardboard boxes, a few wheelie bins and cleaning after what is a mid/large scale event at the Centre. It costs \$109.84 for rubbish removal, \$50 for disposal and \$126 for cleaning; therefore \$285.84 per Food Hub for services. The financial implication for the period of six months will be \$3,144. 24.

Day	Time	Task	Full Cost	50% discount
Wednesday	4 Hours	Set up and receiving deliveries	\$ 612	\$ 306
Thursday	5 Hours	Food Hub	\$ 765	\$ 382.50
Total			\$ 1,377	\$ 688.50

Minus the 2 hours for setup and pack up per event	\$ 1,071	\$ 535.50
Total for six months (February – July 2023)	\$ 11,781	\$ 5,890.50
Total for the year of 2023	\$ 23,562 p.a	\$ 11,781 p.a
Additional services cost per Food Hub is \$285.84	\$ 3,144 half yearly	

### Social Implications

The Brighton Community Food Hub has shown a significant impact on our community and is appreciated by all. The Food Hub has substantially grown since March 2022. It is an important initiative that helps provide relief for the rising costs of living. Council has a social responsibility toward our communities and hence Council should support this initiative until a more suitable premises is found.

### Economic Implications

Previously the Food Hub has requested financial support in establishing themselves. Since then, they have become an incorporated association, they have applied for grants and fundraised to sustain themselves. They are working towards a self-sustaining project model, where ongoing support may not be required.

### Assessment

Council have already provided their support for the initiative by providing in-kind financial support for the last six months. The Brighton Community Food Hub has provided genuine relief to people who need it without any barriers. Those attending the Food Hub pay \$20 for a hamper and have the opportunity to purchase additional grocery items at a highly reduced price.

Allowing free use of the Civic Centre or a higher discounted rate for a further six month period, will assist the group's financial viability and allow some time for the Food Hub to develop a model to support themselves and still provide relief to our community.

### Options

1. As per the recommendation.
2. Approve a higher discount of 70% which will reduce the hire fee to \$ 3,534.30 and waive the additional services fee of \$ 3,144. 24 for the next six months.
3. Refuse to waive fees and apply only 50% discount as groups like this would ordinarily be granted and exclude the additional services fee of \$ 3,144.24.

**RECOMMENDATION:**

It is recommended that Brighton Council waive hire fee and services fees for use of the Civic Centre for a period of six months on the condition that the Brighton Community Food Hub find an alternative premises to run their program and find ways to become financially sustainable.

**DECISION:**

## **5.5 1 Bedford Street, Brighton - Medical Centre Lease**

**Author:** Executive Officer (Megan Braslin)

**Authorised:** Deputy General Manager (G R Davoren)

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### **Background**

Better Medical is the current leaseholder of the Council owned Medical Centre located at 1 Bedford Street, Brighton.

Better Medical indicated in Mid 2022 that the Medical Centre was not financially viable as they were unable to recruit and retain doctors at the site and subsequently closed the practice in September 2022. They have a lease in place until 30 June 2023 with the Dentist sub-leasing a space from them.

The Dentist has indicated he wishes to remain in the property and would be happy to re-negotiate with Council on expiry of the lease or if a suitable tenant to share the building was found, whichever occurs first.

Council have been trying to assist Better Medical, by actively looking for a suitable business to take over the lease with preference to the medical field.

Council have received a written submission from a GP to initially lease 3 rooms in the building with the view to expand in the future.

### **Consultation**

Senior Management Team, Council Community Facilities officer.

### **Risk Implications**

Possible business failure. Possible vandalism of Council assets.

### **Financial Implications**

Council have requested an independent valuation which will set the basis for the annual rent to be calculated by occupied space and shared space of the property.

### **Strategic Plan**

Relates to our Goal 1 to Strengthen our communities and Our Strategies S1.1 Understand/Improve Health and Wellbeing.

### **Social Implications**

As the Brighton municipality continues to grow so does the need for medical services. Although health is not strictly a Local Government issue, it is important when the opportunity arises to increase health options within the municipality that Council supports this.



Brighton and surrounding areas are desperate for more GP services and approving this lease for a GP service is a step forward to easing the burden on the struggling system.

### **Environmental or Climate Change Implications**

No significant climate or environmental-related issues.

Any tenant will be required to engage in activities to promote sustainable living behaviours.

### **Economic Implications**

Demand of medical services currently exceeds supply, this lease to the GP will have a positive impact on the Brighton Community.

It is important for the Brighton Council to find occupants to lease our buildings.

### **Other Issues**

Nil.

### **Assessment**

The submission for a GP to lease part of a purpose-built medical building will assist in addressing the current shortage of GP services in the community and surrounding areas.

It is important that any new tenant complements the Dentist that is currently operating out of the building.

Council assets should not be left vacant for a substantial amount of time.

### **Options**

1. As per the recommendation.
2. Do not adopt the report for a lease to a GP at 1 Bedford street Brighton.

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### **RECOMMENDATION:**

That Council adopt the report for the GP to lease part of the Medical Centre building at 1 Bedford Street, Brighton.

### **DECISION:**

## 5.6 Café - Brighton Civic Centre

Author: Executive Officer (Megan Braslin)

Authorised: Deputy General Manager (G R Davoren)

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### Background

The Civic Centre was designed and built with a designated kitchen and café area.

In November 2022 Council advertised an expression of interest (EOI) for the management and lease of a café at the Brighton Civic Centre.

From this EOI process Council obtained one application and we have been working with the potential tenant Mr Krause who lives in the municipality and is currently a business owner. His intention is to open the café in approximately May 2023.

### Consultation

Senior Management Team, Council Community Facilities officer, and Community Development Officer.

### Risk Implications

Possible business failure. Possible vandalism of Council assets.

### Financial Implications

Council has obtained the commercial market rental valuation from OPTEON for the basis of the annual rent amount. OPTEON advised \$25,000 per annum is the commercial rate for the café at the Civic Centre.

This valuation also mentioned "It is usual in the current market to provide some form of incentive to the tenants at the commencement of the new lease. Typically, in the form of a rent-free period or a fit out contribution."

We would like to purchase the tables and chairs for the café as well as a commercial fridge as Councils incentive to the new business. These items will remain in Council ownership.

Cost of new tables and chairs \$9,000 and a commercial fridge \$5,000 will be an expense to Council in the 2022/23 budget however this expense will be recovered within 1 year under a commercial lease agreement.

### Strategic Plan

Relates to our Goal 1 to Strengthen our communities and Our Strategies S1.1 Understand/Improve Health and Wellbeing.

## Social Implications

The Café will provide a platform for the Bridgewater and surrounding areas of the community to socialise as well as have quality coffee and food.

Places for the community to meet and socialise are connected to the health and wellbeing of a society for customers of all ages especially if they are in walking distance then it's a chance to exercise too.

They have often acted as hubs within local communities to create and develop social networks.

## Environmental or Climate Change Implications

No significant climate or environmental-related issues.

No material environmental impact is anticipated to arise from a café at the Brighton Civic Centre.

Any tenant will be required to engage in activities to promote sustainable living behaviours.

## Economic Implications

Mr Krause's application details job opportunities for locals as the business grows.

The Café will support economic activity in the immediate area.

## Other Issues

Nil.

## Assessment

It is important for the Brighton Council constantly look for ways to improve the local social infrastructure and to engage the community. It's been noted that in the Bridgewater and surrounding areas there is not really anywhere to meet and have a drink or something to eat.

A café at the Brighton Civic Centre will provide the community with an important social gathering point.

Mr Krause's application was very good, he showed a good understanding of the municipalities socio-economic spectrum and outlines how the café fits within Councils 2050 Vision.

## Options

1. As per the recommendation.
  2. Do not adopt the report for a café at the Brighton Civic Centre Bridgewater.
-

**RECOMMENDATION:**

1. That Council adopt this report for a café at the Brighton Civic Centre.
2. That Council approve the unbudgeted expense from the surplus Capital Civic Centre 2022/23 budget of up to \$5,000 for a commercial fridge which will remain Councils assets.
3. Council approves the unbudgeted expense from the surplus Capital Civic Centre 2022/23 budget of \$9,000 for chairs and tables which will remain Councils assets.

**DECISION:**

## 5.7 Brighton Community Grants Program Review

- Attachments:**
1. Community Grants Policy Guidelines (see pages 45-51)
  2. Community Grants Review Snapshot (see page 52)
  3. Community Grants New Application Forms (see pages 56-65)

**Author:** Community Development Officer (B Szlezak)

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### Background

Brighton Council staff have reviewed the Community Grants Program for the first time in over 10 years. The timing of this review aligns with a new strategic plan, our 2050 Vision and the beginning of a more strategic approach to community development. Every year Council supports a wide variety of stakeholders to access funds that support community projects. As a result of this review the following major changes are proposed:

- Four grant categories instead of two (see appendix one for an overview of this).
- Small grants can be applied for twice a year.
- Sporting grants are inclusive of other individual achievement grants on offer to people of all ages and all disciplines/expertise.
- Four separate application forms have been created for each category.
- The grants program has amalgamated most other budgeted community related funds including community transport and the PCYC and Big hART funding, making the overall annual budget for community grants \$150,000.

For context, this report should be read in conjunction with all attachments.

### Consultation

Development Officer, Executive Officer, Governance Manager, Corporate Services Manager, Climate Change Officer.

### Risk Implications

There is no risk to this review process as funding amounts have not changed.

### Financial Implications

No additional money has been added to this grants process. A breakdown of how the existing budgeted \$150,000 is distributed can be found in appendix two of this report.

### Strategic Plan

Goal 1: Strengthen our Communities

S1.1: Understand/Improve Health and Wellbeing

S1.4: Support Connected Communities

### Social Implications

Council has a strategic responsibility to strengthen our communities.

Reviewing our Community Grants Program enables us to be more strategically responsive to changing community needs. This review has aimed to be inclusive of current and future trends of our growing community.

### Environmental or Climate Change Implications

The Community Grants Review has been inclusive of our sustainability goals and encourages community to consider this as a priority when applying for grants.

### Economic Implications

Community initiatives often require financial support to establish or maintain their projects. This review has aimed to be more strategic about the economic outcomes of this program by streamlining all allocated community funding.

### Other Issues

As for any new program or process, Council will review how the new program progresses in 2024 in order to make any relevant adjustments.

### Assessment

Council have reviewed the Community Grants Program in order to streamline the process as well as make it more accessible to a wider cohort of the Brighton community. Our assessment is that the new program will attract a broader range of grants for each financial year.

### Options

1. Accept the changes in their entirety to the Brighton Council Community Grants Program.
2. Reject or amend the Community Grants Program as presented.

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## **RECOMMENDATION:**

It is recommended that Brighton Council implement the new Community Grants Program for 2023- 2024 financial year (as detailed in this report), in order to demonstrate a more collaborative and strategic approach to community projects across our municipality.

## **DECISION:**



# Brighton Council

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## ATTACHMENTS

Finance Committee Meeting  
14 February 2023





# Brighton Council

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Monthly Report  
January 2023







We acknowledge the traditional owners who once walked this country: the Mumirimina people.

The Mumirimina belonged to the Oyster Bay tribe. This was the largest tribe in Tasmania and covered 8000 square kilometres. kotalayna levee in Brighton was a significant meeting place where hundreds of generations of Aboriginal families hunted, gathered, corroboreed, camped and traded.

In the course of colonisation, dispossession of the Mumirimina was early, rapid and extensive.

We acknowledge the Tasmanian Aboriginal Community today as the continuing custodians of this land, and pay our respects to Elders past and present.

Through our words and actions we strive to build a community that reflects and respects the history and hopes for all the people of Brighton.



**Brighton Council**  
**Financial Report**  
**Statement of Comprehensive Income to 31st January 2023**

	Note	2023 Budget	YTD Budget	YTD Actual	Variance
<b>Operating Revenue</b>					
Rates and Grants	1	12,479,126	12,375,950	12,458,868	82,918
Statutory Fees and Fines	2	803,950	468,951	505,214	36,263
User Fees	3	836,700	468,292	601,881	133,589
Grants	4	2,188,877	510,572	517,202	6,630
Contributions	5	175,000	43,750	47,000	3,250
Interest	6	28,000	16,331	108,386	92,055
Commercial Income	7	2,492,971	655,884	961,866	305,982
Investment revenue from Water Corporation	8	739,200	308,000	308,000	-
<b>Total Operating Revenue</b>		<b>19,743,824</b>	<b>14,847,730</b>	<b>15,508,418</b>	<b>660,688</b>
<b>Operating Expenses</b>					
Employee Benefits	9	-4,891,132	-2,843,449	-2,862,986	-19,537
Materials & Services	10	-6,890,207	-4,125,222	-4,206,956	-81,734
Contributions	11	-1,273,997	-683,901	-687,143	-3,242
Commercial Activities	12	-29,000	-16,905	-8,372	8,533
Depreciation and amortisation	13	-3,461,668	0	-961	-961
Other Expenses	14	-523,463	-332,426	-350,824	-18,398
<b>Total Operating Expenses</b>		<b>-17,069,467</b>	<b>-8,001,903</b>	<b>-8,117,242</b>	<b>-115,339</b>
<b>Net Operating Surplus/(Deficit)</b>		<b>2,674,357</b>	<b>6,845,827</b>	<b>7,391,176</b>	<b>545,349</b>
<b>Capital Income</b>					
Contributions - non-monetary assets	15	-	-	-	-
Net gain/(loss) on disposal of property	16	-	-	419,118	419,118
Capital Grants received specifically for new or upgraded assets	17	4,119,191	474,351	474,351	-
<b>Total Capital Income</b>		<b>4,119,191</b>	<b>474,351</b>	<b>893,469</b>	<b>419,118</b>
<b>Total Surplus/(Deficit)</b>		<b>6,793,548</b>	<b>7,320,178</b>	<b>8,284,645</b>	<b>964,467</b>

## Operating Revenue

During January year to date actual operational revenue was \$15,508,418 compared to year to date budgeted operational revenue of \$14,847,730. This represents a favourable result of \$660,688 or 4.44% against budget. Explanations have been given on the areas that have seen an increase of 10% above or below budget estimates and \$10,000.

### Note 1 - Rates Revenue

In line with budget.

### Note 2 – Statutory Fees and Fines

In line with budget.

### Note 3 – User Fees

Favourable to budget by \$133,589 or 28.5%. Of note is the timing of the State Government Verge contract invoicing, the Interim WSUD Contribution and an increase in revenue from Engineering Fees and dog licences.

### Note 4 – Grants

In line with budget.

### Note 5 – Contributions

In line with budget

### Note 6 – Interest

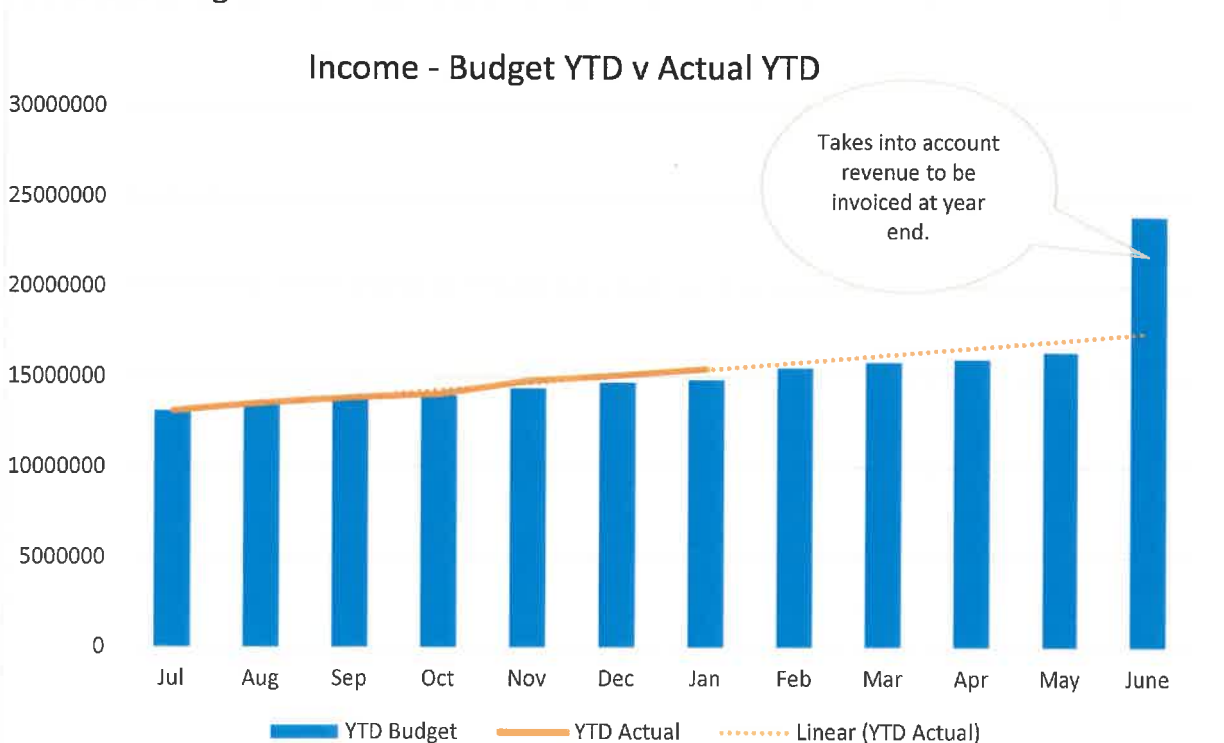
Favourable to budget by \$92,055 due to Term Deposit interest rates rising substantially since the budget was compiled.

### Note 7 – Commercial Income

Favourable to budget by \$305,982 due to additional Jobs Hub funding.

### Note 8 – Investment revenue from Water Corporation

In line with budget.



## Operating Expenditure

Year-to-date operational expenditure is \$8,117,242 compared to budgeted year-to-date expenditure of \$8,001,903. This is \$115,339 or 2% greater than budgeted estimates however materially in line with Budget. Explanations have been provided below on areas that are 10% above or below budgeted estimates and \$10,000.

### Note 9 – Employment Benefits

Materially in line with budget.

### Note 10 – Materials & Services

In line with budget

### Note 11 – Contributions

In line with budget

### Note 12 – Commercial Activities

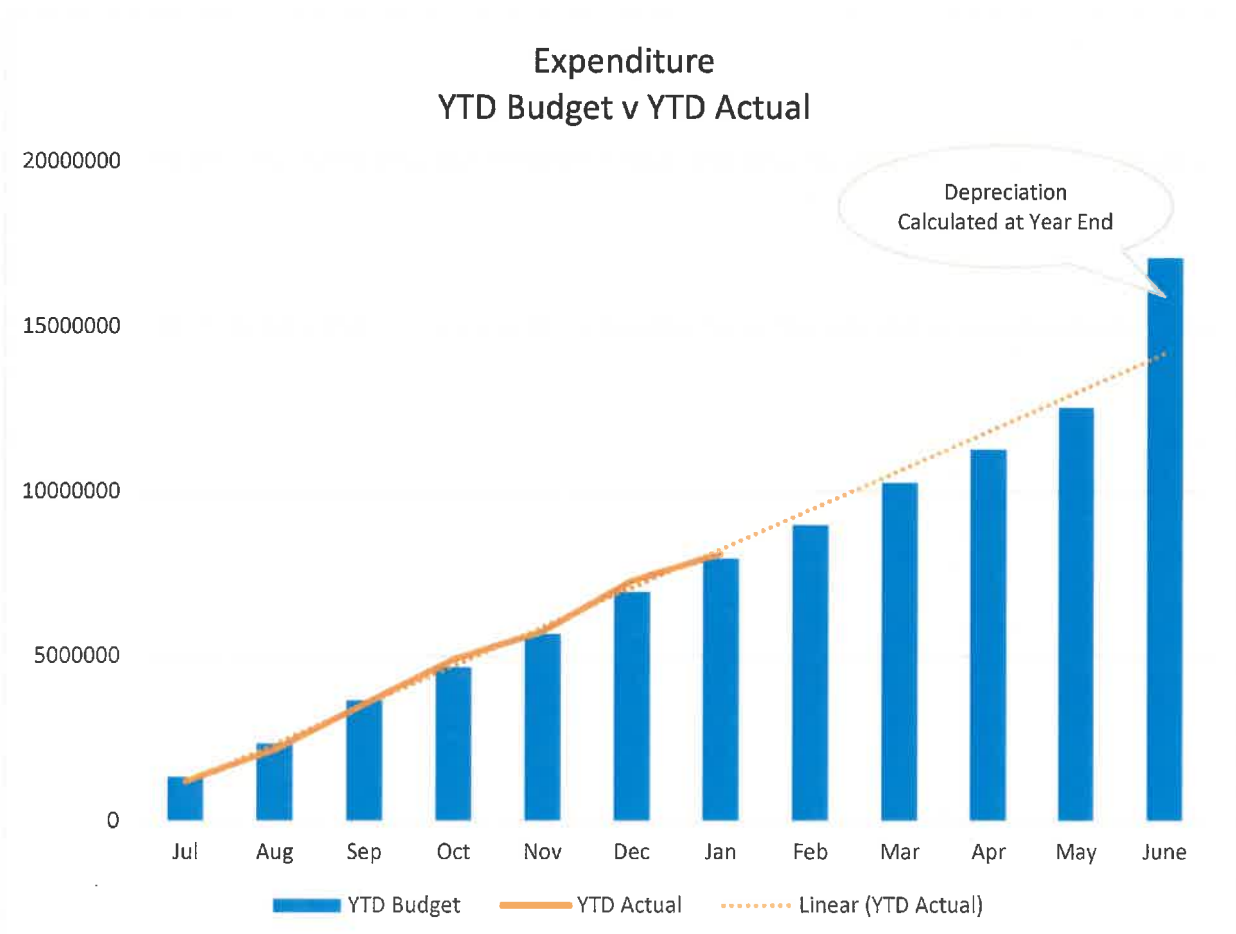
Expenditure is \$8533 lower than expected due to professional services and private works not being utilised by other organisations.

### Note 13 – Depreciation and Amortisation

Depreciation and amortisation will be journalled at the end of year.

### Note 14 – Other Expenses

In line with budget.



## Non-Operating Revenue

### **Note 15 – Contributions – non-monetary assets**

This item is calculated at year end and is made up of transfer of road assets from subdivisions.

### **Note 16 – Net gain/(loss) on disposal of property**

Favourable to budget by \$419,118. This is represented by the sale of Lot 974 & Lot 975 Scott Road, Bridgewater and the sale of plant items.

### **Note 17 – Capital Grants received specifically for new or upgraded assets**

Materially in line with budget noting that \$374,351 was received as part of the Department of Infrastructure roads to recovery & local roads program and the Centacare Evolve contribution to the Cris Fitzpatrick Park Grant.

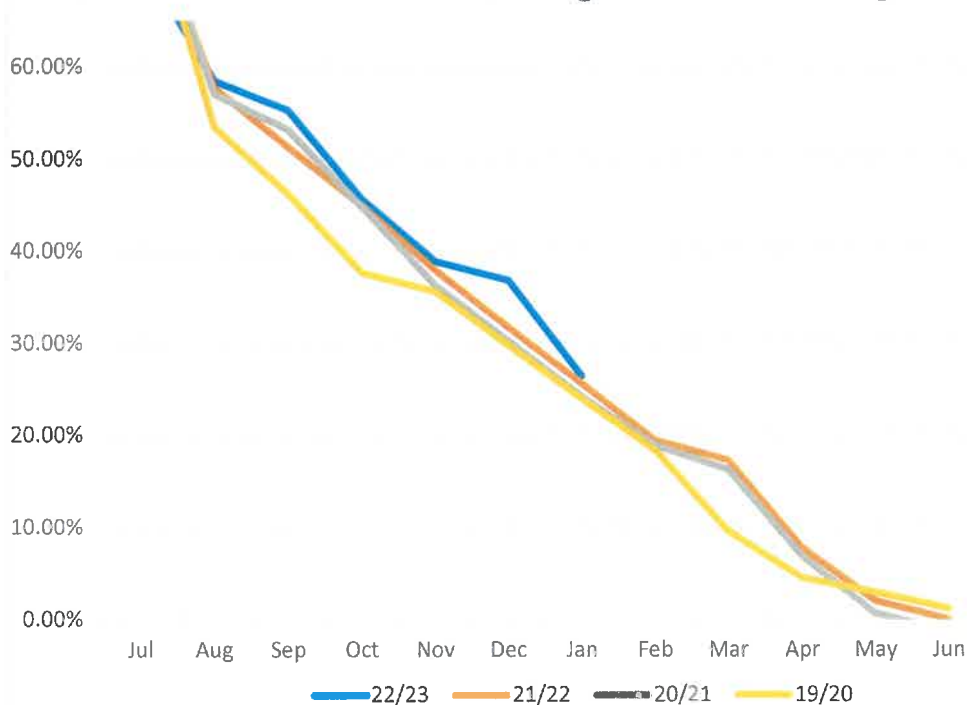
## Capital Works

Year-to-date Capital Works expenditure is \$2,326,426 represented by \$730,877 for Physical Services expenditure and \$1,595,548 for other capital expenditure including work in progress that was carried forward from the 21/22 financial year. During this period several plant items have been replaced including the backhoe which was carried over from the prior financial year, and the ride on wicket roller. Various capital works were commenced which are included in the Asset Managers monthly report. The monthly year to date capital budget figures are based on a straight line expenditure of one-twelfth of the annual budget. Council is estimating \$ 4,119,191 in capital grant revenue of which \$474,351 has currently been received.

**Rates & Grants  
Financial Report  
Statement of Comprehensive Income to 31st January 2023**

	2023 Budget	YTD Budget	Actual	Variance
<b>Operating Revenue</b>				
Rates and Grants	12,479,126	12,375,950	12,458,868	82,918
Grants	2,133,877	461,572	468,202	6,630
Interest	18,000	10,500	12,594	2,094
Investment revenue from Water Corporation	739,200	308,000	308,000	-
<b>Total Operating Revenue</b>	<b>15,370,203</b>	<b>13,156,022</b>	<b>13,247,663</b>	<b>91,641</b>
<b>Operating Expenses</b>				
Other Expenses	-50,000	-	-	-
<b>Total Operating Expenses</b>	<b>-50,000</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Net Operating Surplus/(Deficit)</b>	<b>15,320,203</b>	<b>13,156,022</b>	<b>13,247,663</b>	<b>91,641</b>
<b>Capital Income</b>				
Contributions - non-monetary assets	-	-	-	-
Net gain/(loss) on disposal of property	-	-	419,118	419,118
Capital Grants received specifically for new or upgraded assets	4,119,191	474,351	474,351	-
<b>Total Capital Income</b>	<b>4,119,191</b>	<b>474,351</b>	<b>893,469</b>	<b>419,118</b>
<b>Total Surplus/(Deficit)</b>	<b>19,439,394</b>	<b>13,630,373</b>	<b>14,141,132</b>	<b>510,759</b>

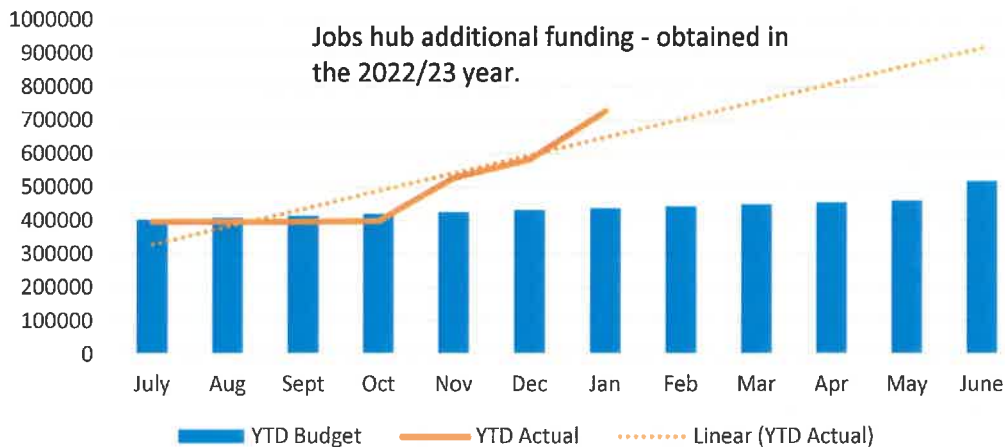
### Percentage of Rates Owing



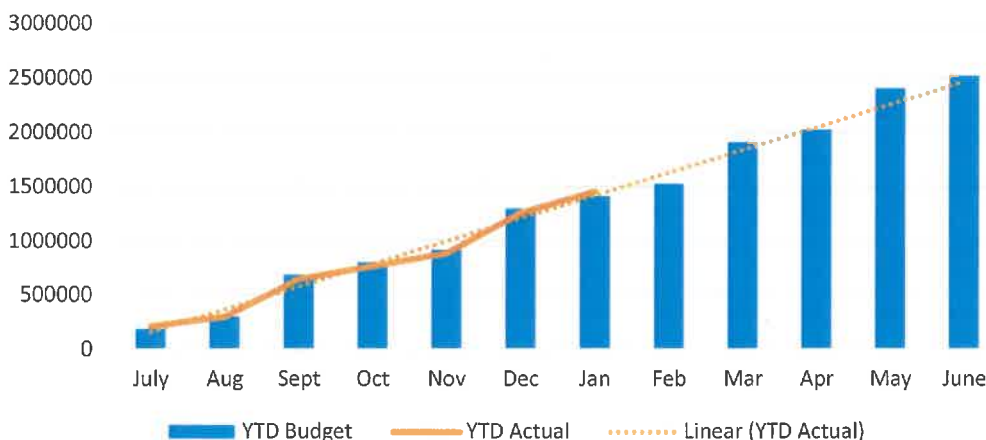
**General Management  
Financial Report  
Statement of Comprehensive Income to 31st January 2023**

	2023 Budget	YTD Budget	YTD Actual	Variance
<b>Operating Revenue</b>				
Commercial Income	517,715	436,420	729,069	292,649
<b>Total Operating Revenue</b>	<b>517,715</b>	<b>436,420</b>	<b>729,069</b>	<b>292,649</b>
<b>Operating Expenses</b>				
Employee Benefits	-745,000	-434,560	-416,223	18,337
Materials & Services	-262,000	-152,803	-170,168	-17,365
Contributions	-1,147,997	-609,151	-607,167	1,985
Other Expenses	-364,023	-256,074	-258,656	-2,582
<b>Total Operating Expenses</b>	<b>-2,519,020</b>	<b>-1,452,588</b>	<b>-1,452,214</b>	<b>374</b>
<b>Net Operating Surplus/(Deficit)</b>	<b>-2,001,305</b>	<b>-1,016,168</b>	<b>-723,145</b>	<b>293,023</b>
<b>Total Surplus/(Deficit)</b>	<b>-2,001,305</b>	<b>-1,016,168</b>	<b>-723,145</b>	<b>293,023</b>

### General Management Income



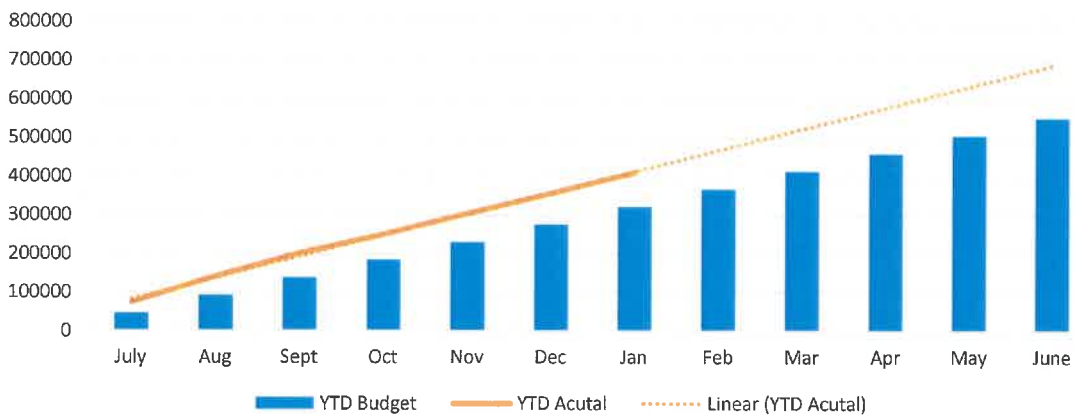
### General Management Expense



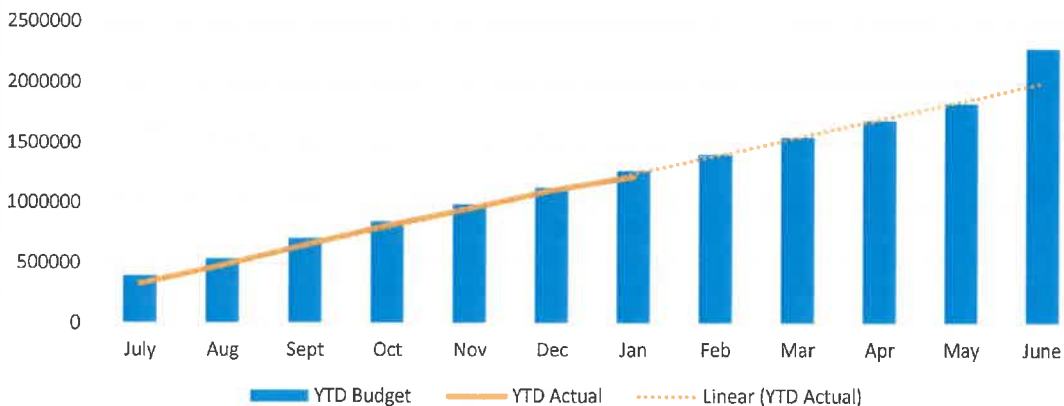
**Corporate Services  
Financial Report  
Statement of Comprehensive Income to 31st January 2023**

	2023 Budget	YTD Budget	YTD Actual	Variance
<b>Operating Revenue</b>				
Statutory Fees and Fines	140,000	81,662	67,997	-13,666
User Fees	92,000	53,655	43,364	-10,291
Contributions	75,000	43,750	47,000	3,250
Interest	10,000	5,831	95,792	89,961
Commercial Income	234,832	136,983	157,470	20,487
<b>Total Operating Revenue</b>	<b>551,832</b>	<b>321,881</b>	<b>411,622</b>	<b>89,741</b>
<b>Operating Expenses</b>				
Employee Benefits	-1,070,503	-619,850	-650,581	-30,731
Materials & Services	-812,689	-580,217	-487,480	92,737
Contributions	-60,000	-35,000	-42,680	-7,680
Depreciation and amortisation	-308,441	-	-961	-961
Other Expenses	-32,440	-31,440	-36,979	-5,539
<b>Total Operating Expenses</b>	<b>-2,284,073</b>	<b>-1,266,507</b>	<b>-1,218,681</b>	<b>47,826</b>
<b>Net Operating Surplus/(Deficit)</b>	<b>-1,732,241</b>	<b>-944,626</b>	<b>-807,058</b>	<b>137,568</b>
<b>Total Surplus/(Deficit)</b>	<b>-1,732,241</b>	<b>-944,626</b>	<b>-807,058</b>	<b>137,568</b>

**Corporate Services Income**



**Corporate Services Expense**

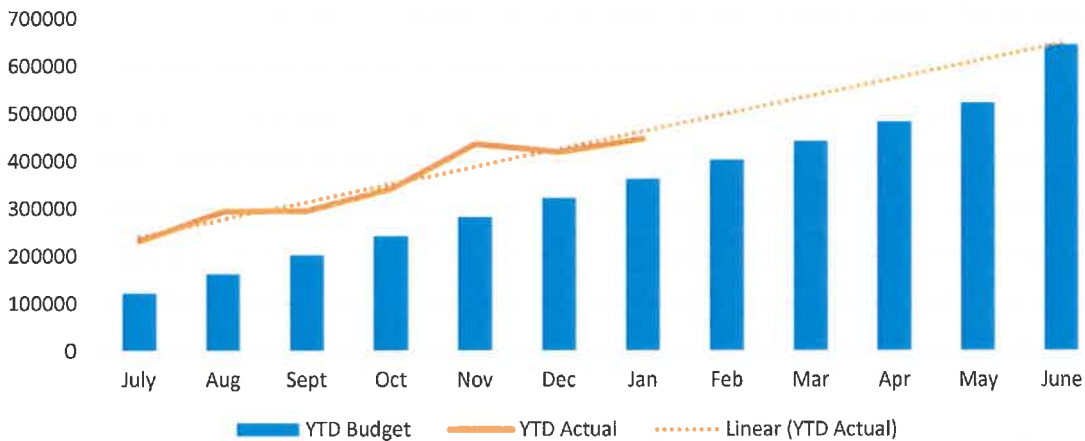




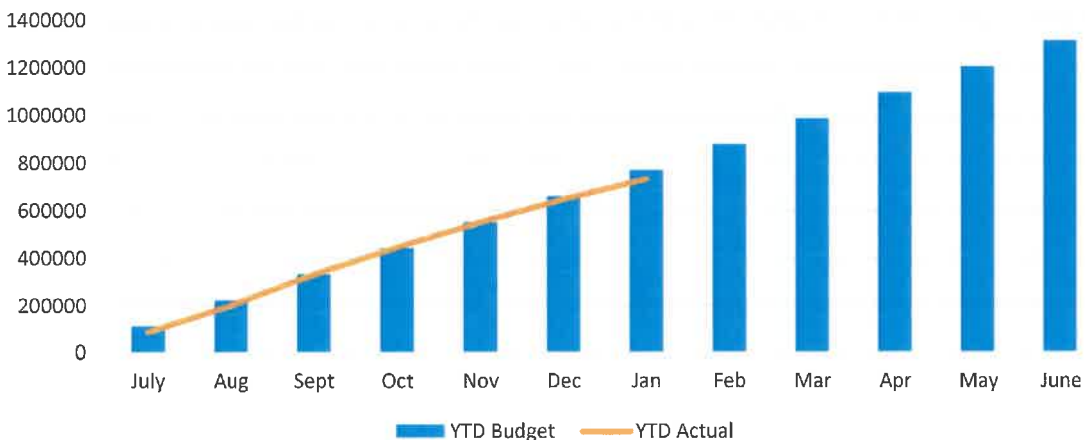
**Governance & Regulatory Services  
Financial Report  
Statement of Comprehensive Income to 31st January 2023**

	2023 Budget	YTD Budget	YTD Actual	Variance
<b>Operating Revenue</b>				
Statutory Fees and Fines	360,950	210,539	242,485	31,946
User Fees	238,200	125,172	182,897	57,725
Commercial Income	47,992	27,993	23,712	-4,281
<b>Total Operating Revenue</b>	<b>647,142</b>	<b>363,704</b>	<b>449,094</b>	<b>85,390</b>
<b>Operating Expenses</b>				
Employee Benefits	-1,010,869	-589,652	-588,718	934
Materials & Services	-162,000	-94,458	-52,401	42,057
Contributions	-66,000	-39,750	-37,297	2,453
Other Expenses	-77,000	-44,912	-55,189	-10,277
<b>Total Operating Expenses</b>	<b>-1,315,869</b>	<b>-768,772</b>	<b>-733,604</b>	<b>35,168</b>
<b>Net Operating Surplus/(Deficit)</b>	<b>-668,727</b>	<b>-405,068</b>	<b>-284,509</b>	<b>120,559</b>
<b>Total Surplus/(Deficit)</b>	<b>-668,727</b>	<b>-405,068</b>	<b>-284,509</b>	<b>120,559</b>

**Governance & Regulatory Services Income**



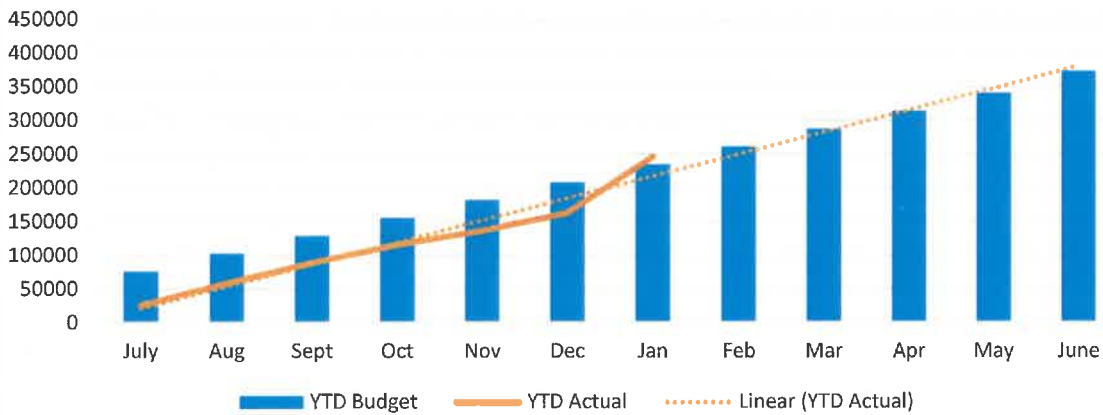
**Governance & Regulatory Services Expense**



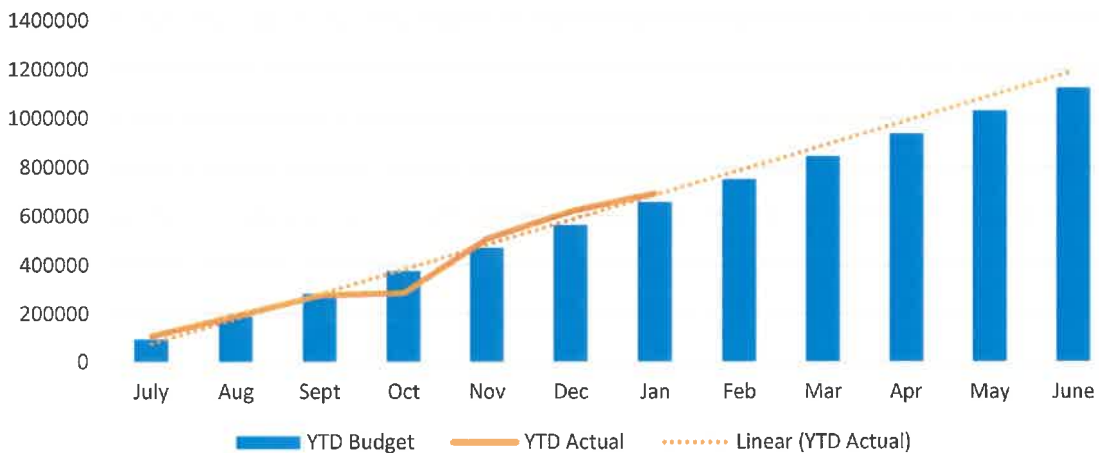
**Development Services  
Financial Report  
Statement of Comprehensive Income to 31st January 2023**

	2023 Budget	YTD Budget	YTD Actual	Variance
<b>Operating Revenue</b>				
Statutory Fees and Fines	303,000	176,750	194,733	17,983
User Fees	15,000	8,743	2,570	-6,173
Grants	55,000	49,000	49,000	-
<b>Total Operating Revenue</b>	<b>373,000</b>	<b>234,493</b>	<b>246,303</b>	<b>11,810</b>
<b>Operating Expenses</b>				
Employee Benefits	-866,637	-505,519	-512,906	-7,387
Materials & Services	-258,500	-150,766	-179,543	-28,777
<b>Total Operating Expenses</b>	<b>-1,125,137</b>	<b>-656,285</b>	<b>-692,450</b>	<b>-36,165</b>
<b>Net Operating Surplus/(Deficit)</b>	<b>-752,137</b>	<b>-421,792</b>	<b>-446,147</b>	<b>-24,355</b>
<b>Total Surplus/(Deficit)</b>	<b>-752,137</b>	<b>-421,792</b>	<b>-446,147</b>	<b>-24,355</b>

### Development Services Income



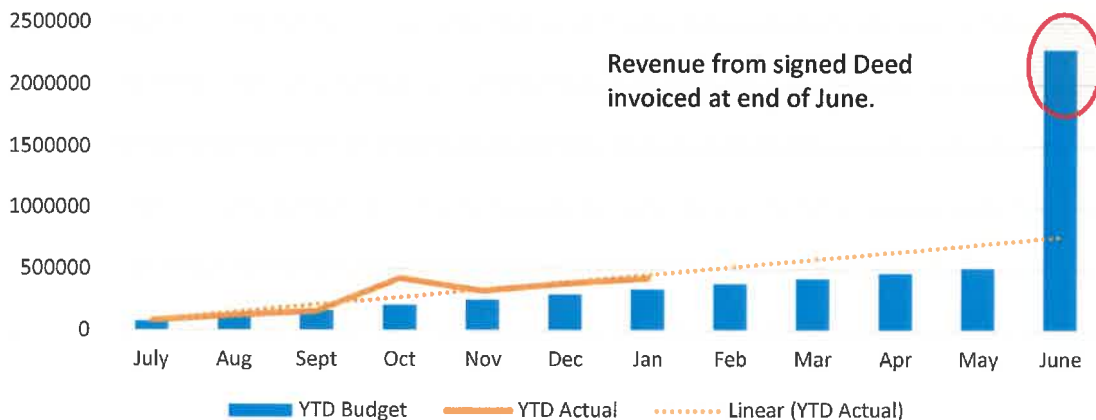
### Development Services Expense



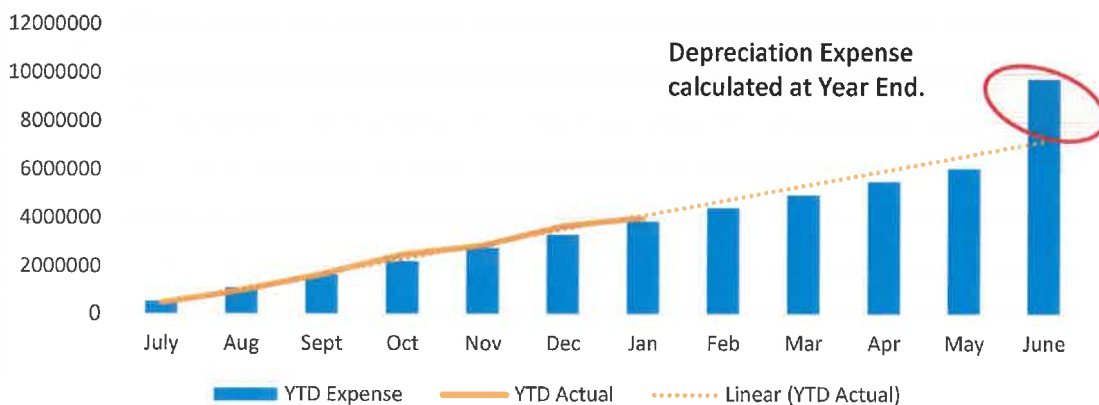
**Asset Services  
Financial Report  
Statement of Comprehensive Income to 31st January 2023**

	2023 Budget	YTD Budget	Actual	Variance
<b>Operating Revenue</b>				
User Fees	491,500	280,722	373,050	92,328
Contributions	100,000	-	-	-
Commercial Income	1,692,432	54,488	51,616	-2,872
<b>Total Operating Revenue</b>	<b>2,283,932</b>	<b>335,210</b>	<b>424,666</b>	<b>89,456</b>
<b>Operating Expenses</b>				
Employee Benefits	-1,198,123	-693,868	-694,557	-689
Materials & Services	-5,395,018	-3,146,978	-3,317,382	-170,404
Commercial Activities	-29,000	-16,905	-8,372	8,533
Depreciation and amortisation	-3,153,227	-	-	-
<b>Total Operating Expenses</b>	<b>-9,775,368</b>	<b>-3,857,751</b>	<b>-4,020,311</b>	<b>-162,560</b>
<b>Net Operating Surplus/(Deficit)</b>	<b>-7,491,436</b>	<b>-3,522,541</b>	<b>-3,595,646</b>	<b>-73,105</b>
<b>Total Surplus/(Deficit)</b>	<b>-7,491,436</b>	<b>-3,522,541</b>	<b>-3,595,646</b>	<b>-73,105</b>

### Asset Services Income



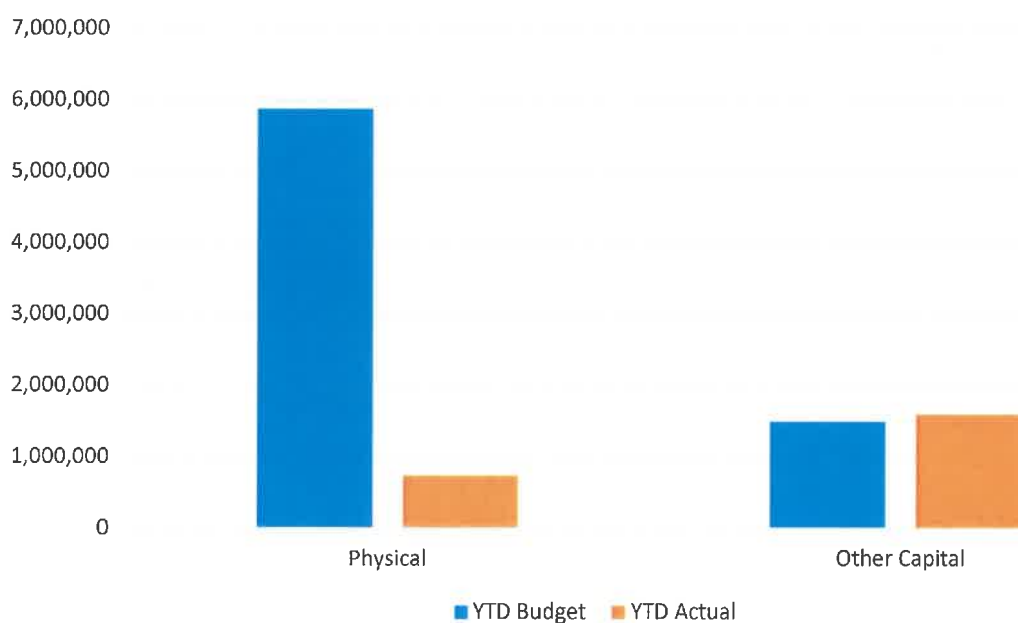
### Asset Services Expense



**Capital Works Program  
Financial Report  
Statement of Comprehensive Income at 31st January 2023**

	2023 Budget	YTD Budget	Actual	Variance
<b>Physical Services Capital</b>				
Roads	4,412,010	2,573,673	319,815	-2,253,858
Bridges	102,000	59,500	-	-59,500
Reserves	5,310,698	3,097,907	214,691	-2,883,217
Buildings	240,000	140,000	196,372	56,372
<b>Total Physical Services Capital</b>	<b>10,064,708</b>	<b>5,871,080</b>	<b>730,877</b>	<b>-5,140,202</b>
<b>Other Capital</b>				
Work in Progress Carried Forward	2,292,753	1,337,439	1,446,668	109,229
Property	-	-	-	-
Plant & Vehicles	205,500	119,875	148,880	29,005
Furniture & Equipment	50,000	29,167	-	-29,167
<b>Total Other Capital</b>	<b>2,548,253</b>	<b>1,486,481</b>	<b>1,595,548</b>	<b>109,067</b>
<b>Total Capital Expenditure</b>	<b>12,612,961</b>	<b>7,357,561</b>	<b>2,326,426</b>	<b>-5,031,135</b>

**Capital Expenditure  
Budget YTD to Actual**



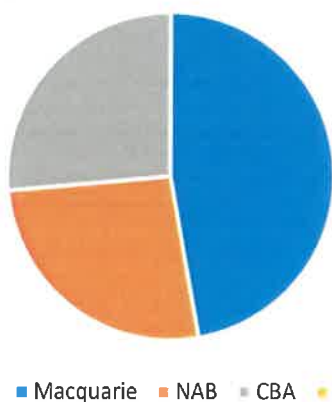
## Investment

The following pie charts represent the Agencies and Investment by credit rating of Councils investments. All Council funds have been invested in accordance with the Investment policy. Further investment will be undertaken with funds in the coming month.

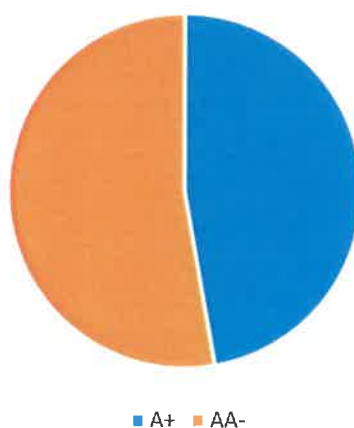
Council currently has the following investments

Agency	Rate	Investment	Maturity Date
Macquarie	3.83%	\$500,000	6/3/23
Macquarie	3.82%	\$750,000	27/2/23
NAB	3.50%	\$700,000	7/3/2023
CBA	4.10%	\$700,000	3/5/2023

Investment by Agency



Investment by Credit Rating



# Brighton Council

As at 31st January 2023

## Land Movements

	Estimated Price	Actual Price	Notes
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### Land Sales

32 Crooked Billet Dr Brighton		\$310,000	
329 Cove Hill Rd		\$12,000	
48A Albion Rd Bridgewater		\$39,000	
236 Midland Hwy Pontville		\$10,000	
14 Mayfield Cres Bridgewater		\$58,000	
13B Yellow Brick Road		\$10,000	
12 Mayfield Cres Bridgewater		\$55,000	
25A Eddington Street Bridgewater		\$60,000	
2A Thompson Cres Bridgewater		\$61,000	
7A Collis Crt		\$90,000	
17A Melissa		\$185,000	
10 Mayfield Cres Bridgewater		\$56,000	
275 Baskerville Rd		\$120,000	
7 Collis Crt		\$100,000	
203 Natlee Cres Old Beach		\$90,160	
Lot 9 Eaton Place Bridgewater		\$160,000	
10 Howlett Court		\$70,000	
7a Roslyn Court		\$96,000	
Lot 2, 46 Blackstone Drive Old Beach		\$122,000	
Lot 1, 46 Blackstone Drive Old Beach		\$128,000	
Taylor Cres		\$130,000	
23 Menin Drive	\$325,000		
203 Brighton Road			
209 Brighton Road			
2 Downie	\$330,000		Awaiting action from Rotary
Lot 974 & Lot 975 Scott Road		\$520,000	Sold 17th October 2022
Lot 100 Childs Drive Old Beach	\$250,000		On hold until stormwater diversion
<b>Total</b>	<b>\$905,000</b>	<b>\$2,482,160</b>	

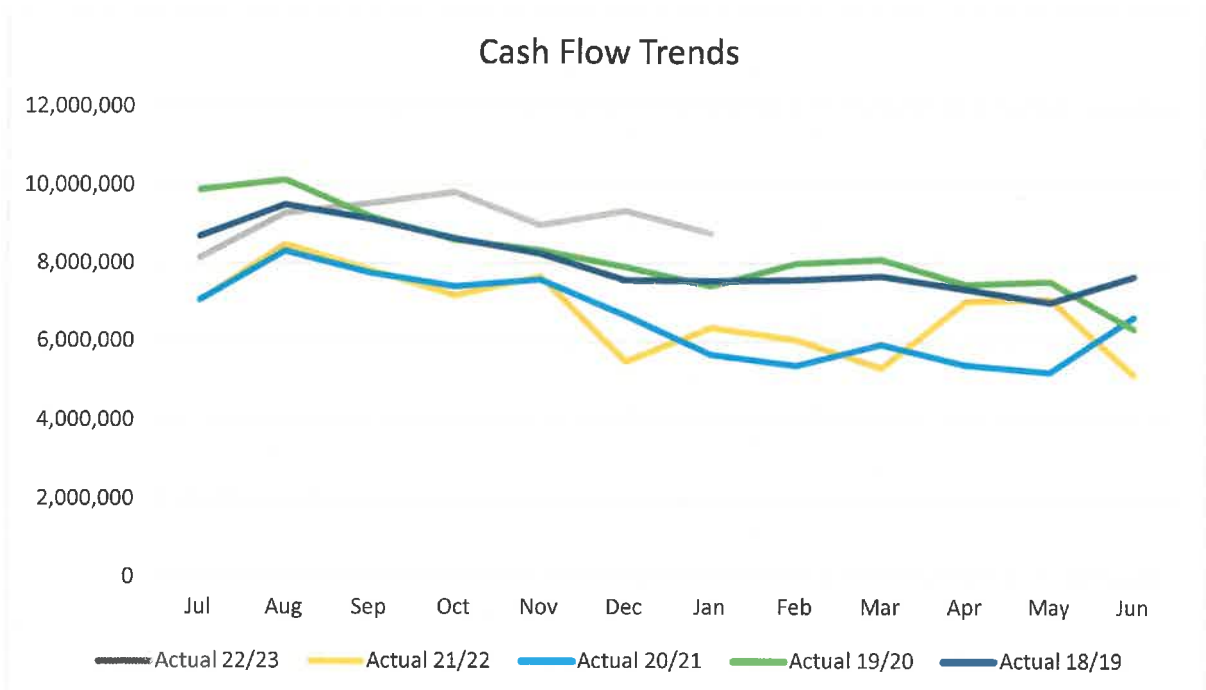
### Land Purchases

### Purchase Price

Lot 5 Childs Drive Old Beach	\$251,000	Community enhancement
1 Bedford Street Brighton	\$350,000	Medical Centre
21 Melissa Street Brighton	\$83,000	Community enhancement
84 Jetty Rd Old Beach	\$750,000	Community enhancement
Lot 21 Greenbanks Road	\$380,000	
Lot 20 Greenbanks Road	\$500,000	
203 Brighton Road	\$203,000	
<b>Total</b>	<b>\$0</b>	<b>\$2,517,000</b>

## Cash Flow Trends

The following chart monitors the cashflow trend over the previous four years. It is noted that cash has increased steadily over this period. The main increase being in July when rate notices are issued. Cash is also higher than what it should be at this period in time due to the substantial amount of capital works outstanding at year end. It is anticipated that work in progress that has been carried over will be undertaken during the 22/23 period and therefore this will be reflected in a drop in the excess cash.





General Manager  
Brighton Council  
1 Tivoli Road  
Old Beach, TAS, 7017

To General Manager

I am in the process of subdividing off 2ha of land (minimum required) from the approximately 17ha of my land at 110 Yellow Brick Road, Old Beach. The purpose of the subdivision is to enable family to reside on the 2ha lot. There are no plans to further subdivide, or to sell any of either parcels of land to the general public.

During the process of applying for the subdivision I was advised by Mark Simpson (Brighton Council) that we would be required to pay an amount for the Public Open Space Contribution, which forms part of the conditions when subdividing land. We approached Nick Creese from Lark & Creese (our surveyor) and the land was subsequently valued and an amount of \$8,500 was put forward for the contribution.

When I purchased my land from Garry Shaw he had agreed to sign over a portion of land to the council to be used for Public Open Space. Tony Foster (the then mayor, and personal friend) asked me to follow up with Garry to sign the land over to the council. He initially refused and suggested that the land was now mine, but as Tony was a friend, I arranged for Garry to sign the land over.

After some time I contacted the council to seek permission to run my sheep on their land and was advised that I was not to allow any of my livestock to enter onto the council owned land. The solution from the council (as advised by Mayor Tony Foster) was that I purchase the land from the council, but we did not have the funds to do this at the time and also did not have a desire to own the extra land. I suggested that we needed to erect a fence between the now council owned Public Open Space and my land to enable me to run my sheep and stop them from entering the council land, but the council declined to contribute.

To enable me to run my sheep, I slowly fenced the section of my land that adjoined the Council Public Open Space, costing an amount close to the value you are asking me to pay to contribute to another Public Open Space.

It seems that it was okay when the Council needed help from me to help get the open space signed over to them from Garry Shaw, but not when it's on the other foot now.

I believe that I have well and truly covered the cost of the \$8,500 now being asked for Public Open Space and, considering that the land will not be sold, I would like to request that the Public Open Space Contribution be waived.

Regards  
Tony Hannon  
110 Yellow Brick Road  
Old Beach TAS 7017  
[0418 347 825](tel:0418347825)



# Hobart Gymnastics Academy Inc

ABN: 62 067 381 962

27-29 Hurst Street Bridgewater Tas 7030

Ph: 03 6263 3460

Email: admin@hga.org.au

Web: www.hga.org.au



James Dryburgh  
General Manager  
Brighton Council  
1 Tivoli Road  
Old Beach TAS 7017

Dear James,

## Re: 27-29 Hurst Street

Hobart Gymnastics Academy (HGA) is greatly appreciative of the strong support we have received from Brighton Council since we moved to Bridgewater over a decade ago. Council's decision to purchase our premises at 27-29 Hurst Street, through its Microwise subsidiary, has provided us with the stability to grow our programs and provide an outstanding, professional gymnastic program to the community throughout Brighton, and surrounding areas.

We are proud to be the largest sporting organisation based in the Bridgewater area, with over 300 families actively engaged in the Academy. Around half these families are from with the Brighton municipality area, and the remainder from neighbouring municipalities.

In paying commercial rent, indexed to CPI, we have also been a stable and reliable tenant for the Council, with the value of the Council's investment having increased significantly over the past ten-years. To the best of our knowledge, HGA has always met all our responsibilities as lessee, and successfully secured grants to upgrade the internal facilities of the building including heating and insulation.

As you are aware, HGA secured a \$500,000 commitment in the 2021 State Election to upgrade our facilities in Bridgewater. As we've discussed throughout the year, investing these funds to upgrade the Hurst Street property appears counter-intuitive given the likely scale of works required to meet basic accessibility requirements, upgrade bathrooms and change rooms, and the relative resale value of this mixed-use property.

We are eager to work with the Council through 2023 in progressing the opportunity to leverage these State Government funds, along with the potential sale of our current premises, into a new lessor-leasee model to establish a new purpose-built gymnastics facility in the Brighton area.

In the meantime, however, we are requesting Council review the terms of our lease and reduce our rent until we have determined a long-term model for our future in Brighton.

As you know, the state of the roof has been a constant challenge for the Academy. While we appreciate Council has committed to fix the roof as soon as possible, the situation throughout 2022 has been exhausting and costly, with our staff having to regularly roll-out mats and buckets for the frequent heavy rain events we've had this year.

A highlight of the Academy's year was in securing a Federal Government grant to enable us to invest in a \$100,000 international-standard gymnastics sprung floor that will serve the Academy for the next decade. It's unfortunate we've had staff regularly drive out to the Academy in their own time to frantically get buckets down to protect our investment every time the rain falls. There is also a workforce health and safety risk we've had to manage in undertaking our training programs around a leaking roof.

Clause 28 of our lease; 'Abatement of Rental', provides for a reduction in rental by the lessor to be considered if the facility is deemed totally or partially unfit for occupation. It is only through the investment of the Academy and the

## *Hobart Gymnastics Academy Inc*

ABN: 62 067 381 962

27-29 Hurst Street Bridgewater Tas 7030

Ph: 03 6263 3460

Email: admin@hga.org.au

Web: www.hga.org.au



efforts of our Staff that the facility has been fit for occupation on various occasions throughout the past couple of years. This has come at a direct expense to the Academy.

I also refer to Schedule C – Part 1 Lessor Responsibilities, referring to a series of commitments made by the Council when we entered into the lease. These include upgrading of our toilets within 12-months of the commencement of the lease in 2016. This has obviously not occurred and our toilets and change room facilities are barely satisfactory for children to use, and with no accessibility provisions.

In this context, we believe there is sufficient cause for Clause 28 of our lease to be considered., and for a reduction of our ongoing rent.

We propose for the next-18 months the rental be reduced by 50%, to approximately \$26,500 per-annum. While on face-value this is a significant reduction, it reflects the costs we've incurred in keeping the facility occupied over the past few years, and also represents an act of good faith by the Council acknowledging the lack of capital investment in the facility over the course of tenancy.

The funds saved by the Academy will go directly into our programs, and enable us to further expand our community-based training programs, particularly in engaging local schools around using the facility during school hours.

To this end, as part of this proposed amendment to our lease, we will fully acknowledge over the course of the 18-months the significant support and sponsorship of Brighton Council in supporting the Academy to expand its activities within the Brighton municipality.

It is my hope this will be a temporary measure to round-out our current tenure, and by the conclusion of this 18-month period, we will have transitioned to a new long-term model to secure our future in the Brighton community.

I look forward to council considering this proposal, and continuing to work with you through 2023.

Yours sincerely

A handwritten signature in blue ink, appearing to be 'Luke Martin'. The signature is fluid and somewhat abstract, with several loops and a long tail extending to the right.

Luke Martin

President – Hobart Gymnastic Academy



## Brighton Council - Request for Support

I write to you on behalf of the Brighton Community Food Hub Inc to thank you personally for your support and to thank Brighton Council for their in-kind support their over the past 10 months.

### Background

Brighton Community Food Hub Inc (the Food Hub) is a community run volunteer association whose objects and purpose is to offer support to the local community by providing access to affordable food to assist the health and wellbeing of individuals and families and to engage, support and strengthen the community.

The Food Hub has been operating in the Brighton community since March 2022 and has recently become a not-for-profit incorporated association. During this period we have seen substantial growth in the number of local people accessing our services and this is expected to rise even further as cost of living expenses continue to rise. Data collection indicates that the Food Hub supports approximately 450-500 people each fortnight with our Christmas event supporting approximately 2000 local people.

### Food Insecurity

A recent study undertaken by the University of Tasmania (published in December 2022 and titled '**THE TASMANIA PROJECT REPORT 61 | Prepared by: Katherine Kent, Sandra Murray, Sebastian Kocar, Ami Seivwright, Denis Visentin**') found that over half of Tasmanian households (51%) have experienced food insecurity over the previous month. This report states that this figure is nearly double the rate recorded in May 2021 (27%).

The report states '*Food insecurity occurs when people or households struggle to put enough healthy food on the table every day because of limited money or other resources*'. '*Food insecure households used many coping strategies to put food on the table, such as buying less meat and fresh produce, buying food on credit, and seeking food from their social networks*'. Others choose to reduce meal sizes or to regularly skip meals altogether.

These finding, and our own research, demonstrate that the need for food services such as those provided by the Brighton Community Food Hub is greater than ever.

### Future

The Food Hub Executive met recently with council employees to discuss future events and hire cost arrangements for the Brighton Civic Centre. We acknowledge and greatly appreciate that Elected Members voted to approve waiving the hire costs for the period of 2022 and we also appreciate that there is a commercial cost to Council in respect of operating this community asset.

Food Hub events currently occur each fortnight with deliveries and set up being conducted on the Wednesday starting at 10am and finishing about 2pm and the Food Hub event being conducted on the Thursday starting at 10am and finishing about 3pm.

Brighton Community Food Hub Inc. (ABN 95525567321)

The hire cost which has been quoted to the Food Hub equates to \$7800pa. We are currently working through our budget to see where we can save money to pay this cost. We are also engaging with others to investigate alternative premises where we can operate our fortnightly events. We are looking at numerous ways to achieve savings including reducing the amount of fresh fruit and vegetables that we currently provide and scaling back other food services we have previously made available to our patrons. We have also applied for several grants but are yet to receive a response to these.

### **Ongoing**

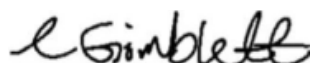
We are advised that our final in-kind Food Hub event is scheduled for 2 February 2023 so from this date forward we will urgently need to consider reducing our service to the community in order to cover the hire costs.

### **Elected Members support**

We are very appreciative of the past support offered to us by Brighton Council. We are hopeful that Elected Members can recognise the value that our service offers to the local community and that serious consideration can be given by Elected Members to approving the waiving of the Civic Centre hire fees for 2023.

Thank you for your time and please don't hesitate to contact me if you wish to discuss any of the above.

Yours Sincerely



Christine Gimblett  
**President**  
(m) 0477 956 625

## COMMUNITY GRANTS PROGRAM POLICY GUIDELINES

### RATIONALE

Council receives many requests for financial assistance from community groups and organisations. This policy is intended to provide a basis for Council to allocate funds under Section 77 of the *Local Government Act 1993* in an effective and equitable manner, based on the individual merits of each request and to address priority community needs. The projects funded by Council will contribute to the achievement of Council's strategic plan and vision to create a thriving place with opportunities for all.

### STRATEGIC ALIGNMENT

The Community Grants Program directly aligns to strategies both internal and external to Brighton Council. Internally, it aligns with Brighton's 2050 Vision and Strategic Plan and externally, the program aligns with the Healthy Tasmania Strategic Plan 2022- 2026.

It operates in the context of a number of relevant Council policies, strategies and plans such as the Social Infrastructure Plan, the Public Art Strategy and the Climate Change Strategy.

### GUIDELINE AIMS

Through the Community Grants Program, Council is able to support local community initiatives and the development of appropriate programs, services, activities and facilities to assist in meeting community needs and strengths. The overall objective of the program is to build capacity of our community through collaborations, grass roots initiatives and programs.

The broad aims of the Community Grants Program are to:

- 1. Be healthier** by improving the provision of services and supports to our growing population.
- 2. Reduce loneliness** by enhancing community connections and activities that bring joy to people's lives.
- 3. Feel safer** by improving the respect and care for our community, our land and our assets.
- 4. Make life more comfortable** by increasing community awareness, education and access to sustainable living initiatives.

Applicants will be asked to briefly explain how their project relates to one or more of these aims.

## GRANT CATEGORIES

Council has four grant categories available to the community. The table below offers a brief overview of these grants. Details about each grant, eligibility and other important information can be found below this table.

Grant type	Amount	Funding Round open	Examples of use
<b>Quick Response Grants</b>	Up to \$500	All year round until funds expended	Sports team representation, arts or transport.
<b>Small Community Development Grants</b>	Between \$500-\$5,000	Twice a year March and August	Small events, awareness days, minor infrastructure.
<b>Brighton Alive Grants</b>	Between \$5,000 and \$15,000	Once a year in March	Large events, sporting / arts programs support groups, infrastructure.
<b>Major Impact Grants</b>	Between \$30,000 and \$80,000	Once a year in August (preference given to projects that request full \$80,000)	Engagement programs, skill development.

### 1. Quick Response Grants

Our quick response grants aim to celebrate individual achievements and community transport support. Quick response grants are one off and are offered all year round until allocated funds are expended. Evidence of applicant's involvement with a team or program will be required to receive a quick response grant.

For individuals, this includes children and adults who have been selected to represent Tasmania or Australia in a sport, arts or another chosen field of expertise. The amounts are \$100 if representing Tasmania and \$200 if representing Australia.

For groups, this grant includes community groups who may require support for a community outing in the form of transport. Other grants may be considered, please contact Council to discuss your idea.

## **2. Small Community Development Grants**

Our Small Community Development Grants aim to celebrate and encourage grass roots community initiatives to flourish. These can include events, education or minor infrastructure\*. Grant amounts range from \$500- \$5,000, are available twice a year and are accessible to a wide variety of eligible stakeholders including:

- Not for profit organisations.
- Community groups who can be auspiced by a not-for-profit organisation.
- Schools within our local government area (LGA) \*.
- Profitable organisations (including government agencies) that collaborate with community groups and not for profits.
- Social enterprises\*.

Examples of how these grants can be used include:

- Neighbourhood Watch safety poster campaign
- Movie night for school holidays
- Arts performance
- Community mural installation
- Car boot sale
- Community gardens
- Local composting
- Energy efficient homes info sessions

Successful applicants can only receive a grant in this category once a year and must complete the project within 12 months of receiving the funds. Grants are available until all allocated funds are expended. If the same organisation is submitting more than one grant for this category, please specify which grant takes preference.

## **3. Brighton Alive Grants**

Our Brighton Alive Grants are a new grant category that aims to highlight the important role that our Brighton Alive Network plays in community capacity building through collaborations, partnerships and joint efforts to address community needs and enhance community strengths. These can, for example, include major events, programs, infrastructure, and research projects, all of which have been identified through the Brighton Alive Network. Grant amounts range from \$5,000 to \$15,000, are available once a year in March and are accessible to groups that have a connection with the Brighton Alive Network including:

- Not for profit organisations.
- Community groups who can be auspiced by a not-for-profit organisation.
- Schools within our local government area (LGA).
- Profitable organisations (including government agencies) that collaborate with community groups and not for profits.
- Social enterprises.

Connection with the Brighton Alive Network means the grant applicant must have actively engaged with the network at some point in the last 12 months, either through attendance or collaborations

with other active participants. If you have been involved in a similar network that relates to the Brighton Community, you are still likely to be eligible for the grant.

Examples of how these grants can be used include:

- Annual events that engage the community
- Community exercise programs
- Parent support groups
- Community notice boards
- Improvements to a community building (see note on page four for guidelines about infrastructure)
- Sustainability festivals
- Climate change action in key areas – warm healthy homes, energy efficient businesses, low carbon transport, reducing waste to landfill e.g. mobility options such as walking school buses, energy audits, bike infrastructure, research on the health benefits of active transport, school STEM demonstration and competitions such as the solar challenge, Land Care?
- Sustainability network expansion – events connecting individuals

Successful applicants can only receive a grant in this category once a year and must complete the project within 12 months of receiving the grant. Given the larger amount on offer for this category, there are a limited number of grants available.

#### **4. Major Impact Grant**

Our major impact grant is a new grant category that aims to address significant safety, sustainability, loneliness and service gaps across our municipality. The amount for this grant category is up to \$80,000 and starts with an informal conversation between potential stakeholders and Brighton Council, followed by a grant application. This grant is available once a year and has flexibility around when funds are distributed and when the proposed program(s) would take place. Given the aim of this grant, preference will be given to applications looking to apply for the entire \$80,000. However, this is not a prerequisite, and all grants will be considered.

Eligible stakeholders for this grant are limited to not-for-profit organisations and other local councils looking to collaborate.

Eligible stakeholders should aim to align their proposal with one of the eight focus areas of the [Healthy Tasmania Strategic Plan 2022- 2026](#) which include:

- Priority populations including people from lower socioeconomic groups, Aboriginal people, people from the LGBTIQ+ community, people from culturally and linguistically diverse backgrounds, and people living with disability.
- Health literacy
- Mental health and wellbeing
- Active living
- Eating well
- Smoke free communities
- Reducing alcohol harm



- Climate change and health

We strongly encourage anyone considering this grant to contact Council at any time to discuss.

## **GRANT ELIGIBILITY CONSIDERATIONS**

This section of the guidelines aims to provide some more detailed information about some types of projects applicants may want to receive funding for.

- **Infrastructure**

The Small Community Development and Brighton Alive Grants can be used to improve infrastructure for eligible stakeholders. If applicants are applying for a grant to improve infrastructure, applicants will need to justify why this will benefit the community and how applicants know it is needed. Applicants will also need to be able to demonstrate why applicants cannot source funds for these upgrades elsewhere. For profit organisations are generally not eligible to apply for grants to improve infrastructure, however we do encourage applicants to speak with us, especially those operating out of a Council owned building. Applications for equipment / infrastructure costing more than \$2,000 must include at least two quotes.

- **Payment of Bills**

Applicants can request a grant to assist with payment of rates, utility bills and public liability insurance if applicants can demonstrate why applicants are unable to pay this using other resources and how this will benefit our community. The best grant category for payment of bills is the Small Community Development grant category. Grants will not be provided to cover a shortfall in the applicant / organisation's general operating costs, with the exception of a hall or ground hire rental subsidy that may be provided to secure the ongoing viability of a priority service to the community.

- **Schools**

Council acknowledges the important role that schools play in our community and so whilst schools are not excluded from applying for a grant through Council, applicants will need to justify why their existing budgets cannot include programs or infrastructure improvements that are being applied for.

- **Social enterprises**

Social enterprises can influence the community and utilise social capital to provide positive changes. Like schools, social enterprises are not excluded from applying for a grant however applicants will need to justify why their existing budgets cannot include the program and how the project is aligned to the 2050 vision.

- **Fundraising**  
Organisations whose main purpose is to fundraise are not eligible for financial assistance.
  
- **Applying for more than one grant**  
Eligible stakeholders can apply for as many grants as they wish however, if successful, each applicant will only be awarded one grant, per year. Applicants will be asked to give their preference for which grant should be awarded in their applications. Applicants can win another grant in a different category if it is for a separate project.

### **APPLICATION, ASSESSMENT AND AQUITTAL PROCESS**

Brighton Council aims to make the application and acquittal process for receiving grants as straight forward as possible. This process happens in five steps:

1. Community Grants are announced and advertised across all major platforms in March and August. General support is available from Council to assist people with the application process. Applicants can preview and download the application form from Council's website.
2. Grant applications are assessed by a panel of elected Councillors. This process is guided and monitored by Council officers. All applications will be considered on their individual merits. All information pertaining to the assessment and prioritisation of grant applications will remain confidential to the panel and Council officers.
3. Successful and unsuccessful grant applicants are notified in due course after submitting an application and funds distributed shortly after.
4. Grant recipients implement their projects remaining mindful of acquittal requirements which are due three months after the project finishes.
5. All successful grant recipients are advertised both on the Council website and in Council's Annual Report.

#### **In order to receive a grant, eligible stakeholders must be able to :**

- (a) Provide most recent audited financial statements at time of application for grants of \$1,000 or more.
- (b) Address all questions in the application including proposed budgets, rationale, collaborations and outcomes. Understand that late grant applications will not be accepted.
- (c) Be willing to acknowledge Council's contribution to approved projects.
- (d) Use the grant for the purpose for which the grant was awarded.

- (e) Obtain all appropriate permits, approvals, insurance etc. relating to the project / activity (if applicable).
- (f) If the organisation has received a grant previously this is required to be acquitted before a further grant application can be assessed.

**In order to acquit a grant, recipients must be able to :**

- a) Complete the online acquittal report including photos, receipts and evaluation within three months of project completion.
- b) Return any unexpended funds to Council through a refund.

If applicants have any questions about our Community Grants Program, please do not hesitate to contact Council on 6268 7000 or email us at [admin@brighton.tas.gov.au](mailto:admin@brighton.tas.gov.au) where applicants will be put in touch with the relevant Council Officer. We look forward to receiving everyone's applications.

# Brighton Council Community Grants Snapshot

*AIMS: Be healthier, reduce loneliness, feel safer and make life more comfortable*

Grant category	Grant Allocation & Amount	Grant Aim	Stakeholder Eligibility	Grant Examples	Funding Rounds
Quick Response Grants	Amounts Up to \$500  Includes Community transport funds	Encourage kids and adults to be involved in competitive teams (sporting, art, debating etc) at the state and national level AND to support small community activities	Evidence of being with a sports club or part or associated with a not-for-profit organisation/ community group People of all ages  Sports grants will remain the same as per Councils Policy 7.9	Tasmanian or Australian Sports, arts or debating teams  Community transport outings Small group activities / morning teas etc  *PLEASE READ COMMUNITY GRANTS GUIDELINES FOR MORE INFO	All year round
Small Community Development Grants	Allocation: \$40,000  Amounts \$500 to \$5,000	Celebrate and encourage grass roots community initiatives.	NGOs Community groups Schools Profitable organisations that collaborate with community groups Groups that reach into our LGA Social enterprises	<i>Can be used for events, education and minor infrastructure.</i> <ul style="list-style-type: none"> <li>• Neighbourhood Watch safety poster campaign</li> <li>• Movie night for school holidays</li> <li>• Community mural installation</li> <li>• Car boot sale event</li> <li>• Energy efficient homes info sessions</li> <li>• Community gardens</li> <li>• Local composting</li> </ul>	Twice a year - March and August Event to be held within the financial year of receiving grant.
Brighton Alive grants	Allocation \$30,000  Amount \$5,000 to \$15,000	Focus on local collaborations and key events.	NGOs Schools Groups that reach into our LGA Social Enterprises Other Councils wanting to collaborate	<i>Can be used for major events, programs, infrastructure, and research projects &gt; emphasis on collaborations and engagement with Brighton Alive Network</i> <ul style="list-style-type: none"> <li>• Annual community event</li> <li>• Seniors summer exercise program</li> <li>• Dads and bubs social group</li> <li>• Improvements to a community building</li> <li>• Sustainability festivals</li> <li>• Climate change action in key areas</li> <li>• Emission reduction technology demonstrations- community renewable energy</li> <li>• Sustainability network expansion – events connecting individuals</li> </ul>	Once a year (March) 1-3 grants available
Major Impact Grant	Allocation \$80,000  Amount \$30,000 - \$80,000	Address a Healthy Tasmania as focus area	NGOs Social Enterprises Other Councils who want to collaborate	<i>Can be used for targeted community education, engagement and or skill development programs.</i> <ul style="list-style-type: none"> <li>• Youth life skills or mentoring program</li> <li>• Parenting support program</li> <li>• Ease of access to resources and information initiatives</li> <li>• Community transport initiatives</li> <li>• Climate change behaviour change campaigns, skill development or surveys across waste, transport, industry, residential, commercial or agriculture projects.</li> <li>• Expanding the sustainability network through events, training and development.</li> <li>• Climate change action campaigns to reduce greenhouse gas emissions and energy use, support dual goals such as warm healthy homes and reduce air pollution.</li> <li>• Land Care group support for plantings.</li> </ul>	Once a year (August)
Total monies	\$150,000 per financial year				

## Quick Response Grant Application

You are about to apply for a Brighton Council Quick Response Grant. These grants aim to celebrate individual achievements and community transport support. Quick response grants are one off and are offered all year round until allocated funds are expended. Evidence of your involvement with a team or community group will be required to receive a quick response grant.

For individuals, this includes children and adults who have been selected to represent Tasmania or Australia in a sports, arts or another chosen field of expertise. The amounts are \$100 if representing Tasmania and \$200 if representing Australia.

For groups, this includes community groups who may require support for a community outing in the form of transport. Please review the Community Grant Guidelines on our website before completing your application.

### **Q 1: Are you applying as an individual or as a community group?**

A > Individual

B> Community Group

### **Q2 : What is the name of the team or community group you are representing ?**

e.g: Tasmanian u 18 Women's netball team or Australian Debating team championships.

### **3: Are you representing Tasmania or Australia?**

Tasmania

Australia

N/A

### **4: Personal Information**

NAME:

ADDRESS:

PHONE:

EMAIL:

BANK DETAILS: ACCOUNT NAME, BSB, ACCOUNT NUMBER

### **5: If successful do you consent to your name and award being published on the Council website and or social media?**

### **6: Anything else?**

Thank you, please send through evidence of your involvement with the team or community group to [admin@brighton.tas.gov.au](mailto:admin@brighton.tas.gov.au) and quote your name and quick response grant in the subject heading. A council officer will be in touch as soon as possible.

## Small Community Development Grant Application

You are about to apply for a Brighton Council Small Community Development Grant. This grant category aims to celebrate and encourage grass roots community initiatives to flourish. These can include events, education or minor infrastructure projects. Please review the Community Grant Guidelines on our website before completing your application.

### **This application is set out in three sections**

Section one : Who you are and do you meet eligibility?

Section two : What you would like to do and why?

Section three: Accountability and Next Steps

## Section One : Who you are and do you meet eligibility?

**Name of person(s) applying for grant**

**Position of person(s) applying for grant**

**Postal Address**

**Phone**

**Email**

**Name of organisation or group coordinating the project**

**Title of project**

**Please select which category best describes what you need the money for:**

An event

Infrastructure

A campaign

Education

A program

Other

**Amount Requested**

**Are you prepared to accept partial funding?**

YES

NO

**Please briefly explain why you need funding from Council to support your project. This question is especially important if you're from a school, a for profit organisation or if your request is for the payment of bills and or infrastructure.**

**Which of the following are you applying on behalf of? Please select one.**

- Not for profit organisations
- Community group auspiced by a not-for-profit organisation
- School within our local government area (LGA) \*
- Profitable organisation (including government agencies) that is collaborating with a community group
- Social enterprise

**Name of organisation auspicing the group (if applicable).**

**Is the auspicing organisation agreeable to taking on the financial and legal responsibility for your project?**

YES

NO

**Is the organisation receiving the funds registered for GST?**

YES

NO

**Please provide the ABN of the organisation receiving the funds.**

**If you are successful in receiving a grant, what are the bank details you would like the money transferred into?**

ACCOUNT NAME

BSB

ACCOUNT NUMBER

---

## **Section Two : What you would like to do, how will you do it and why?**

**Briefly describe what your project involves.**

**What are the proposed dates and timings for your project?**

**How does your project align with one or more of the Brighton Council Community Grant Aims? Please select N/A if your project does not align with an aim.**

**1. Be healthier** by improving the provision of services and supports to our growing population

INSERT ANSWER HERE

**2. Reduce loneliness** by enhancing community connections and activities that bring joy to people's lives

INSERT ANSWER HERE

**3. Feel safer** by improving the respect and care for our community, our land and our property

INSERT ANSWER HERE

**4. Make life more comfortable** by increasing community awareness, education and access to sustainable living

INSERT ANSWER HERE

**Who in our community will your project benefit? Select all that apply**

- All of community
- Children
- Young People
- Adults
- Seniors
- Families
- People from culturally and linguistically diverse backgrounds
- Aboriginal and Torres Strait Islander people
- People who identify as LGBTIQ+
- People living with a disability
- People of a specific gender (please specify gender)

**Who will you be collaborating with? Please list all major organisations or groups. We do not need names and contact details.**

LIST HERE

**Is there anything else you would like to say about your project? Please limit this to 300 words.**

WRITE HERE

## **Section Three: Accountability and Next Steps**

**For grant applications \$5,000 or more, please provide a budget**

**INSERT TABLE**

ITEM	FUNDING SOURCE	AMOUNT	TOTAL
------	----------------	--------	-------



**For grants \$10,000 or more, do you agree to providing your most recent audited financial statement?**

**For grants over \$5,000, do you agree to completing an acquittal and evaluation report within 3 months of finishing your project?**

**Declaration**

I declare that the above details are correct and I am authorised to sign on behalf of the organisation applying to the Brighton Council Community Grants Program:

**Signature:**

**Name:**

**Date:**

**Checklist:**

I have read the Community Grants Program Guidelines

YES

I have completed all sections and signed this application form

YES

I understand my grant application will not be accepted until I send through the following documents where applicable to Brighton Council at [admin@brighton.tas.gov.au](mailto:admin@brighton.tas.gov.au), by 5pm on 24<sup>th</sup> March 2023.

- most recent audited financial report
- any letters of support
- any quotations

**Privacy Statement: The personal information on this form is required by Council for the Community Grants Program. We will only use your personal information for this and related purposes. If this information is not provided, we may not be able to deal with this matter. You may access and/or amend your personal information at any time. How we use this information is explained in our Privacy Policy, which is available at [www.brighton.tas.gov.au](http://www.brighton.tas.gov.au)**

## **Brighton Alive Grant Application**

You are about to apply for a Brighton Council Brighton Alive Grant. This grant category aims to highlight the important role that our Brighton Alive Network plays in community capacity building through collaborations, partnerships and joint efforts to address community needs and enhance community strengths.

**This application is set out in three sections**

Section One : Who you are and do you meet eligibility?

Section Two : What you would like to do and why?

Section Three: Accountability and Next Steps

## **Section One : Who you are and do you meet eligibility?**

**Name of person(s) applying for grant**

**Position of person(s) applying for grant**

**Postal Address**

**Phone**

**Email**

**Name of organisation or group coordinating the project**

**Title of project**

**Please select which category best describes what you need the money for**

An event

Infrastructure

A campaign

Education

A program

Other

**Amount Requested**

**Are you prepared to accept partial funding?**

YES

NO

**Please briefly explain why you need funding from Council to support your project. This question is especially important if you're from a school, a for profit organisation or if your request is for the payment of bills and or infrastructure.**

**Which eligible group best describes the applicant? Please select one.**

- Not for profit organisations
- Community group auspiced by a not-for-profit organisation
- School within our local government area (LGA) \*
- Profitable organisation (including government agencies) that is collaborating with a community group
- Social enterprise

**Name of organisation auspicing the group (if applicable).**

**Is the auspicing organisation agreeable to taking on the financial and legal responsibility for your project?**

YES

NO

**Is the organisation receiving the funds registered for GST?**

YES

NO

**Please provide the ABN of the organisation receiving the funds.**

**If you are successful in receiving a grant, what are the bank details you would like the money transferred into?**

ACCOUNT NAME

BSB

ACCOUNT NUMBER

---

## **Section Two : What you would like to do, how will you do it and why?**

**Briefly describe what your project involves.**

INSERT ANSWER HERE

**What are the proposed dates and timings for your project?**

**How does your project align with one or more of the Brighton Council Community Grant Aims?  
Please select N/A if your project does not align with an aim.**

**1. Be healthier** by improving the provision of services and supports to our growing population

INSERT ANSWER HERE

**2. Reduce loneliness** by enhancing community connections and activities that bring joy to people's lives

INSERT ANSWER HERE

**3. Feel safer** by improving the respect and care for our community, our land and our property

INSERT ANSWER HERE

**4. Make life more comfortable** by increasing community awareness, education and access to sustainable living

INSERT ANSWER HERE

**Who in our community will your project benefit? Select all that apply.**

All of community

Children

Young People

Adults

Seniors

Families

People from Culturally and linguistically diverse backgrounds

Aboriginal and Torres Strait Islander people

People who identify as LGBTIQ+

People living with a disability

People of a specific gender (please specify gender)

**Who will you be collaborating with? Please list all major organisations or groups. We do not need names and contact details.**

LIST HERE

**How do you plan to make the event happen? Please outline your basic project plan below.**

WRITE HERE

**Is there anything else you would like to say about your project? Please limit this to 300 words**

WRITE HERE

## Section Three: Accountability and Next Steps

For grant applications \$5,000 or more, please provide a budget

INSERT TABLE

ITEM	FUNDING SOURCE	AMOUNT	TOTAL
------	----------------	--------	-------

For grants \$10,000 or more, do you agree to providing your most recent audited financial statement?

For grants over \$5,000, do you agree to completing an acquittal and evaluation report within 3 months of finishing your project?

### Declaration

I declare that the above details are correct and I am authorised to sign on behalf of the organisation applying to the Brighton Council Community Grants Program:

Signature:

Name:

Date:

### Checklist:

I have read the Community Grants Program Guidelines

YES

I have completed all sections and signed this application form

YES

I understand my grant application will not be accepted until I send through the following documents where applicable to Brighton Council at [admin@brighton.tas.gov.au](mailto:admin@brighton.tas.gov.au), by 5pm on 24<sup>th</sup> March 2023.

- most recent audited financial report
- any letters of support
- any quotations

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## Major Impact Grant Application

You are about to apply for a Major Impact Grant. The major impact grant is a new grant category that aims to address significant safety, sustainability, loneliness and service gaps across our municipality. The amount for this grant category is up to \$80,000. This grant is available once a year and has flexibility around when funds are distributed and when the proposed program(s) would take place. Given the aim of this grant, preference will be given to applications looking to apply for the entire \$80,000, however this is not a prerequisite, and all grants will be considered.

**This application is set out in three sections**

Section One : Who you are and do you meet eligibility?

Section Two : What you would like to do and why?

Section Three: Accountability and Next Steps.

### Section One : Who you are and do you meet eligibility?

**Name of person(s) applying for grant**

**Position of person(s) applying for grant**

**Postal Address**

**Phone**

**Email**

**Name of organisation or group coordinating the project**

**Title of project**

**Please select which category best describes what you need the money for:**

An event

Infrastructure

A campaign

Education

A program

Other

**Amount Requested**

**Are you prepared to accept partial funding?**

YES

NO

**Have you spoken to Brighton Council about your idea?**

YES

NO

**If you answered no, we strongly encourage you to make time to speak with Council about your idea.**

**Have you received funding from Brighton Council before (this can include donations, grants and in kind support).**

YES

NO

**Comments**

**Is the organisation receiving the funds registered for GST?**

YES

NO

**Please provide the ABN of the organisation receiving the funds.**

**If you are successful in receiving a grant, what are the bank details you would like the money transferred into?**

ACCOUNT NAME

BSB

ACCOUNT NUMBER

---

## **Section Two: What you would like to do, how will you do it and why?**

**Briefly describe what your project involves**

INSERT ANSWER HERE

**How does your project align with one or more of the Brighton Council Community Grant's Aims?  
Please select N/A if your project does not align with an aim.**

**1. *Be healthier* by improving the provision of services and supports to our growing population**

INSERT ANSWER HERE

**2. *Reduce loneliness* by enhancing community connections and activities that bring joy to people's lives**

INSERT ANSWER HERE

**3. *Feel safer*** by improving the respect and care for our community, our land and our property

INSERT ANSWER HERE

**4. *Make life more comfortable*** by increasing community awareness, education and access to sustainable living

INSERT ANSWER HERE

**Who in our community will your project benefit? Select all that apply.**

All of community

Children

Young People

Adults

Seniors

Families

People from Culturally and linguistically diverse backgrounds

Aboriginal and Torres Strait Islander people

People who identify as LGBTIQ+

People living with a disability

People of a specific gender (please specify gender)

**Does your project align with one or more of the eight focus areas of the [Healthy Tasmania Strategic Plan 2022- 2026](#)? Please tick all that apply.**

- Priority populations including people from lower socioeconomic groups, Aboriginal people, people from the LGBTIQ+ community, people from culturally and linguistically diverse backgrounds, and people living with disability.
- Health literacy
- Mental health and wellbeing
- Active living
- Eating well
- Smoke free communities
- Reducing alcohol harm
- Climate change and health

**Please briefly explain how your project aligns to the focus areas you have selected.**

**Who will you be collaborating with? Please list all major organisations or groups. We do not need names and contact details.**

LIST HERE

**How do you plan to make the event happen? Please outline your project plan below. You can also send this through as an attachment if you prefer.**

WRITE HERE



Is there anything else you would like to say about your project? Please limit this to 300 words

WRITE HERE

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## Section Three: Accountability and Next Steps

Please provide a budget for your project.

INSERT TABLE

ITEM	FUNDING SOURCE	AMOUNT	TOTAL
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Do you agree to providing your most recent audited financial statement before receiving a grant if you are successful?

Do you agree to completing an acquittal and evaluation report within 3 months of finishing your project?

### Declaration

I declare that the above details are correct and I am authorised to sign on behalf of the organisation applying to the Brighton Council Community Grants Program:

**Signature:**

**Name:**

**Date:**

### Checklist:

I have read the Community Grants Program Guidelines

YES

I have completed all sections and signed this application form

YES

I understand my grant application will not be accepted until I send through the following documents where applicable to Brighton Council at [admin@brighton.tas.gov.au](mailto:admin@brighton.tas.gov.au), by 5pm on 24<sup>th</sup> March 2023.

- most recent audited financial report
- any letters of support
- any quotations

**Privacy Statement:** The personal information on this form is required by Council for the Community Grants Program. We will only use your personal information for this and related purposes. If this information is not provided, we may not be able to deal with this matter. You may access and/or amend your personal information at any time. How we use this information is explained in our Privacy Policy, which is available at [www.brighton.tas.gov.au](http://www.brighton.tas.gov.au)