



**Brighton  
Council**

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**Finance  
Committee  
Agenda**

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**5th September 2023**

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Name: .....

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## Finance Committee: 5 September 2023

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## Brighton Council

**Council Representatives:** Cr Curran (Chairperson); Cr A De La Torre (Deputy Chairperson); Cr L Gray; Cr P Geard; Cr P Owen & Cr M Whelan

### NOTICE OF MEETING

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Dear Councillor,

Notice is hereby given that the next **Finance Committee Meeting** will be held in the Council Chambers, Council Offices, Old Beach at **5.15 p.m. on Tuesday, 5<sup>th</sup> September 2023**, to discuss business as printed below.

### QUALIFIED PERSON CERTIFICATION

I HEREBY CERTIFY that in accordance with Section 65 of the Local Government Act 1993, any advice, information and recommendation contained in the reports related to the Agenda have been prepared by persons who have the qualifications or experience necessary to give such advice, information and recommendations.

Dated at Old Beach this **31<sup>st</sup>** day of **August 2023**.

A handwritten signature in blue ink that reads "Janine Banks". The signature is written in a cursive style with a long, sweeping tail.

Janine Banks

**ACTING GENERAL MANAGER**

## AGENDA

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### 1. Acknowledgement of Country

Brighton Council acknowledges the palawa/pakana (Tasmanian Aboriginal) community as the traditional and original owners of the skies, land and water of lutruwita (Tasmania) and forward our respect to their elders both past and present.

Brighton Council acknowledges the continued connection the Tasmanian Aboriginal people still have to the skies, land and water of lutruwita that provides them with the food, medicine and craft celebrated through ceremony today.

### 2. Apologies

### 3. Public Question Time and Deputations

### 4. Declaration of Interest

In accordance with the requirements of Part 2 Regulation 8 of the *Local Government (Meeting Procedures) Regulations 2015*, the chairperson of a meeting is to request Councillors to indicate whether they have, or are likely to have, a pecuniary interest or conflict of interest in any item on the Agenda.

In accordance with Section 48(4) of the *Local Government Act 1993*, it is the responsibility of councillors to then notify the general manager, in writing, the details of any interest(s) that the councillor has declared within 7 days of the declaration.

## 5. Business

### 5.1 CWA Brighton Branch - request for free use of Pontville Hall

**Attachment:** Letter from CWA Brighton Branch (*see page 7 of agenda*)

**Author:** Facilities Coordinator (I Singh)

**Authorised:** Director, Corporate Services (G Browne)

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#### Background

The Brighton Branch of the Country Women's Association (CWA) has written into Council requesting free use of the main hall in order to host fundraising events for 2-4 occasions annually.

Previously, these fundraising initiatives have benefited local entities such as schools, Bonorong Park, local SES, Fire Brigades, Tasmanian Cancer Council, Tasmanian Royal Flying Doctors, and the Orange Sky Laundry.

This year, their fundraising efforts are aimed at supporting the Waterbridge Food Co-Op and St Marks Church group, which organise luncheons for the elderly. The CWA currently lease a room from Council at Pontville Hall, under a peppercorn arrangement and only pay for the outgoings. However, due to spatial constraints in their existing location, their capacity to invite participants for fundraising events is limited. Hence, they are seeking access to the main hall to expand their reach and impact. CWA are requesting free use of the main hall for their fundraising and bigger events for the foreseeable future.

#### Consultation

Janine Banks (*Acting General Manager*), Megan Braslin (*Executive Officer*), Gillian Browne (*Director Corporate Services*)

#### Risk Implications

Granting free use may set a precedent for other organisation to seek similar concessions.

#### Financial Implications

The current day rate for the Pontville hall is \$299, amounting to \$1,196 for 4 instances throughout the year. It is important to highlight that this financial implication is subject to annual adjustments in accordance with the CPI.

#### Strategic Plan

Goal 1.1 engage with and enable our community

Goal 1.3 ensure attractive local areas that provide social, recreational and economic opportunities

Goal 1.4 encourage a sense of pride, local identity and engaging activities

## Social Implications

Granting free use of the Pontville Hall to CWA would promote community collaboration and support local activities and organisations. Additionally, offering the main hall reflects the Councils recognition of the organisation's historical and ongoing contribution to the local community.

## Environmental or Climate Change Implications

N.A

## Economic Implications

N.A

## Other Issues

In consideration, it should be noted that CWA hire out their allocated space, indicating a potential revenue stream. In recent developments, the Brighton Garden Club had informed Council their decision not to proceed with hiring the meeting room from Council and instead opting to use the CWA room to support their local CWA. This shift will result in Council missing out on revenue.

## Assessment

The CWA contributes positively to the community and the group is able to provide additional funding support when fundraising events are held. Granting free use of the hall will align with Councils Community focused goals.

## Options

1. As per the recommendation;
2. Not waive the fees and apply the 50% discount as groups like this would ordinarily be granted.

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## **RECOMMENDATION:**

That Council allow free use of Pontville Hall two (2) times per financial year for the Brighton Branch of the CWA to hold fund raising events; additional usage to be charged at the 50% discounted rate. This arrangement to be reviewed in 3 years time.

This donation is to be classed as a Donation under Section 77 of the *Local Government Act 1993* and recorded in Council's Annual Report.

## **DECISION:**

**ATTACHMENT**  
**AGENDA ITEM 5.1**

The Country Women's Association  
 Brighton Branch



To Janine Banks  
 Admin. General Manager  
 BRIGHTON COUNCIL

MRS. LYN ZIELINSKI  
 Secretary Brighton Branch CWA  
 24 Andrew St.  
 BRIGHTON TAS 7030  
 25<sup>th</sup> August 2023.

Dear Janine,

On behalf of the Brighton Branch of the CWA I am writing to ask about the possibility of a rethink on the costs to our branch for the use of the main hall in the Pontville Memorial Hall complex.

In the past we have had use of the hall to hold larger functions at no cost but now we are told we will have to pay an hourly rate. These larger functions have always been extremely successful in helping us raise funds for many of our local organisations.

Some of these organisations include local schools, Bonorong Park, local SES and Fire brigades, the Tasmanian Cancer Council, the Tasmanian Royal Flying Doctors, and the Orange Sky Laundry.

This year we are helping the Waterbridge Food Co.op and St Marks church group that hold luncheons for the elderly.

Obviously to be able to invite more guests enables us to raise more funds to make more donations.

Thank you for your consideration

L. Zielinski

## 5.2 Write off - Outstanding Debt

Author: Director, Corporate Services (G Browne)

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### Background

As most Councillors are aware in 2021 Microwise Pty Ltd was sold and any outstanding debtor payments at 30<sup>th</sup> June 2021 were to be paid directly to Brighton Council.

There are two remaining debtors totalling \$11,983.02. As the accounts were raised by Microwise Pty Ltd there is no supporting documentation about what the invoice relates to or proof of whether the service was provided.

### Consultation

Nil

### Risk Implications

Nil.

### Financial Implications

The outstanding amount will be adjusted to the provision for bad debts account.

### Strategic Plan

S4.4 – Ensure Financial & Risk Sustainability

### Social Implications

Not Applicable.

### Environmental or Climate Change Implications

Not Applicable.

### Economic Implications

Not Applicable.

### Other Issues

Nil.

### Assessment

The following debts are outstanding and believed to be unrecoverable based on no supporting documentation about what the debt actually relates to. The debt is likely due to being raised but the charges being included in the contract of implementation and therefore should not have been invoiced separately.



Invoices demanding payment have been issued to these Councils and follow up emails and conversations with CouncilWise have resulted in non-payment.

- Belyuen Community Government Council - \$ 7596.26
- Mornington Island - \$ 4386.76

### Options

1. As per the recommendation.
  2. That Council continue to seek payment of identified outstanding debts.
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### **RECOMMENDATION:**

That approval is given to write off the outstanding debts.

### **DECISION:**