



**Brighton  
Council**

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## **ATTACHMENTS**

**ORDINARY COUNCIL MEETING**

**21 MAY 2024**





# Brighton Council

**MINUTES OF THE ORDINARY COUNCIL MEETING**  
**OF THE BRIGHTON COUNCIL, HELD IN THE COUNCIL CHAMBERS,**  
**COUNCIL OFFICES, 1 TIVOLI ROAD, OLD BEACH**  
**AT 5.35P.M. ON TUESDAY, 16 APRIL 2024**

PRESENT: Cr Gray; Cr Curran; Cr Geard; Cr Irons; Cr McMaster; Cr Murtagh; Cr Owen and Cr Whelan

IN ATTENDANCE: Mr J Dryburgh (General Manager); Ms J Banks (Director Governance & Regulatory Services); Mr D Allingham (Director Development Services); Ms G Browne (Director Corporate Services); Mr C Pearce-Rasmussen (Director Asset Services); Ms K Min (Planning Officer) and Ms M Braslin (Executive Officer – Risk & Property Management).

## 1. Acknowledgement of Country

## 2. Apologies / Applications for leave of absence

Cr A De La Torre has requested leave of absence for this meeting.

*Cr Murtagh moved, Cr Whelan seconded that Cr De La Torre be granted leave of absence.*

**CARRIED**

### VOTING RECORD

In favour	Against
Cr Curran	
Cr Geard	
Cr Gray	
Cr Irons	
Cr McMaster	
Cr Murtagh	
Cr Owen	
Cr Whelan	

### 3. Confirmation of Minutes

#### 3.1 Ordinary Council Meeting

The Minutes of the previous Ordinary Council Meeting held on the 19<sup>th</sup> March 2024 are submitted for confirmation.

**RECOMMENDATION:**

That the Minutes of the previous Ordinary Council Meeting held on 19<sup>th</sup> March 2024, be confirmed.

**DECISION:**

*Cr Curran moved, Cr Irons seconded that the minutes of the previous Ordinary Council Meeting held on the 19<sup>th</sup> March 2024, be confirmed.*

**CARRIED**

**VOTING RECORD**

In favour	Against
Cr Curran	
Cr Geard	
Cr Gray	
Cr Irons	
Cr McMaster	
Cr Murtagh	
Cr Owen	
Cr Whelan	

#### 3.2 Audit Panel Minutes

The Minutes of the Audit Panel meeting held on the 1<sup>st</sup> December 2023 are submitted for confirmation.

**RECOMMENDATION:**

That the Minutes of the Audit Panel meeting held on the 1<sup>st</sup> December 2023, be confirmed.

**DECISION:**

*Cr Owen moved, Cr Geard seconded that the minutes of the Audit Panel Meeting held on the 1st December 2023, be confirmed.*

**CARRIED**

**VOTING RECORD**

In favour	Against
Cr Curran	
Cr Geard	
Cr Gray	
Cr Irons	
Cr McMaster	
Cr Murtagh	
Cr Owen	
Cr Whelan	

#### 4. Declaration of Interest

In accordance with the requirements of Part 2 Regulation 8 of the *Local Government (Meeting Procedures) Regulations 2015*, the chairperson of a meeting is to request Councillors to indicate whether they have, or are likely to have, a pecuniary interest or conflict of interest in any item on the Agenda.

In accordance with Section 48(4) of the *Local Government Act 1993*, it is the responsibility of councillors to then notify the general manager, in writing, the details of any interest(s) that the councillor has declared within 7 days of the declaration.

*Cr Irons declared an interest in Item 12.1*

#### 5. Public Question Time and Deputations

In accordance with the requirements of Part 2 Regulation 8 of the *Local Government (Meeting Procedures) Regulations 2015*, the agenda is to make provision for public question time.

*There was no requirement for public question time.*

#### 6. Reports from Council

##### 6.1 Mayor's Communications

The Mayor's communications were as follows:

- 3/4 Meeting with Wayne Rogers (St Ann's) (GM in attendance)
- 3/4 Council Workshop
- 4/4 Meeting with Kerry Vincent (GM in attendance)
- 16/4 Media Event
- 16/4 Citizenship Ceremony
- 16/4 Draft Budget Workshop
- 16/4 Council Meeting

##### **RECOMMENDATION:**

That the Mayor's communications be received.

##### **DECISION:**

*Cr Owen moved, Cr McMaster seconded that the Mayor's communications be received.*

**CARRIED**

##### VOTING RECORD

In favour	Against
Cr Curran	
Cr Geard	

Cr Gray  
 Cr Irons  
 Cr McMaster  
 Cr Murtagh  
 Cr Owen  
 Cr Whelan

**6.2 Reports from Council Representatives**

- Cr Geard attended Mr Richard Bowden’s funeral in Bothwell recently.
- Cr Curran attended the Tidy Towns National judging (remote).
- Cr Curran officially opened the Pump Track in Eddington Street, Bridgewater on 13 April.
- Cr Curran attended BYAG meeting on 11 April at the Civic Centre.

**RECOMMENDATION:**

That the verbal reports from Council representatives be received.

**DECISION:**

*Cr Murtagh moved, Cr McMaster seconded that the verbal reports from Council representatives be received.*

**CARRIED**

**VOTING RECORD**

In favour	Against
Cr Curran	
Cr Geard	
Cr Gray	
Cr Irons	
Cr McMaster	
Cr Murtagh	
Cr Owen	
Cr Whelan	

**7. Miscellaneous Correspondence**

Nil.

**8. Notification of Council Workshops**

*In accordance with the requirements of Section 8(2)(c) of the Local Government (Meeting Procedures) Regulations 2015.*

One (1) Council workshop has been held since the previous Ordinary Council meeting.

A workshop was held on the 3<sup>rd</sup> April 2024 at 4.30 pm to provide an update on various Community Development & Engagement matters and to receive an update from Centacare Evolve Housing.

Attendance: Cr Gray; Cr Curran; Cr De La Torre; Cr Irons; Cr McMaster; Cr Murtagh; Cr Owen and Cr Whelan

Apologies: Cr Geard

## 9. Notices of Motion

*There were no Notices of Motion.*

## 10. Consideration of Supplementary Items to the Agenda

In accordance with the requirements of Part 2 Regulation 8(6) of the *Local Government (Meeting Procedures) Regulations 2015*, the Council, by absolute majority may approve the consideration of a matter not appearing on the agenda, where the General Manager has reported:

- (a) the reason it was not possible to include the matter on the agenda, and
- (b) that the matter is urgent, and
- (c) that advice has been provided under Section 65 of the *Local Government Act 1993*.

*The General Manager advised that there were no supplementary agenda items.*

## 11. Reports from Committees

*There were no Committee Meetings held in April 2024.*

## 12. Council Acting as a Planning Authority

Under the provisions of the *Land Use Planning and Approvals Act 1993* and in accordance with Regulation 25 of the *Local Government (Meeting Procedures) Regulations 2015*, the Council will act as a planning authority in respect to those matters appearing under Item 12 on this agenda, inclusive of any supplementary items.

*Cr Irons had declared an interest and left the meeting at 5.45pm*

### 12.1 Planning Scheme Amendment to the Brighton Local Provisions Scheme to remove 168 Brighton Road, Brighton from BRI-Table C6.1 (Local Heritage Places) - s37 Report

Author: Planning Officer (K Min)

Authorised: Director Development Services (D Allingham)

Requested by:	Rohan Targett obo Torelo Pty Ltd
Owner/s:	Torelo Pty Ltd
Application No:	SA 2024-00002 / RZ 2024-001
Address:	168 Brighton Rd, Brighton TAS 7030 (CT 11271/3)
Proposal:	Amend the BRI-Table C6.1 (Local Heritage Places) to:

	<ul style="list-style-type: none"> <li>▪ Remove the cottage at 168 Brighton Road, Brighton (BRI-C6.1.23) from listing BRI-C6.1.</li> <li>▪ Amend the Local heritage place overlay.</li> </ul>
<b>Planning Scheme:</b>	Tasmanian Planning Scheme - Brighton
<b>Zone:</b>	General Business

## 1. Executive Summary

The purpose of this report is for the planning authority to consider an application received under s37 of the *Land Use Planning and Approvals Act 1993* (the Act) to remove 168 Brighton Road, Brighton from the Local Historic Heritage Code of the Brighton Local Provisions Schedule (LPS).

To proceed the planning authority must be satisfied that the draft amendment of the Brighton LPS meets the LPS criteria under section 34 of the Act. This report outlines how the proposed draft amendment satisfies each of the criteria.

If the amendment is agreed to, the planning authority must notify the Tasmanian Planning Commission (the Commission) of the decision and commence public exhibition.

The planning authority will then decide whether any representations received warrant amending or refusing the draft amendment or the planning permit. If approved by the planning authority, the final decision will be made by the Commission who will likely invite any representors to attend a public hearing.

The proposed amendment seeks to remove the cottage at 168 Brighton Road, Brighton (BRI-C6.1.23) from listing BRI-C6.1. A heritage assessment of the site concludes that the heritage cottage has been relocated and lost much of its heritage fabric and does not meet the threshold for entry on the Local Heritage Schedule.

It is recommended that the planning authority certify the draft amendment to the LPS.

## 2. Legislative and Policy Content

The purpose of this report is for the planning authority to determine whether to initiate the planning scheme amendment.

The amendment request is made under section 37 of the *Land Use Planning and Approvals Act 1993* (the Act). The provisions of the Act establish the test of whether a planning scheme amendment is reasonable or not.

Section 38 of the Act requires the planning authority to consider the criteria of the LPS when approving or refusing an amendment. The LPS criteria is contained in section 34 of the Act.

This report details the reasons for the officer recommendation. The planning authority is not bound to adopt the recommendations in this report. The Planning authority can either: (1) adopt the recommendation; or (2) vary the recommendation by adding, modifying or removing recommended reasons and conditions or replacing an approval with a refusal (or vice versa).

Any alternative decision requires a full statement of reasons to comply with the Judicial Review Act 2000 and the Local Government (Meeting Procedures) Regulations 2005.

### 3. Risk and Implications

The purpose of the amendment is to remove the subject property - 168 Brighton Road, Brighton (BRI-C6.1.23) from the Local Historic Heritage Code to be consistent with the current threshold for local heritage significance. Approval or refusal of this application will have no direct financial implications for the planning authority.

### 4. Site Detail

The land subject to the proposed amendment relates to a single parcel of land, as identified in the below Table:

Address	Owner	Title Reference	Land Area
168 Brighton Road, Brighton	Torelo Pty Ltd	Certificate of Title Volume 11271 Folio 3	1138m <sup>2</sup>

The site is contained within 168 Brighton Road (CT 11271/3), has a street frontage to Brighton Road, and has been developed for residential use and contains a weatherboard cottage.

The site has a land area of 1138m<sup>2</sup>, and the cottage is serviced by reticulated water, sewer, and stormwater. A TasWater reticulation main is situated along the western boundary.

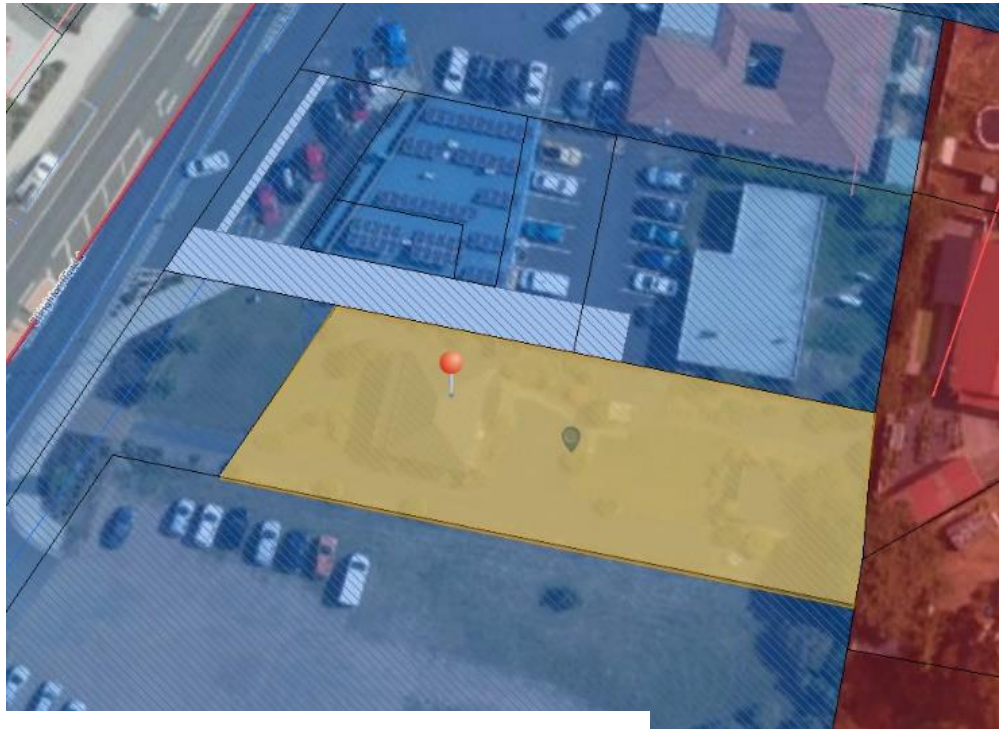
Surrounding land is held variously in private ownership and in Brighton Council ownership (road lot). Adjacent to the subject site (southern end) is the new IGA development and the post office and Brighton Pharmacy (northern end).

The site has minimal vegetation, and no significant natural values are identified on site.

There are no identified hazards on the subject land and the cottage.



Pursuant to the LPS, the entirety of the site is currently zoned General Business (see Figure 1).



**Figure 1: Subject site (highlighted in yellow) (source: Listmap)**

The entire site is subject to General Business Zone Local Area Objective (Brighton Town Centre) and Local heritage place (Cottage – 168 Brighton Road) overlays pursuant to the Tasmanian Planning Scheme - Brighton (the Scheme).

## 5. Proposal

Pursuant to s37 of the *Land Use Planning and Approvals Act* 1993 (the Act), the Applicant seeks to amend the Brighton LPS by:

- Removing the land contained in Certificate of Title Volume 11271 Folio 3 and known as 168 Brighton Road, Brighton from the heritage listing in BRI-Table C6.1.
- Amending the Local heritage place overlay.

The proposal is supported by the attached Supporting planning report, prepared by ERA Planning and Environment dated March 2024, and a Heritage Impact Statement prepared by Graeme Corney, Architect and Heritage Consultant (undated). The report concludes that the heritage cottage has been relocated and lost much of its heritage fabric and does not meet the threshold for entry on the Local Heritage Schedule and should be removed.

The planning authority may initiate an amended pursuant to the Scheme pursuant to s38(2) of the Act.

## 6. Planning Scheme Implications

### *Local Provisions Schedule*

The relevant planning instrument is the *Tasmanian Planning Scheme - Brighton Local Provisions Schedule* (the Planning Scheme).

The subject site is located within General Business zone and is subject to the Local Historic Heritage Code (local heritage place).

### ***Zone Purpose***

The Scheme establishes a series of objectives for achieving sustainable use and development of land, which are relevant for the consideration of any planning scheme amendment.

It is relevant for this amendment, to outline the relevant provisions which relate to the proposed amendment to remove the subject site from heritage listing in BRI-Table C6.1, in General Business Zone.

The zone purpose statements for the General Business Zone include:

*15.1.1 To provide for business, retail, administrative, professional, community, and entertainment functions within Tasmania's main suburban and rural centres.*

*15.1.2 To ensure that the type and scale of use and development does not compromise or distort the activity centre hierarchy.*

*15.1.3 To encourage activity at pedestrian levels with active frontages and shop windows offering interest and engagement to shoppers.*

*15.1.4 To encourage Residential and Visitor Accommodation use if it supports the viability of the activity centre and an active street frontage is maintained.*

The proposal accords with the zone purpose, given the removal of constraints to developments will allow for a range of mixed-use opportunities.

### ***Allowable Uses***

Should the proposal be approved, no changes to the Use Table will occur.

## **7. Planning Assessment**

### ***Requirements of the Act – LPS Criteria (S34(2))***

Section 34(2) requires:

- (2) The LPS criteria to be met by a relevant planning instrument are that the instrument –*
  - (a) contains all the provisions that the SPPs specify must be contained in an LPS; and*
  - (b) is in accordance with section 32; and*
  - (c) furthers the objectives set out in Schedule 1; and*
  - (d) is consistent with each State policy; and*
  - (da) satisfies the relevant criteria in relation to the TPPs; and*

*(e) as far as practicable, is consistent with the regional land use strategy, if any, for the regional area in which is situated the land to which the relevant planning instrument relates; and*

*(f) has regard to the strategic plan, prepared under section 66 of the Local Government Act 1993, that applies in relation to the land to which the relevant planning instrument relates; and*

*(g) as far as practicable, is consistent with and co-ordinated with any LPSs that apply to municipal areas that are adjacent to the municipal area to which the relevant planning instrument relates; and*

*(h) has regard to the safety requirements set out in the standards prescribed under the Gas Safety Act 2019.*

An assessment against each of the LPS criterion follows:

***Contains all the provisions that the SPP's specify must be contained in an LPS - (s34(2)(a))***

The proposal does not conflict with the SPPs.

***Amendment is in accordance with section 32 (s34(2)(b))***

Section 32 requires that an LPS is to consist of certain provisions that apply only to a single municipal area specified in the LPS. It is considered that the proposal does not contradict s32.

***Furthers RMPS Objectives (s34(2)(c))***

The objectives of the Resource Management and Planning System must be furthered by the planning scheme amendment request. The proposed Planning Scheme Amendment as it relates to the Objectives of Part 1 of Schedule 1 of LUPAA is discussed below:

*(a) to promote the sustainable development of natural and physical resources and the maintenance of ecological processes and genetic diversity; and*

The proposed amendment does not conflict with this objective.

*(b) to provide for the fair, orderly and sustainable use and development of air, land and water; and*

The amendment continues to provide for fair, orderly and sustainable use and development of air, land, and water.

*(c) to encourage public involvement in resource management and planning; and*

The public will be involved in the draft planning scheme amendment through the opportunity to make representations and attend public hearings.

*(d) to facilitate economic development in accordance with the objectives set out in paragraphs (a), (b) and (c); and*

The draft amendment will facilitate economic development by removing the constraints to allow for a range of commercial development opportunities.

*(e) to promote the sharing of responsibility for resource management and planning between the different spheres of Government, the community and industry in the State.*

The amendment demonstrates the sharing of responsibility for resource management and planning between different spheres of government, community, and industry.

The proposed Planning Scheme Amendment as it relates to the Objectives of Part 2 of Schedule 1 of LUPAA is discussed below:

*(a) to require sound strategic planning and co-ordinated action by State and local government; and*

The proposed amendment is consistent with the Southern Tasmanian Regional Land Use Strategy 2010-2035 and Brighton Council Strategy 2023-2033.

*(b) to establish a system of planning instruments to be the principal way of setting objectives, policies and controls for the use, development and protection of land; and*

The proposal has been submitted in accordance with section 37 of the Act and is consistent with all relevant legislation. The proposed amendment will form part of the Tasmanian Planning Scheme – Brighton, which controls the use, development and protection of land in accordance with the Land Use Planning and Approvals Act 1993.

*(c) to ensure that the effects on the environment are considered and provide for explicit consideration of social and economic effects when decisions are made about the use and development of land; and*

The land contains no natural values of major significance. Risks from future development can be appropriately managed under the LPS and any subsequent planning schemes.

*(d) to require land use and development planning and policy to be easily integrated with environmental, social, economic, conservation and resource management policies at State, regional and municipal levels;*

The proposed amendment does not conflict with this objective and is consistent with State, regional and local planning policies and strategies.

*(e) to provide for the consolidation of approvals for land use or development and related matters, and to co-ordinate planning approvals with related approvals; and*

This Objective is not directly relevant to the current matter.

- (f) *to promote the health and wellbeing of all Tasmanians and visitors to Tasmania by ensuring a pleasant, efficient and safe environment for working, living and recreation; and*

The proposed amendment will allow for an improved physical and social environment for residents and visitors through the provision of a range of commercial and other mixed-use development opportunities in the town centre and the surrounding area.

- (g) *to conserve those buildings, areas or other places which are of scientific, aesthetic, architectural or historical interest, or otherwise of special cultural value; and*

The proposed amendment includes a heritage report that demonstrates that the local heritage value has been diminished to the point where the site no longer meets the threshold for entry to the Local Heritage Schedule.

- (h) *to protect public infrastructure and other assets and enable the orderly provision and co-ordination of public utilities and other facilities for the benefit of the community; and*

All necessary public infrastructure and other assets are not affected by the proposed LPS amendment.

- (i) *to provide a planning framework which fully considers land capability.*

The capability of the subject land has been considered and is not considered to affect the attainment of this objective.

#### ***Consistent with State Policies (S34(2)(d))***

- ***State Coastal Policy 1996***

The *State Coastal Policy 1996* applies to land within 1km of the high-water mark. The subject land is more than 1km from high-water mark. Therefore, the policy does not apply.

- ***State Policy on the Protection of Agricultural Land 2009***

The policy does not apply given the subject land is not agricultural land and is within the General Business Zone.

- ***State Policy on Water Quality Management 1997***

The subject land has full access to reticulated services. Given this, it is considered that there will be no direct impact on the land during future use and development.

#### ***Consistent with Tasmanian Planning Policies (S34(2)(da))***

There are currently no Tasmanian Planning Policies in effect.

***Consistent with Southern Tasmanian Regional Land Use Strategy 2010-2035 (s34(2)(e))***

As required under s34(2)(e), the proposed amendment must be, as far as practicable, consistent with the regional land use strategies. In southern Tasmania, the relevant regional land use strategy is the *Southern Tasmanian Regional Land Use Strategy 2010-2035 (STRLUS)*.

An assessment against the relevant Regional Policies is set out in Table 7 of the supporting planning report (ERA Planning and Environment, 2024, pp13-14).

The applicant's assessment is supported. It is considered that the proposed amendment continues to further the requirements of STRLUS.

***Consistent with Brighton Council Strategy 2023-2033 (s34(2)(f))***

The proposed amendment is consistent with the below relevant strategies from the Brighton Council Strategy 2023-2033:

- 1.3 - Ensure attractive local areas that provide social, recreational and economic opportunities.*
- 2.4 - Ensure strategic planning and management of assets has a long term-sustainability and evidence-based approach.*
- 3.2 - Infrastructure development and service delivery are guided by strategic planning to cater for the needs of a growing and changing population.*
- 3.4 - Advocate and facilitate investment in our region.*

The proposed amendment does not conflict with any of Council's strategies.

***Consistent with the content of LPS (s34(2)(g))***

The LPS came into effect for the Brighton LGA on 14<sup>th</sup> April 2021 and sets out requirements for the use or development of land in accordance with the Act.

The proposed amendment seeks to remove 168 Brighton Road, Brighton from BRI-Table C6.1 (Local Heritage Places). It is considered that the proposed amendment is consistent with the requirement relating to the contents of an LPS pursuant to s32 of the Act.

***Has Regard to the Gas Safety Act 2019 (s34(2)(h))***

The subject land is not affected by the Gas Pipeline. Accordingly, there are no issues of gas pipeline safety associated with the draft amendment.

## 8. Conclusion

The proposal to amend the Brighton Local Provisions Schedule is consistent with regional and local land use strategy and the requirements of the Land Use Planning and Approvals Act 1993.

On this basis, it is recommended that the planning authority initiate and certify draft amendment RZ 2024-1, as detailed in the attachments to this report.

### **RECOMMENDATION:**

- A. That in accordance with s38(2)(a) of the *Land Use Planning and Approvals Act 1993*, to be known as draft amendment RZ 2024-001, relating to the land contained in Certificate of Title Volume 11271 Folio 3 (PID 5024431) and known as 168 Brighton Road, Brighton, the planning authority agree to amend the Brighton Local Provisions Schedule as follows:
  - i. remove listing BRI-C6.1.23 from the Local Historic Heritage Code (BRI-Table C6.1 - Local Heritage Places); and
  - ii. Remove the land from the Local heritage place overlay.
- B. That in accordance with Section 40F(2)(a) of the *Land Use Planning and Approvals Act 1993*, the planning authority considers that draft amendment RZ 2024-001 satisfies the provisions of Section 34 of the *Land Use Planning and Approvals Act 1993*.
- C. That in accordance with Section 40F(3) of the *Land Use Planning and Approvals Act 1993*, draft amendment RZ 2024-001 be certified by instrument in writing affixed with the common seal of the Council; and
- D. That in accordance with Section 40F(4) of the *Land Use Planning and Approvals Act 1993*, a certified copy of draft amendment RZ 2024-001 be given to the Tasmanian Planning Commission within seven (7) days.
- E. That in accordance with Section 40FA(1) of the *Land Use Planning and Approvals Act 1993*, a copy of the draft amendment RZ 2024-001 be provided to relevant agencies and those state service, or State authorities, that the planning authority considers may have an interest in the draft amendment.
- F. That in accordance with Section 40G(1) of the *Land Use Planning and Approvals Act 1993*, draft amendment RZ 2024-001 be placed on public exhibition.

### **DECISION:**

*Cr Owen moved, Cr Whelan seconded that the recommendation be endorsed.*

**CARRIED**

**VOTING RECORD**

In favour	Against
Cr Curran	
Cr Geard	
Cr Gray	
Cr McMaster	
Cr Murtagh	
Cr Owen	
Cr Whelan	

*Cr Irons rejoined the meeting at 5.50pm*

## 13. Officers Reports

### 13.1 Risk Appetite Statements - Strategic Risks

**Author:** Executive Officer Risk & Property (M Braslin)

**Authorised:** General Manager (J Dryburgh)

#### Background:

The purpose of this report is to adopt the Risk Appetite Statements which were an outcome of the Risk Workshop held on the 20th February 2024 by Marsh Consulting, which senior staff and Councillors attended. This included training in Risk Appetite and then a workshop to set the Risk Appetite for each of Councils 10 Strategic Risks.

The Risk Appetite Statements for Brighton Council are based on the amount of risk that the Council is willing to take, retain or accept in pursuit of its objectives over the life of the current Strategic Plan period. Appetites for risk can vary across the different operations in pursuit of Strategic Objectives. Therefore, Council's Risk Appetite Statements have been developed by senior staff and Councillors against each of Council's Strategic Risk Categories.

#### Consultation

Senior Management Team, Marsh Consulting.

#### Risk Implications

Inadequate risk management can result in non-compliance with legal and regulatory requirements. Appropriately considered and determined risk appetite is another important high-level tool to assist council in its decision making.

#### Financial Implications

Uncertain risk appetite can impact financial planning and budgeting.

#### Strategic Plan

*Goal 1 Inspire a proud community that enjoys a comfortable life at any age.*

*1.2 Build resilience and opportunity*



*Goal 4 Ensure a progressive, efficient, and caring Council.*

*4.1 Be big picture, long-term and evidence-based in our thinking*

*4.2 Be well-governed, providing quality service and account*

*4.4 Ensure financial and risk sustainability*

### **Social Implications**

The consequences of risk mismanagement can extend to the community. For example, failure to adequately assess and mitigate risks related to public safety or environmental concerns can lead to harm to individuals or communities, damaging social cohesion and trust in the council's ability to protect and serve the public interest.

### **Environmental or Climate Change Implications**

Having a Risk Appetite Statement for the strategic risk category 'Environment, Heritage and Sustainability' will help to guide decisions made relating to this risk category.

### **Economic Implications**

Developing and implementing clear risk appetite statements is essential for council to enhance economic resilience, promote sustainable growth, and safeguard their financial interests.

### **Other Issues**

Nil.

### **Assessment**

In summary, not having an approved set of risk appetite statements can leave council vulnerable to a range of risks, including inconsistent risk management, resource misallocation, missed opportunities, reputational damage, legal non-compliance. Developing and implementing a robust risk appetite statement is essential for councils to enhance resilience, clearly guide decision-making, and achieve their strategic objectives effectively.

In the absence of a risk appetite statement, councils may adopt overly conservative approaches to decision-making, avoiding potentially beneficial opportunities due to fear of risk. This could hinder innovation, stifle growth, and limit the council's ability to adapt to changing circumstances or seize strategic opportunities.

Summary of Councils Risk Appetite Position on 10 Strategic Risk Categories:

Risk Category	Avoid	Resistant	Accept	Receptive
Financial Management		Primary	Secondary	
People & Culture		Primary	Secondary	
Health & Safety	Primary			
Reputational		Primary	Secondary	
Environment, Heritage & Sustainability			Primary	
Governance, Legal & Compliance	Primary			
IT & Cybersecurity	Secondary	Primary		
Infrastructure & Asset Management		Primary	Secondary	
Business & Service Delivery		Primary	Secondary	
Strategic Projects			Primary	Secondary

Risk Appetite levels and Definitions:

AVOID	RESISTANT	ACCEPT	RECEPTIVE
(little-to-no appetite)	(small appetite)	(medium appetite)	(larger appetite)
Avoidance of adverse exposure to risks even when outcome benefits are higher	A general preference for safer options with only small amounts of adverse exposure	Options selected based on outcome delivery with a reasonable degree of protection	Engagement with risks based more on outcome benefits than potential exposure

Best practice is to review the Risk Appetite Statements thoroughly at least on an annual basis and also every time there is a substantial shift in Brighton Council's operating environment.

The development of Risk Appetite Statements will help Council to continue an upward trajectory towards risk management maturity, and ultimately facilitate a capability for robust, repeatable, and consistent quality decision-making.

Options

1. As per the recommendation.
2. Do not adopt the recommendation.
3. Other

**RECOMMENDATION:**

1. Approve and adopt the Risk Appetite Statement covering Council's 10 strategic Risks.
2. Review the Risk Appetite Statements annually or at a substantial change in Councils operating environment.

**DECISION:**

*Cr Geard moved, Cr McMaster seconded that*

1. *Approve and adopt the Risk Appetite Statement covering Council's 10 strategic Risks.*
2. *Review the Risk Appetite Statements annually or at a substantial change in Councils operating environment.*

**CARRIED**

**VOTING RECORD**

In favour	Against
Cr Curran	
Cr Geard	
Cr Gray	
Cr Irons	
Cr McMaster	
Cr Murtagh	
Cr Owen	
Cr Whelan	

**13.2 Tasmanian Nepalese Cricket Association - Waiving of Ground Hire Fees**

**Author:** Director Corporate Services (G Browne)

**Background:**

Mr Kamal Bhandari who is the president of the Tasmanian Nepalese Cricket Association which is a not for profit organisation, has sent an email to Council requesting a discount on the hire fees on Cloak Oval.

The Association recently held their annual cricket carnival and used Cloak Oval for five full days from the 2<sup>nd</sup> to 17<sup>th</sup> March 2024.

The Association is a grassroots organisation that promotes cricket within the Tasmanian Community. This Association also organises various charity events to raise money to develop cricket within Nepal.

They rely on many donations to make these carnivals happen and have expressed that due to the current financial climate they are finding it increasingly difficult to cover the costs associated with ground hire.

**Consultation**

K Bhandari, I Singh (Facilities Management Officer)

**Risk Implications**

Nil

**Financial Implications**

Fees that would have been applicable will need to be recognised as a donation from Council and included in the annual report. The day rate for ground hire is \$299 per day so total cost for the Association are \$1495.00.

## Strategic Plan

Goal 1.1 - Engage with and enable our community

Goal 1.3 – Ensure attractive local areas that provide social, recreational and economic opportunities.

Goal 1.4 – Encourage a sense of pride, local identity and engaging activities.

## Social Implications

By providing the ground for this carnival it has the opportunity to contribute to promoting diversity and community connections with the Nepalese community which may not have previously occurred between residents and this group.

## Environmental or Climate Change Implications

Nil

## Economic Implications

Nil

## Other Issues

Nil

## Assessment

Council has a policy in relation to a 50% discount on Council Building hire fees for groups within the community that are not for profit that can prove that the hire of the building is for the benefit of the Brighton residents. However, this policy does not reflect ground hire usage or external not for profit organisations.

The Tasmanian Nepalese Cricket Association relies on sponsorship to make this carnival happen. It brings people into the Old Beach area and the carnival culminates in a charity match on the last day.

Although the association is not registered within our community the carnival is open to all residents to go along and be a part of the festivities. There would also be a small economic advantage to commercial premises within the Brighton area that may benefit from an increase in people watching the event.

## Options

1. As per the recommendation.
2. Not approve the recommendation.

---

## **RECOMMENDATION:**

That Council provide a 50% reduction in ground hire fees to the Tasmanian Nepalese Cricket Association.

This be reported accordingly in Council's Annual Report in accordance with Section 77 of the *Local Government Act 1993*.

## **DECISION:**

*Cr Murtagh moved, Cr Geard seconded that Council provide a 50% reduction in ground hire fees to the Tasmanian Nepalese Cricket Association.*

*This be reported accordingly in Council’s Annual Report in accordance with Section 77 of the Local Government Act 1993.*

**CARRIED**

**VOTING RECORD**

In favour	Against
Cr Curran	
Cr Geard	
Cr Gray	
Cr Irons	
Cr McMaster	
Cr Murtagh	
Cr Owen	
Cr Whelan	

### 13.3 NAIDOC Week 2024 School Initiatives

**Author:** Manager Community Development and Engagement (A Turvey)

#### Background

It has been confirmed that in 2023 four (4) schools in the Brighton Council Local Government Area (LGA) participated in the NAIDOC Week School Initiatives.

- St Paul’s Primary School
- Brighton Primary School
- Gagebrook Primary School
- Northern Christian School

Entries Received in 2023 from LGA	Schools in 2023 from LGA	NAIDOC Medals of Excellence & prizes awarded in 2023	Encouragement Awards awarded in 2023
<b>116</b>	<b>4</b>	<b>14</b>	<b>59</b>

There was an increase from last year in the number of entries that were received from local schools in the initiatives. This demonstrates that students are taking an active role in the initiatives and gaining an insight into the importance of NAIDOC Week Cultural Diversity and Indigenous history.

School participation within Council’s LGA has seen steady growth since the initiatives were incepted into schools. Each year the initiatives provide education and public awareness on a variety of subjects that pertain to Indigenous history.

It should be noted that this program is a national program and not specific to Tasmania but part of the overall celebration of National NAIDOC Week 2024. It is a nationwide program and not culturally specific to Tasmania or any other state.

The NAIDOC Week School Initiatives is the only activity throughout NAIDOC Week that provides students with an educational component to NAIDOC Week and Indigenous culture and heritage.

Koori Kids is a community organisation that engages young people across Australia in a range of school initiatives to promote education and awareness of Aboriginal and Torres Strait Islander culture. Each year Koori Kids conducts the NAIDOC Week School Initiative Competitions for school aged children Australia wide.

Koori Kids thanks and acknowledges Brighton Council's support last year and is once again seeking support from Council. They request consideration of Council to be an associate partner with a \$450 donation towards the program.

NAIDOC Week 2024 will take place from 7 to 14 July 2024.

### **Consultation**

General Manager, Community Development Officer.

### **Risk Implications**

Not applicable.

### **Financial Implications**

Koori Kids has provided a proposal for the 2024 initiatives. The contribution sought is \$450 to be utilised towards the costs for printing and distribution of information packs, posters and entry forms to schools across Brighton Council's Local Government Area.

### **Strategic Plan**

An initiative such as this supports Council's Strategic Plan 2023-2033 as follows:

Goal 1 – Inspire a proud community that enjoys a comfortable life at every age.

1.1 – Engage with and enable our community.

1.2 - Build resilience and opportunity.

1.4 – Encourage a sense of pride, local identity and engaging activities.

### **Social Implications**

Improved relationships between Council and the Aboriginal community, and the organisations which operate in our municipality.

These initiatives are designed to educate all students on cultural diversity and involve a whole of community approach in the spirit of reconciliation and bringing us 'all together as one community'.

This year students will design posters for NAIDOC Week activities; poem writing; essay writing and colouring in. This year's patrons include Kid Laroi (Indigenous entertainer) and Latrell Mitchell (Indigenous sportsman).

### **Environmental or Climate Change Implications**

The initiatives will enable participants to explore concepts linking environmental; and social/cultural issues and foster harmony in the community.

### Economic Implications

Not applicable.

### Other Issues

Not applicable.

### Assessment

This cross cultural initiative has been operating very successfully since 2001 and is aligned with NAIDOC Week, celebrated in July each year. Over a hundred entries are received each year from schools within Council's LGA, and the success of the program nationally is due in part to the support of councils and partner organisations.

Council is acknowledged through logo inclusion as an associate partner on information packs sent to schools throughout Council's LGA. If there is a winner school from within Council's LGA, an invitation for the Mayor and or a representative is invited to attend the school, along with Executive Director, NAIDOC Week Initiatives and other dignitaries to make special presentation of the NAIDOC Medal of Excellence and the student's prize.

A media release for the winning school is prepared in consultation with Council's media officer. Council is also forwarded a final report on the program.

### Options

1. As per the recommendation.
2. That Council not contribute to NAIDOC Week 2024 – School Initiative Competitions in our area.

---

### **RECOMMENDATION:**

That Council contribute \$450 to the Koori Kids NAIDOC Week 2024 School Initiatives program to be utilised towards the costs for printing and distribution of information packs, posters and entry forms to schools across Brighton Council's Local Government Area.

This contribution be reported accordingly in Council's Annual Report in accordance with Section 77 of the *Local Government Act 1993*.

### **DECISION:**

*Cr Curran moved, Cr Irons seconded that Council contribute \$450 to the Koori Kids NAIDOC Week 2024 School Initiatives program to be utilised towards the costs for printing and distribution of information packs, posters and entry forms to schools across Brighton Council's Local Government Area.*

*This contribution be reported accordingly in Council's Annual Report in accordance with Section 77 of the Local Government Act 1993.*

**CARRIED**

**VOTING RECORD**

<b>In favour</b>	<b>Against</b>
Cr Curran	
Cr Geard	
Cr Gray	
Cr Irons	
Cr McMaster	
Cr Murtagh	
Cr Owen	
Cr Whelan	

## **13.4 Councillor Learning and Development Framework - Consultation**

**Author:** General Manager (J Dryburgh)

---

### **Background**

The Local Government Learning and Development Framework is now open for targeted feedback until the 29th May 2024.

All Councillors and council officers will be invited to participate and contribute to a fit for purpose framework that will support elected representatives in undertaking the important and often complex role of making decisions on behalf of the local community.

The Learning and Development Framework was shaped by the Local Government Learning and Development Governance Group, which consists of councillors, council officers and representatives from LGAT and the Office of Local Government. The group was formed in 2023 and now works with councils to make sure that the Framework meets the requirements and goals of the local government sector.

The consultation period is open for a period of eight weeks to consider and discuss specific elements of the Framework, including:

- Councillor capabilities;
- Councillor Learning and Development Policy;
- Councillor Capability Review and Development Plan;
- Learn to Lead website.

As part of the Learning and Development Framework, three online learning packages were created and offered to councillors after the local government elections in 2022. The vast majority of Brighton Councillors have completed these online modules to date.

It should also be noted that three specific recommendations were included in the Final Report of the Future of Local Government Review relating to learning and development.



**Recommendation 3**

- *That the Tasmanian Government work with the sector to develop, resource, and implement a renewed Strategic Planning and Reporting Framework that is embedded in a new Local Government Act to support and underpin the role of local government. Under this Framework councils will be required to develop – within the first year of every council election – a four-year strategic plan.*

*The strategic plan would consist of several specified component plans as a minimum, including an elected member capability and professional development plan.*

**Recommendation 15**

- *To be eligible to stand for election to council, all candidates must undertake – within six months prior to nominating – a prescribed, mandatory education session, to ensure all candidates understand the role of councillor and their responsibilities if elected.*

**Recommendation 16**

- *The Tasmanian Government and the local government sector should jointly develop and implement a contemporary, best practice learning and ongoing professional development framework for elected members. As part of this framework, under a new Local Government Act:*
  - *all elected members – including both new and returning councillors - should be required to complete a prescribed ‘core’ learning and development program within the first 12 months of being elected; and*
  - *councils should be required to prepare, at the beginning of each new term, an elected member learning and capability development plan to support the broader ongoing professional development needs of their elected members.*

Councillors have the option to either submit their own individual feedback or provide it direct to the General Manager who can include it in Council’s submission.

**Consultation:**

Councillors; Senior Management Team

**Risk Implications:**

Nil.

**Financial Implications:**

Nil.

**Strategic Plan**

Goal 4 – Ensure a progressive, efficient and caring Council.

S4.2 Be well-governed, providing quality service and accountability to our community

**Social Implications**

Not applicable.

**Environmental or Climate Change Implications**

Not applicable.

**Economic Implications**

Not applicable.

## Options

1. As per the recommendation.
2. Other.

### **RECOMMENDATION:**

That the information be received.

### **DECISION:**

*Cr Irons moved, Cr Curran seconded that the information be received.*

**CARRIED**

#### VOTING RECORD

In favour	Against
Cr Curran	
Cr Geard	
Cr Gray	
Cr Irons	
Cr McMaster	
Cr Murtagh	
Cr Owen	
Cr Whelan	

## 14. Questions on Notice

*There were no Questions on Notice for the April meeting.*

## 15. Closed Meeting

Regulation 15 of the *Local Government (Meeting Procedures) Regulations 2015* provides that Council may consider certain sensitive matters in Closed Meeting.

Matters are listed in the Closed Meeting section of the Council Agenda in accordance with Regulation 15 of the *Local Government (Meeting Procedures) Regulations 2015*.

### **RECOMMENDATION:**

That in accordance with Regulation 15 of the *Local Government (Meeting Procedures) Regulations 2015*, Council move into Closed Session and the meeting be closed to members of the public to deal with the following item:

Item:	Closed under:
15.1 – EOI Results for 15 Cheswick Crescent, Bridgewater	15(2)(f)

**DECISION:**

*Cr Curran moved, Cr Owen seconded that in accordance with Regulation 15 of the Local Government (Meeting Procedures) Regulations 2015, Council move into Closed Session and the meeting be closed to members of the public to deal with the following item:*

15.1 – EOI Results for 15 Cheswick Crescent, Bridgewater 15(2)(f)

**CARRIED**

**VOTING RECORD**

In favour	Against
Cr Curran	
Cr Geard	
Cr Gray	
Cr Irons	
Cr McMaster	
Cr Murtagh	
Cr Owen	
Cr Whelan	

**Authorisation to Move Out of Closed Session & Release of Information to the Public**

**RECOMMENDATION:**

That Council, having met and dealt with its business formally moves out of Closed Session and resolves to report that it has determined the following:

Agenda item	Matter	Outcome
15.1	EOI Results for 15 Cheswick Crescent, Bridgewater	Decision not to be made public.

**DECISION:**

*Cr Irons moved, Cr Owen seconded that Council, having met and dealt with its business Council formally moves out of Closed Session and the decision made in Closed session be ratified.*

**CARRIED**

**VOTING RECORD**

In favour	Against
Cr Curran	
Cr Geard	
Cr Gray	
Cr Irons	
Cr McMaster	
Cr Murtagh	
Cr Owen	
Cr Whelan	

Meeting closed: 6.30pm

Confirmed: \_\_\_\_\_  
(Mayor)

Date: \_\_\_\_\_  
21 May 2024

## Minister for Energy and Renewables Minister for Parks & Environment

Level 10, 15 Murray Street, HOBART TAS 7000 Australia  
GPO Box 123 HOBART TAS 7001 Australia  
Phone: +61 3 6165 7739  
Email: [minister.duigan@dpac.tas.gov.au](mailto:minister.duigan@dpac.tas.gov.au)



13 May 2024

Councillor Leigh Gray  
Mayor  
Brighton Council

Email: [Cr.gray@brighton.tas.gov.au](mailto:Cr.gray@brighton.tas.gov.au)

Dear Leigh

I am writing to you today to confirm the Tasmanian Liberal Government's desire to pursue a partnership with the Brighton Council, the Australian Government and the Hobart Gymnastics Academy to build a new gymnastics facility in Bridgewater.

The Government has decided to no longer proceed with plans for a gymnastics facility as part of the community indoor multisport facility at Wilkinsons Point in Glenorchy. We remain committed to building community indoor courts in Glenorchy and we will continue to work closely with the Glenorchy City Council on those plans.

We have noted the success of the Hobart Gymnastics Academy in the Brighton municipality and are keen to partner with you to build on that work by developing complementary facilities and not duplicating existing facilities.

The Government committed \$500,000 towards a proposed expansion of the Bridgewater gymnastics facility currently leased from the Council by the Hobart Gymnastics Academy at the 2021 election and \$450,000 of this funding remains available.

The incorporated, not-for-profit Hobart Gymnastics Academy is supportive of plans to partner with all levels of government to build a new facility and the remaining \$450,000 of State Government funding can be allocated to this proposed development. I am prepared to assist in negotiations with my colleagues to secure land for a development if required but would ask the Council to also investigate possible sites for consideration.

We believe an investment in sports infrastructure in Bridgewater will deliver flow-on benefits for the community, improving the health and wellbeing of residents in the area and in the wider northern suburbs.

We would like to engage with you further on this proposal and look forward to meeting with you soon to progress discussions.

Yours sincerely

A handwritten signature in blue ink, appearing to read 'Nick Duigan', with a stylized flourish at the end.

Hon Nick Duigan MLC  
**Acting Minister for Sport and Events**

Cc: James.dryburgh@brighton.tas.gov.au

Cc: SBrittlebank@gymnastics.org.au

Cc: Luke.martin1983@outlook.com



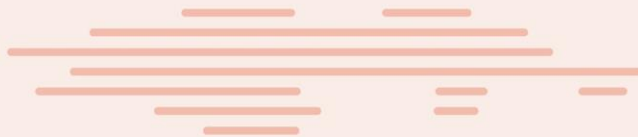
# Brighton Council

DRAFT

## Brighton Community Volunteer Strategy



DATE: 21 MAY 2024



We acknowledge the traditional owners who once walked this country: the Mumirimina people.

The Mumirimina belonged to the Oyster Bay tribe. This was the largest tribe in Tasmania and covered 8000 square kilometres. kotalayna levee in Brighton was a significant meeting place where hundreds of generations of Aboriginal families hunted, gathered, corroboreed, camped and traded.

In the course of colonisation, dispossession of the Mumirimina was early, rapid and extensive.

We acknowledge the Tasmanian Aboriginal Community today as the continuing custodians of this land, and pay our respects to Elders past and present.

Through our words and actions we strive to build a community that reflects and respects the history and hopes for all the people of Brighton.





# Our Volunteer Strategy

## Introduction

The nature of our communities and the ways in which the people of Tasmania connect and support each other through volunteering is changing. Like other sectors, there are rapid changes in technology, regulations and societal expectations that impact the volunteering workforce. People are looking for new ways to contribute or are becoming less inclined or aware of how they can contribute as citizens. As society becomes more and more individualistic, people are potentially less and less conscious of themselves as members of a broader community. Both our community and volunteer organisations need to adapt to these changes.

Community needs and demographic shifts are impacting volunteer supply and demand. In 2019 there were an estimated 5,287 volunteers in the Brighton area providing both social and economic benefits. Based on current trends in volunteering, the estimated number of volunteers in Brighton in 2029 will be 5,010 people. This represents a large shortfall in volunteers for our communities given the population of the Brighton Local Government Area (LGA) is projected to be more than 30,000 people by 2030.

This situation is set against a projected state-wide trend that suggests in coming years the demand for volunteers will increase whilst the number of people volunteering decreases, particularly in areas like community health and well-being, sustainability and youth.

## How we got here

### Strategy Development

Brighton Council and Volunteering Tasmania worked together to support a group of community members to develop this strategy to assist with changing the downward trend in volunteering and to ensure the communities in the Brighton area continue to grow and thrive through volunteering.

This work was undertaken using a method called co-design. Co-design processes are community-led and mean the people who will be impacted by the outcomes generate the ideas and actions to achieve an objective, ensuring local 'experts' are involved in building local change from start to finish.

## Stage 1 and 2: Discovery and Planning (December 2022- April 2023)

Local people involved in volunteering, including volunteers and volunteer coordinators from small, grassroots groups, community organisations and community services were invited and encouraged to join the co-design team.

During the lifetime of the project, the co-design team had project members come and go. Members across the lifetime of the project included:

Councillor Phil Owen, Brighton Council  
Kylie Murphy, Brighton Council (Facilitator)  
Brittany Szlezak, Brighton Council (Facilitator)  
Christine Gimblett, Brighton Community Food Hub  
Geoff Hull, Brighton Community Food Hub Inc.  
Mel Best, Jordan River Service Inc.  
Sharon Stewart, Libraries Tasmania  
Jordan Wright, Material Institute  
Angela Knight  
Robyn Booth  
Bridget Delaney, Volunteering Tasmania (Facilitator)

The co-design team facilitated by Volunteering Tasmania and Brighton Council staff were able to provide a deeper understanding of what it means to volunteer and be a volunteer in the different communities within the Brighton area, including current strengths and challenges, ideas and opportunities for the future of volunteering.

This consultation and discussion stage helped all involved gain a profound understanding of the diversity of volunteering in the Brighton communities and people's feelings about it.

The group gathered information using predominantly a qualitative approach to gathering insights and information, which included informal discussions/conversations, one-on-one interviews and focus groups.

## Stage 3 and 4: Sensemaking and Prototyping (July- October 2023)

The co-design team then analysed, reviewed and sorted the information collected in Stages 1 and 2 into themes. Themes are the core ideas that run through the many comments, data and other information collected. Sorting all of the information into themes provides a clear structure for the strategy. These themes were the basis for initial brainstorming of initiatives and actions that would support them.

The themes collected, plus the ideas and actions brainstormed, were taken back out to the community. Feedback was again gathered. Community members were asked to rate the importance of the ideas/actions and vote on what they believed were priorities that would support a strong and sustainable volunteering community in the Brighton area.

## Stage 5: Designing and Embedding (February 2024)

The co-design team used the identified priorities and other feedback gained through Stage 4 to refine what was to be included in the strategy. This revised draft was then shared with key stakeholders including Brighton Council staff and community representatives for final input and approval.

The supply of volunteers for 2019 was estimated using a combination of ABS census data (2011, 2016), ABS General Social Survey data (2010, 2014), Volunteering Tasmania State of Volunteering Report data (2014, 2019) and Tasmanian Treasury population projections. All estimates are based on Tasmanians over 15 years of age. For more information, please see: <https://volunteeringtas.org.au/wp-content/uploads/2021/09/Brighton-LGA-Volunteer-Profile-.pdf>

# The Strategy

## The Vision

Through trust, kindness and respect, the diversity of our valued volunteers creates a thriving place with opportunities for all.

## Using the strategy

The Brighton Community Volunteer Strategy has been developed by the community for the community. The actions are based on what community told us needed to change. It has been designed with the intention that anyone who supports volunteering in the Brighton area could use this strategy to build or improve on their approaches to attracting and working with volunteers and be better prepared for the challenges ahead.

## Focus areas

The co-design team identified four (4) focus areas to support volunteering within the Brighton communities.

Focus Area 1: Culture of Volunteering

Focus Area 2: Volunteer Roles and Flexibility

Focus Area 3: Organisational Capacity Building

Focus Area 4: Governance and Compliance

### Communication

Communication was highlighted in every theme as an area that required particular attention. Communication is to be in plain English, clear and concise and available via multiple mediums to ensure full coverage for the diversity of people. This is to be included in all forms of communication. For example, induction packs, training or expo information.

A communication campaign centralised on what skills you could transfer to volunteering was seen as an action that would increase the profile of volunteering and engage more community members e.g. If you are a mother who reads bed time stories to your children, you could volunteer at the library to read kids books.

## Focus Area 1

# Culture of Volunteering

Brighton community members felt that their volunteers were understanding and non-judgemental, and that trust is a big reason for people to get involved. However, this was not broadly understood or experienced when navigating new opportunities. Community members highlighted stigma, physical and mental health, and emotional and physical safety were all concerns that raised fear of the unknown when people were seeking volunteering opportunities.

*"We need to share stories of volunteering opportunities far and wide in the community."*

*"Organisations that have volunteering opportunities need to have open days so we know what's out there for us to assist with and learn new skills."*

### Practical actions your volunteer group could take:

- A central point to find volunteer roles and opportunities to understand what and how to get involved. For example a food event or volunteer expo run at a community wide level to promote volunteering, in a similar way to running a careers expo.
- An organisation/volunteer group information session on volunteering with your group (e.g. what the group does, role of volunteers, benefits for volunteers etc). Could be a webinar, virtual meeting or face to face.
- Vary recognition opportunities and ask volunteers how they would like to be recognised. Reward and recognition can go a long way to maintaining volunteer satisfaction and motivation.
- The idea of a 'Volunteer Passport' – this would highlight what roles a volunteer has done, relevant training and registrations (e.g. WWVP and Police checks).

*"Volunteering in community is a very important role and should be celebrated."*

## Focus Area 2

# Volunteer Roles and Flexibility

Brighton community members are keen to pitch in and help their community. However, unclear expectations including the level of commitment and responsibility, and accessibility options e.g. childcare, literacy support and costs associated made it difficult for some to participate in volunteering opportunities. Having flexibility around the way community members could be involved, that recognises individual life circumstances was seen as an important area of focus for reducing barriers to participation.

*“As a volunteer we need to have a clear understanding of our roles and expectations so we can focus on doing the best job we can do.”*

### Practical actions your volunteer group could take:

- Manage volunteering roles in a similar manner to a paid role, with structure, appropriate support and training:
  - Ensure there are clear roles, clear division of labour with distinct tasks and functions, and how much time and cost commitment is required up front.
  - Ensure opportunities to progress in role and provide some variety.
  - Promote benefits e.g. child friendly.
  - Pre and post volunteer interviews to learn what can be improved/changed.
  - Fun challenges that align with peoples interests and skills and allows for creativity.
- Promote a respectful culture, where it is demonstrated that everyone plays a valuable part and volunteers know where to access information or who to talk to if they need support.

## Focus Area 3

# Organisational Capacity Building

Brighton community voiced that they were keen to support each other's activities, however felt more could be done to support organisations of all sizes who have volunteers to ensure they can contribute in the best possible way to the community. Barriers such as insufficient coordination, cost of support for volunteers, lack of resources, and insufficient availability of accessible venues were all seen as barriers to effective volunteer program management by organisations, and in particular small groups/organisations run entirely by volunteers.

*“Corporate organisations could adopt a community group and help them with resourcing and offer staff who can volunteer as part of their organisations corporate social responsibility, to help with things like risk assessments.”*

**Practical actions your volunteer group could take:**

- Availability of template induction packs for volunteers.
- Guidelines/templates for policies, procedures and position descriptions.
- Organisations resource sharing - encourage and support organisations to resource share and collaborate on things like:
  - Technology
  - Social media/website development
  - Financial records/accounting
  - Venues and high value equipment e.g. audio/visual equipment
- Prioritise volunteer coordinator roles and ensure a volunteer contact person is available to provide clear expectations and be a point of contact and support volunteers from the time they start with an organisation. Ensure the role is not person dependent/is always in existence.

## Focus Area 4

# Governance and Compliance

Brighton community members were willing to share their skills. However, the increase in processes, training and procedures required to commence involvement with an organisation was seen as a barrier. Challenges to be addressed were related to literacy and support to fill in forms, support completing necessary registrations and opportunities for foundational training.

*“As a volunteer for two different organisations I have two of everything in terms of forms and checks. It would make more sense to complete one check that can be used across all the organisations I volunteer at.”*

### Practical actions your volunteer group could take:

- Linking with local organisations and businesses to meet community mandatory registration and training needs e.g. The Library to support WWVP card registration or police checks. The access centre to support online training.
- The group supported the idea of free Working with Vulnerable People registration and police checks for volunteers as ongoing advocacy work with State Government by Volunteering Tasmania.
- Shared community training opportunities for mandatory training requirements.
  - General introduction to volunteering.
  - Work place health and safety training.
  - Child and Youth Safety Framework training and induction procedures.
  - Community RSA training.
- Advertise and support mentoring and buddy systems within volunteer programs to support new volunteers.



# Acknowledgements

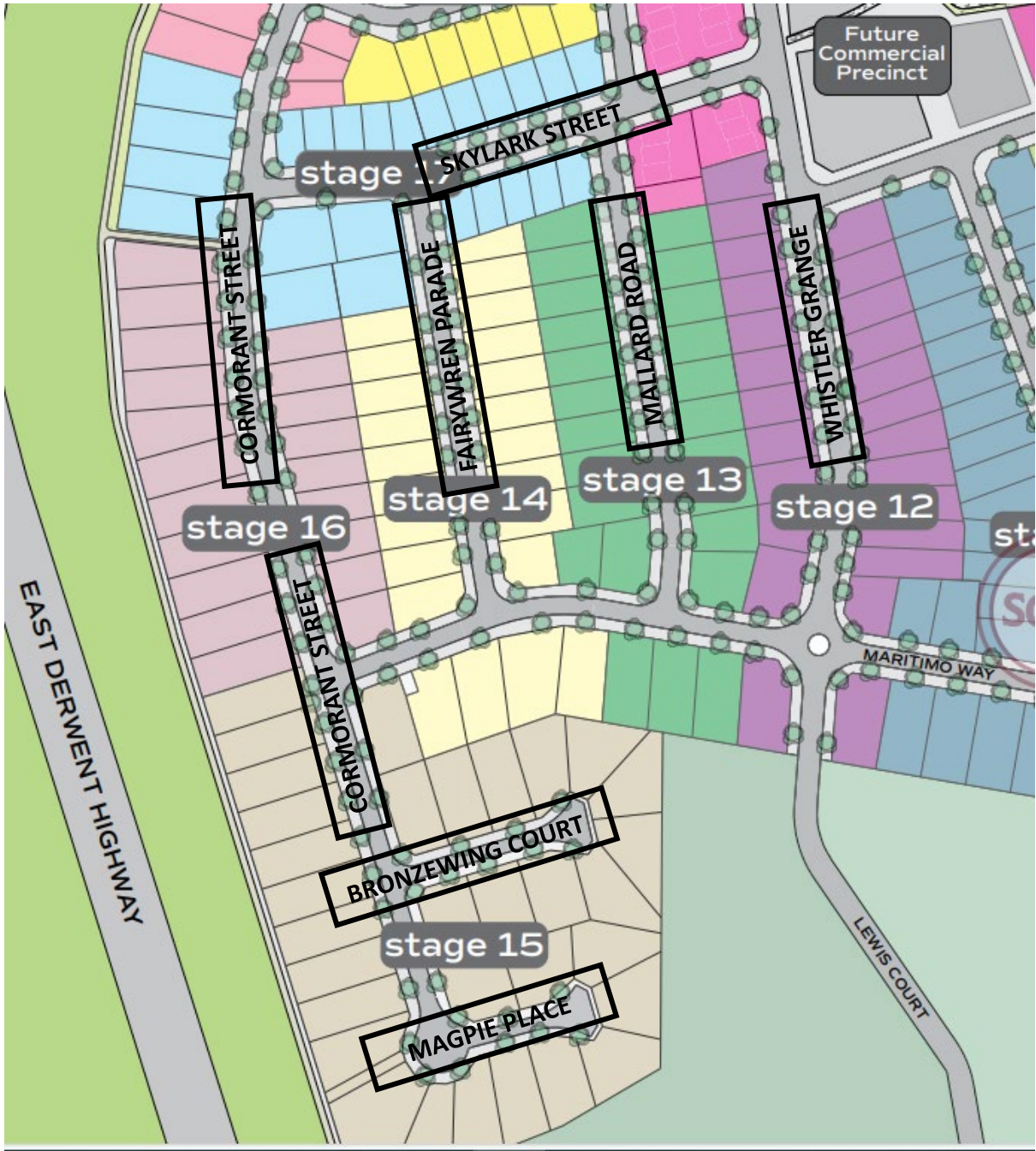
Sincere gratitude goes to everyone in our local Brighton communities who provided input into the Brighton Community Volunteer Strategy.

A special thanks to the co-design team and in particular the following organisations and the volunteers from these organisations who gave us their invaluable insights into their personal experiences of volunteering:

- Joselle Griffin and the Cultural Craft Group - Australian Red Cross - Tasmania
- Geoff Hull and the volunteers from the Brighton Community Food Hub Inc.
- Jordan River Service Inc. volunteers at the Bridgewater and Gagebrook Community Houses
- Sharon Stewart - Libraries Tasmania
- Cr Phil Owen and the Old Beach Volunteer Fire Brigade

A big thank you to Bridget Delaney from Volunteering Tasmania for her direction and facilitation throughout the project.

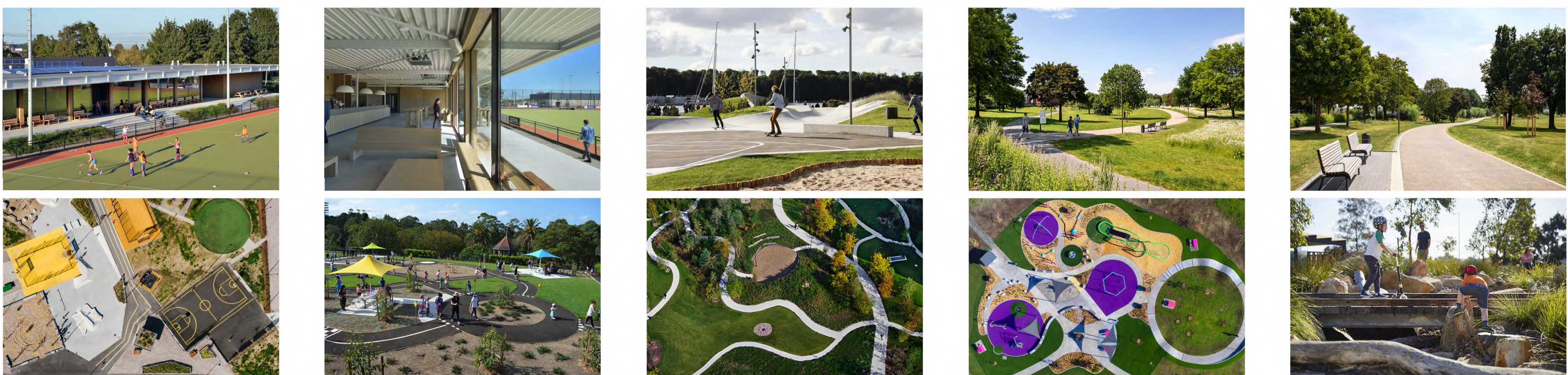




Potential layout of new road names in Stages 12 – 17 Tivoli Green.

# KEY

- 1 68 x 105m soccer pitch, with 3m run off to perimeter of pitches. Playing area to feature shared lighting to allow for winter/night time play and training.
- 2 One 40 x 60m junior soccer pitch, with 3m run off to perimeter of pitches. Playing area to feature shared lighting to allow for winter/night time play and training.
- 3 Under 10, 11 and 12 54 x 40m soccer pitch.
- 4 Under 10, 11 and 12 54 x 40m soccer pitch.
- 5 Under 9, 36x42m soccer pitch.
- 6 Under 6/7, 4 x 20 x 30m soccer pitches
- 7 New shared clubroom facility with flexible meeting space, kiosk, male/female change rooms, male/female referee change rooms and toilets. Potential for soccer club to lease out clubrooms to Scout Club, or other community organisations. Outdoor seating allocated in architectural design.
- 8 Paved pedestrian entrance to clubroom and soccer pitches. Removable bollards, to allow for occasional service vehicle/emergency access or food van access. Bicycle parking provided.
- 9 Remove car park and replace with fenced playground facility, interlinked with existing playground. New playground addition to feature BBQ shelters, multi age equipments and nature play elements.
- 10 Existing bike track playground (bike track shown in grey); retain all other play features and BBQ shelters within area.
- 11 Remove parking area, and extend bike play into this zone. Location of bike track to avoid existing play equipment, and broaden age range of play space. Gated access from corner entry space off Seymour Street and Race Course Road.
- 12 2.5m wide shared pathway along Seymour Street, with parallel parking zone to east, and planted buffer to new parking area.
- 13 New parking area off Seymour Street with all abilities parking spots, featuring additional trees/planting, water sensitive urban design, and pedestrian priority access. New bus zone with bus shelter.
- 14 Existing skate park retained and extended to create an improved youth facility, bmx circuit, basketball court; removable bollard to allow for occasional service vehicle access. Generous paving area to allow for food van set up, or other events to occur.
- 15 New pedestrian/cyclist circuit to weave between existing and proposed trees and create a loop with multiple access points.
- 16 Fenced dog park for small dogs with access off Seymour Street.
- 17 Fenced dog park for big dogs.
- 18 Vehicle entry gate.
- 19 Plant avenue of trees along the street edge.
- 20 Graded pathway to upper pitches (max. 1:20)
- 21 Picnic shelter.
- 22 Install signage to formally identify the area as Ted Jeffries Memorial Park.
- 23 Existing public toilet facility to be upgraded.
- 24 Directional marker for car park entrance.
- 25 Reorientated swale, opportunity for water sensitive urban design planting.
- 26 Future picnic shelter with water point.
- 27 Airlock interior black chainwire fenced with pedestrian/dog gates alongwith adjacent dog bins and water point at main entry.
- 28 Vegetation rehabilitation area for threatened species community. Potential for bike circuit trail along disturbed areas.
- 29 Fencing around soccer fields perimeter



## TED JEFFRIES MEMORIAL PARK MASTERPLAN 2021-2035

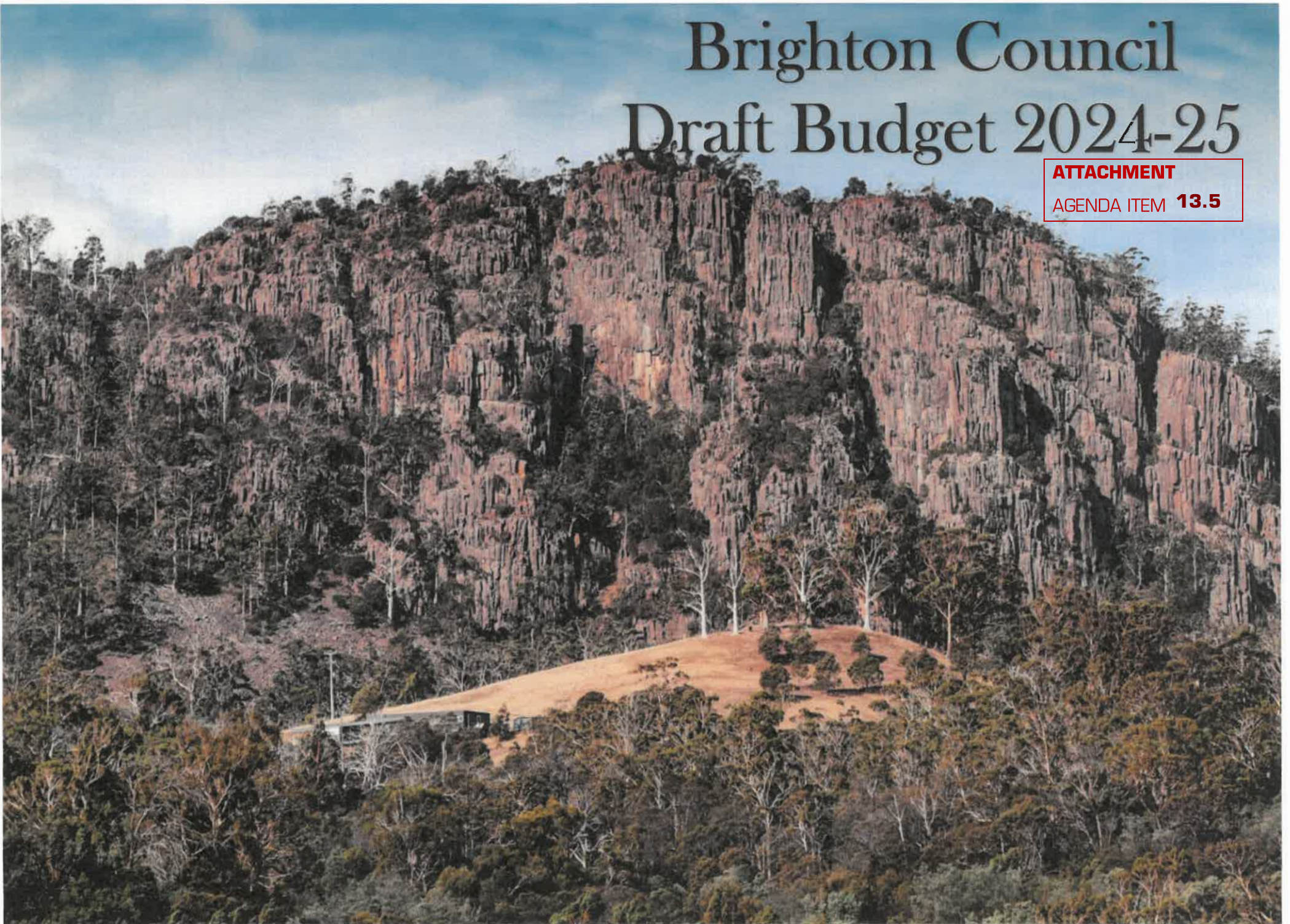
SEYMOUR STREET, BRIGHTON, TAS, 7030  
PREPARED FOR BRIGHTON COUNCIL



# Brighton Council Draft Budget 2024-25

**ATTACHMENT**

AGENDA ITEM **13.5**



# Brighton Council Budget 2024-2025 Index

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# Brighton Council Budget Summary 2024/25

Department Net Results	Budget 24/25 P/L	Budget 24/25 Cash
Rates & Grants	(19,125,271)	(19,125,271)
Corporate Services	1,481,978	1,096,920
General Management	2,566,772	2,566,772
Governance	377,287	377,287
Asset Services	10,399,887	6,882,366
Development Services	1,179,380	1,179,380
Plant Surplus	(165,000)	(165,000)
<b>Total Operating (Profit)/Loss</b>	<b>(3,284,963)</b>	<b>(7,187,547)</b>

Capital Expenditure/Revenue		Budget 24/25 Cash
Capital Improvements		2,145,652
Capital Renewal		4,455,258
Capital Works Carried Forward		5,673,366
Capital Grant income accrued		(2,300,000)
Property Purchases/Sales		0
Plant & Vehicles Purchase/Sales		375,000
Furniture & Equip. Purchase/Sales		150,000

<b>Total Capital Expenditure/Revenue</b>		<b>10,499,276</b>
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<b>Total cash (surplus)/deficit</b>		<b>3,311,729</b>
Cash movements from reserves		(3,373,366)
<b>Total cash (surplus)/deficit including reserve movements</b>		<b>(61,637)</b>

<b>Balance sheet item</b>		<b>720,000</b>
Total cash (surplus)/deficit including reserve movements		658,363

Rate Variation Summary	23/24 \$	24/25 \$
General Rate	10,155,316	11,261,297
FOGO	451,050	503,562
Solid Waste Management (Fixed)	2,061,180	2,211,444
Waste Levy	74,300	156,780
<b>Total Rates</b>	<b>12,741,846</b>	<b>14,133,083</b>

Fire Levy Variation Summary	23/24 Levy	24/25 Levy
<b>Total Fire Levy</b>	<b>1,112,860</b>	<b>1,160,838</b>

Rate changes	23/24	24/25 \$
Non residential Properties		
Residential non-vacant Bwater / Gbrook / Hcove	\$ 955.00	\$ 1,046.00
Residential non-vacant Other	\$ 1,070.00	\$ 1,161.00
Residential vacant	\$ 442.00	\$ 530.00
Garbage	\$ 270.00	\$ 282.00
Waste Levy	\$ 10.00	\$ 20.00
FOGO	\$ 75.00	\$ 82.00
<b>Total Rate Variation</b>	<b>-</b>	<b>8.50%</b>

		Budget 24	
No.	Description	P/L	Cash
<b>Rates &amp; Grants</b>			
<b>Rates &amp; Grants Revenue</b>			
<b>Rates Income</b>			
621001	Rates General	(11,261,297)	(11,261,297)
621003	Rates Garbage	(2,211,444)	(2,211,444)
621007	Waste Levy	(156,780)	(156,780)
621002	Rates Fire Service Levy	(1,160,838)	(1,160,838)
	FOGO	(503,562)	(503,562)
629101	Tas Water Dividend	(739,200)	(739,200)
626102	Rates Penalties	(22,000)	(22,000)
	<b>Total Rates Income</b>	<b>(16,055,121)</b>	<b>(16,055,121)</b>
<b>Grant Income</b>			
624104	Financial Assistance Grant	(2,131,583)	(2,131,583)
624103	Road to Recovery Grant	(249,567)	(249,567)
624102	Capital Grant	(654,000)	(654,000)
624101	Operational Grant	(35,000)	(35,000)
	<b>Total Grant Income</b>	<b>(3,070,150)</b>	<b>(3,070,150)</b>
	<b>Total Rates &amp; Grants Revenue</b>	<b>(19,125,271)</b>	<b>(19,125,271)</b>
<b>Rates &amp; Grants Expenditure</b>			
726121	Other Grants	0	0
	<b>Total Rates &amp; Grants Expenditure</b>	<b>0</b>	<b>0</b>
	<b>Net Result Rates &amp; Grants</b>	<b>(19,125,271)</b>	<b>(19,125,271)</b>
<b>Corporate Services</b>			
<b>Corporate Services Revenue</b>			
623137	Miscellaneous Revenue	(10,300)	(10,300)
622103	Certificates Admin	(115,000)	(115,000)
626101	Interest Bank	(350,000)	(350,000)
623136	Insurance Claims		
623139	Payment Agency Surcharge	(2,500)	(2,500)
623134	Fire Levy Commission	(45,000)	(45,000)
628101	Profit on Sale		
627403	Property Rent	(350,000)	(350,000)
625101	Public Open Space Contributions	(150,000)	(150,000)
627402	Lessee Costs Recovered	(40,000)	(40,000)
	<b>Total Corporate Services Revenue</b>	<b>(1,062,800)</b>	<b>(1,062,800)</b>
<b>Corporate Services Expenditure</b>			
<b>Staff Costs</b>			
721005	Salaries	883,892	883,892
	Transport	14,000	14,000
721006	Superannuation	129,277	129,277
721009	Training / Conferences	16,870	16,870
721011	Payroll Tax	44,344	44,344
721012	FBT	0	0
721008	Workers Comp	18,389	18,389
721007	Long Service Leave	0	0
	<b>Total Staff Costs</b>	<b>1,106,771</b>	<b>1,106,771</b>

No.	Description	Budget 24	
		P/L	Cash
	<b>Office Expenses</b>		
722196	Printing & Stationery	35,000	35,000
722191	Postage	30,000	30,000
722216	Telephones	65,000	65,000
	<b>Total Office Expenses</b>	<b>130,000</b>	<b>130,000</b>
	<b>Computer Expenses</b>		
722121	Software	5,000	5,000
722163	Hardware	50,000	50,000
722178	WAN/LAN/Wifi	5,000	5,000
722157	Consumables	3,000	3,000
	Software Support & Licence Fees	36,000	0
722170	Maintenance Agreements	236,887	236,887
722181	WWW	5,000	5,000
722175	Security	3,500	3,500
	<b>Total Computer Expenses</b>	<b>344,387</b>	<b>308,387</b>
	<b>Other Expenses</b>		
722126	Insurance Premiums	306,542	306,542
722146	Advertising	12,000	12,000
722166	Journals & Publications	2,000	2,000
722171	Office Equipment	5,000	5,000
722168	Legal Expenses	20,000	20,000
724101	Depreciation	349,058	0
726101	Audit Fees	45,000	45,000
722101	Bank Charges	35,000	35,000
722105	Cash collections	12,000	12,000
722106	Debtor Collections	17,000	17,000
722161	Equipment maintenance	2,000	2,000
723108	Valuations	40,000	40,000
722136	Land Tax	75,000	75,000
722147	Uniforms	5,000	5,000
722173	Risk Management	10,000	10,000
722174	Rounding's Account	20	20
726106	Bad Debts	13,000	13,000
722107	Payment Agency Fees	10,000	10,000
722127	Insurance Premiums Excess	5,000	5,000
727101	Profit/Loss on Sale		0
	<b>Total Other expenses</b>	<b>963,620</b>	<b>614,562</b>
	<b>Total Corporate Services Expenditure</b>	<b>2,544,778</b>	<b>2,159,720</b>
	<b>Net Result Corporate Services</b>	<b>1,481,978</b>	<b>1,096,920</b>



No.	Description	Budget 24	
		P/L	Cash
	<b>General Management</b>		
	<b>General Management</b>		
629109	Microwise commission	(85,000)	(85,000)
	<b>Total General Management Revenue</b>	<b>(85,000)</b>	<b>(85,000)</b>
	<b>Community Development &amp; Engagement</b>		
623120	Newspaper advertising	(15,000)	(15,000)
623133	Community events revenue	(200)	(200)
	<b>Total Community Development &amp; Engagement Revenue</b>	<b>(15,200)</b>	<b>(15,200)</b>
	<b>Workforce Development</b>		
624101	Reg WP income (Anthony McConnon)	(668,850)	(668,850)
	<b>Total Workforce Development Revenue</b>	<b>(668,850)</b>	<b>(668,850)</b>
	<b>Total General Management Revenue</b>	<b>(769,050)</b>	<b>(769,050)</b>
	<b>General Management Expenditure</b>		
	<b>Staff Costs</b>		
721005	Salaries	545,815	545,815
	Transport	24,000	24,000
721006	Superannuation	63,966	63,966
721009	Training / Conferences	9,444	9,444
721011	Payroll Tax	24,290	24,290
721008	Workers Comp	10,182	10,182
721007	Long Service Leave	0	0
	<b>Total Staff Costs</b>	<b>677,698</b>	<b>677,698</b>
	<b>Other Expenses</b>		
722146	Advertising	3,000	3,000
722166	Journals & Publications	1,000	1,000
722171	Office Equipment	5,000	5,000
722168	Legal Expenses	6,000	6,000
	Child & Youth Safe Framework Investigations	10,000	10,000
	Child & Youth Safe Framework Training	5,000	5,000
722162	GM Meetings & LGAT	10,000	10,000
722155	Business Culture Improvement & Planning	40,000	40,000
722172	Promotion of Municipality	30,000	30,000
722169	Long Term Planning	40,000	40,000
722158	Corporate Communications	5,000	5,000
722112	Health & Well Being	5,000	5,000
723102	Cycling South	3,000	3,000
722176	SES	10,000	10,000
722152	Annual Report	3,000	3,000
	<b>Total Other expenses</b>	<b>176,000</b>	<b>176,000</b>
	<b>Members Expenses</b>		
726111	Members Allowances	230,463	230,463
726112	Members Conferences & Professional Development	10,000	10,000
726113	Members Elections	20,000	20,000
726114	General Meeting Expenses	11,000	11,000
726115	Members Civic Functions	5,000	5,000
726116	Members Reimbursements	2,000	2,000
726117	Members Payroll Tax	10,371	10,371
	<b>Total Members Expenses</b>	<b>288,833</b>	<b>288,833</b>
	<b>Subscriptions &amp; Levies</b>		
723106	STC Subscription	35,000	35,000
723104	LGAT Subscription	50,000	50,000
723105	State Fire Commission	1,160,838	1,160,838
723103	Derwent Estuary Contribution	16,602	16,602
	Committee for Greater Hobart	5,000	5,000
	<b>Total Subscriptions &amp; Levies</b>	<b>1,267,440</b>	<b>1,267,440</b>

No.	Description	Budget 24	
		P/L	Cash
	<b>Community Development &amp; Engagement</b>		
722141	Community Newspaper	75,000	75,000
722192	Public Art Strategy - B/Water Jerry Restoration	25,000	25,000
722156	Community Development Engagement & Events	50,000	50,000
726122	Community Grants & Transportation	71,000	71,000
722236	Major Impact Grant	0	0
722237	Youth Engagement Activities	30,000	30,000
722240	School Programs - Community Creators	6,000	6,000
	<b>Total Community Development &amp; Engagement Expenses</b>	<b>257,000</b>	<b>257,000</b>
	<b>Workforce Development</b>		
722145	Workforce Development	668,850	668,850
	<b>Total Workforce Development Expenditure</b>	<b>668,850</b>	<b>668,850</b>
	<b>Total General Management Expenditure</b>	<b>3,335,822</b>	<b>3,335,822</b>
	<b>Net Result General Management</b>	<b>2,566,772</b>	<b>2,566,772</b>

No.	Description	Budget 24	
		P/L	Cash
	<b>Governance</b>		
	<b>Governance Revenue</b>		
	<b>Plumbing Revenue</b>		
622302	Plumbing Fees	(200,000)	(200,000)
	<b>Total Environmental Health Revenue</b>	<b>(200,000)</b>	<b>(200,000)</b>
	<b>Animal Control Revenue</b>		
622203	Infringements Dogs	(80,000)	(80,000)
623102	Dog Licenses	(220,000)	(220,000)
623107	Kennel Licenses	(12,000)	(12,000)
623109	Other Animal Income	(200)	(200)
	<b>Total Animal Control Revenue</b>	<b>(312,200)</b>	<b>(312,200)</b>
	<b>Building Revenue</b>		
622301	Building Fees	(85,000)	(85,000)
623131	BCITB Levy	(500)	(500)
623132	Building training board	(5,000)	(5,000)
623130	BCITB commission	0	0
622201	Building Fines	0	0
	<b>Total Building Revenue</b>	<b>(90,500)</b>	<b>(90,500)</b>
	<b>Total Governance Revenue</b>	<b>(602,700)</b>	<b>(602,700)</b>
	<b>Governance Expenditure</b>		
	<b>Staff Costs</b>		
721005	Salaries	645,846	645,846
	Transport	34,000	34,000
721006	Superannuation	95,157	95,157
721009	Training / Conferences	14,310	14,310
721011	Payroll Tax	33,345	33,345
721008	Workers Comp	13,829	13,829
721007	Long Service Leave	0	0
	<b>Total Staff Costs</b>	<b>836,487</b>	<b>836,487</b>
	<b>Other Expenses</b>		
722146	Advertising	3,000	3,000
722166	Journals & Publications	1,000	1,000
722171	Office Equipment	5,000	5,000
722168	Legal Expenses	15,000	15,000
722179	Warren Lee Scholarship	5,500	5,500
	<b>Total Other expenses</b>	<b>29,500</b>	<b>29,500</b>
	<b>Animal Control</b>		
722160	Dog Control Costs	22,000	22,000
723101	Dogs Home Operations	82,000	82,000
	Cat Contribution - Ten Lives	10,000	10,000
	<b>Total Animal Control</b>	<b>114,000</b>	<b>114,000</b>
	<b>Total Governance Expenditure</b>	<b>979,987</b>	<b>979,987</b>
	<b>Net Result Governance</b>	<b>377,287</b>	<b>377,287</b>

No.	Description	Budget 24	
		P/L	Cash
<b>Asset Services</b>			
<b>Asset Services Revenue</b>			
623152	WTS Steel	(10,000)	(10,000)
623111	Road Permit Fees	(5,000)	(5,000)
623103	Engineering Fees	(30,000)	(30,000)
623141	Waste Management Bins	(4,000)	(4,000)
623150	Tip entrance fees	(350,000)	(350,000)
623112	State Govt Verge contract	(71,500)	(71,500)
627301	Hire Flocon / Plant	(30,000)	(30,000)
623135	Heavy vehicle motor tax	(20,000)	(20,000)
627302	Private Works Revenue	(5,500)	(5,500)
623113	Interim WSUD Contribution	(40,000)	(40,000)
625102	Subdivision Donation	(100,000)	0
627303	Professional Services	0	0
623104	Ground Hire	(25,000)	(25,000)
623105	Hall Hire	(25,000)	(25,000)
627401	Brighton Football Club Lights	(4,000)	(4,000)
623140	RV Rest Stop Fees	(2,500)	(2,500)
<b>Total Asset Services Revenue</b>		<b>(722,500)</b>	<b>(622,500)</b>
<b>Asset Services Expenditure</b>			
<b>Staff Costs</b>			
721005	Salaries	1,363,963	1,363,963
	Transport	52,000	52,000
721006	Superannuation	196,901	196,901
721009	Training / Conferences	26,619	26,619
721011	Payroll Tax	65,616	65,616
721008	Workers Comp	45,441	45,441
721007	Long Service Leave	0	0
<b>Total Staff Costs</b>		<b>1,750,540</b>	<b>1,750,540</b>
<b>Other Expenses</b>			
722146	Advertising/Notices	4,000	4,000
722166	Journals & Publications	1,000	1,000
722171	Office Equipment	5,000	5,000
722168	Legal Expenses	3,000	3,000
725103	Private Works expense	5,000	5,000
<b>Total Other expenses</b>		<b>18,000</b>	<b>18,000</b>
<b>Overheads</b>			
722122	CAD & Other Software	50,000	50,000
722123	Geographic Inform System	30,000	30,000
722153	Asset condition assessment	17,000	17,000
722116	Fire Abatement Officer	14,000	14,000
722221	NRM Works & Weed Control Management	80,000	80,000
725104	Flocon Hire	15,000	15,000
728110	Interest on Bonds	100	100
<b>Total Overheads</b>		<b>206,100</b>	<b>206,100</b>
<b>Roads</b>			
	Maintenance Job Costing	978,815	978,815
724101	Depreciation	2,509,012	0
<b>Total Roads</b>		<b>3,487,827</b>	<b>978,815</b>
<b>Bridges</b>			
728101	Maintenance Job Costing	66,014	66,014
724101	Depreciation	154,697	0
<b>Total Bridges</b>		<b>220,711</b>	<b>66,014</b>

No.	Description	Budget 24	
		P/L	Cash
	<b>Reserves</b>		
	Maintenance Job Costing	1,247,464	1,247,464
728106	Fixed Overheads	120,000	120,000
	<b>Total Reserves</b>	<b>1,367,464</b>	<b>1,367,464</b>
	<b>Stormwater</b>		
	Maintenance Job Costing		
724101	Depreciation	364,647	0
	<b>Total Stormwater</b>	<b>364,647</b>	<b>0</b>
	<b>Buildings</b>		
	Maintenance Job Costing	374,812	374,812
724101	Depreciation	564,165	0
728151	Fixed Overheads	143,000	143,000
	<b>Total Buildings</b>	<b>1,081,977</b>	<b>517,812</b>
	<b>Street Lighting</b>		
728114	Fixed Overheads	140,000	140,000
724101	Depreciation	25,000	0
	<b>Total Street Lighting</b>	<b>165,000</b>	<b>140,000</b>
	<b>Solid Waste Management</b>		
722201	Recycling Kerbside Collection Contract	281,000	281,000
722234	Waste Levy	225,000	225,000
722232	FOGO Kerbside Collection Contract	168,856	168,856
	FOGO Gatefee Disposal Costs	94,265	94,265
722226	WTS Maintenance	10,000	10,000
722211	Waste Bin Deliveries	35,000	35,000
722213	Waste Education	27,000	27,000
	Waste Authority Contribution	5,000	5,000
722227	Refuse Disposal Gatefee Costs	620,000	620,000
722212	Waste Bin Replacements	64,000	64,000
722206	Refuse Kerbside Collection Contract	208,000	208,000
722202	Recycling Gatefee Disposal Costs	218,000	218,000
722228	WTS Operation	235,000	235,000
722229	Tyre Recycling	15,000	15,000
722230	Hard/Green Waste Collection	100,000	100,000
722231	WTS Cartage	154,000	154,000
	<b>Total Solid Waste Management</b>	<b>2,460,121</b>	<b>2,460,121</b>
	<b>Total Asset Services Expenditure</b>	<b>11,122,387</b>	<b>7,504,866</b>
	<b>Net Result Asset Services</b>	<b>10,399,887</b>	<b>6,882,366</b>

		Budget 24	
No.	Description	P/L	Cash
<b><i>Development Services</i></b>			
<b>Development Services Revenue</b>			
622401	Planning Fees	(260,000)	(260,000)
	<b>Total Planning Revenue</b>	<b>(260,000)</b>	<b>(260,000)</b>
<b>Environmental Health Revenue</b>			
623101	Caravans	(300)	(300)
622202	Health Infringements	(3,000)	(3,000)
623108	Licenses Health / Food Premises / Public Entertainment	(16,000)	(16,000)
623106	Immunisation Notifications	(200)	(200)
	<b>Total Environmental Health Revenue</b>	<b>(19,500)</b>	<b>(19,500)</b>
<b>Total Development Services Revenue</b>		<b>(279,500)</b>	<b>(279,500)</b>
<b>Development Services Expenditure</b>			
<b>Staff Costs</b>			
721005	Salaries	827,382	827,382
	Transport	34,000	34,000
721006	Superannuation	118,933	118,933
721009	Training / Conferences	17,747	17,747
721011	Payroll Tax	42,584	42,584
721008	Workers Comp	17,733	17,733
721007	Long Service Leave	0	0
	<b>Total Staff Costs</b>	<b>1,058,380</b>	<b>1,058,380</b>
<b>Office Expenditure</b>			
722166	Journals & Publications	500	500
722171	Office Equipment	5,000	5,000
722146	Advertising	40,000	40,000
	<b>Total Other expenses</b>	<b>45,500</b>	<b>45,500</b>
<b>Other Expenses</b>			
722186	Planning Scheme	12,000	12,000
722187	Planning Legal Expenses	40,000	40,000
722190	Climate Change Resilience	5,000	5,000
722177	Strategic Projects unplanned	40,000	40,000
722188	Strategic Projects & Plans	235,000	235,000
	<b>Total Other expenses</b>	<b>332,000</b>	<b>332,000</b>
<b>Environmental Health</b>			
722165	Immunisation Costs	12,000	12,000
722168	Legal Expenses	10,000	10,000
722151	Testing Fees	1,000	1,000
	<b>Total Environmental Health</b>	<b>23,000</b>	<b>23,000</b>
<b>Total Development Services Expenditure</b>		<b>1,458,880</b>	<b>1,458,880</b>
<b>Net Result Development Services</b>		<b>1,179,380</b>	<b>1,179,380</b>

# Infrastructure Maintenance Budget 2024/25

Account Number	Description	Budget 24-25	Maintenance
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## Summary - Maintenance

Total Roads		978,814.90	
Total Bridges		66,014.01	
Total Buildings		374,812.24	
Total Reserves		1,247,464.16	

## TOTAL MAINTENANCE 2,667,105.32

# Capital Renewal Budget 2024/2025

Description	Budget 24-25 Renewal Capital	Item not in Budget
<b>Roads</b>		
<b>Digouts</b>		
165km Sealed Road - Say 1 repair per 4km at \$2500 ea.		
<b>Chip Reseals and Corrections</b>		
Total length - 98 km, life 15-20 Suggest Replace 5km annually - \$10/m2 x 6m wide		
Jordan Downs Drive		
<b>Asphalt Reseals</b>		
Total length - 62 km, life 30yrs+ Suggest Replace 1.8 km annually - \$35/m2 x 6m		
Bedford Street		
Ravensbourne Place		
<b>Reconstruction</b>		
Approx 160km Sealed Road, 70 year life - Reconstruct say 2.2km/year		
Back Tea Tree Road - Remaining Sections		
Glen Lea Road (no 6-24)		
Seymour Street		
Andrew Street		
Barton Crescent		
Butler Street		
Cheswick Crescent		
Briggs Road - Old Beach End		
Baskerville Road		
<b>Safety and Signage</b>		
Industrial Hub Sign		
<b>Footpaths</b>		
Concrete Length 105km, life 80 yrs, Repair 1300m per year - \$130/m		
Asphalt Length 2.3km, life 20 yrs, Repair 150m per year - \$80/m		
3.5km Gravel paths / bridal tracks - 15 year life - Replace 500m/year - \$12/m		
<b>Roads Rural Sealed Shouldering/Hotmix Edging</b>		
160km of gravel shoulder - lasts approx 10 years - Replace 16k /year - \$3/m		
<b>K&amp;C and Drainage</b>		
132km K&C at 50 year life - repair/replace 2.6km per year - \$100/m		
Side Entry Pit Lid replacements		
Andrew Street Kerb and Footpath		
Cheswick Crescent		
Seymour Street - Included in Recon Figure		
163km Open Drains lasting 50 years - Replace 3.3 km/year - \$15/m		
<b>Grading and Resheeting</b>		
27.3km Gravel Road, Lasts 3-10 years, Resheet 5km year		
27.3km Gravel Road, Grade 2 time per year @ \$1000/km		
<b>Street lighting</b>		
750 Poles, 50 year life, all <30 years old, Replace 5 per year at 4k each		
<b>Total of Roads</b>	\$ 4,029,938	\$ 5,667,560
<b>Bridges</b>		
<b>Bridges Reconstruction</b>		
Guard Rail Improvement Program - 15k per bridge		
Bridge repairs as per AusSpan Report		
<b>Total of Bridges</b>	\$ 32,000	\$ -



## Buildings

### Building Replacement / Refurbishment

28 Buildings worth 7M - last approx. 50 yrs. - annual replacement costs - 140k

Council Offices General Refurbishment

Asbestos Removal

Energy Efficiency Works

Waste Transfer Station Stage 1

Pontville Memorial Hall Flooring Replacement

Coronation Hall Roof

Abloy key building upgrades

<b>Total of Buildings</b>	\$	276,800	\$	1,043,264
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## Reserves

### Footpath Reconstruction

11km Concrete paths within reserves - 40 year life - Replace 275m/year - \$120/m

13km Gravel paths within reserves - 15 year life - Replace 1000m/year - \$5/m

### Playground Equipment Replacement

Soft fall Replacement

### Irrigation System Replacement

Upgrade irrigation systems

### Oval Refurbishment

<b>Total of Reserves</b>	\$	116,520	\$	-
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<b>GRAND TOTAL CAPITAL RENEWAL WORKS</b>	\$	4,455,258	\$	6,710,824
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## Summary - Renewal Capital

	Budget 24-25
Total Roads	\$ 4,029,938
Total Bridges	\$ 32,000
Total Buildings	\$ 276,800
Total Reserves	\$ 116,520
<b>Total Renewal Capital</b>	<b>\$ 4,455,258</b>

## Capital New Budget 2024/2025

Description	Budget 24-25 New Capital	Item not in Budget
<b>Roads</b>		
<b>New seals</b>		
Fergusson Road Stage 1- 620m		
<b>Safety and Signage</b>		
<b>Footpaths</b>		
Budget item for disabled access kerb ramps		
Brighton Road - Pontville Oval to Bridge (including stormwater)		
Brighton Road - High School to Highway Roundabout		
East Derwent Highway Fisher Link		
Rural Residential Footpaths		
<b>K&amp;C and Drainage</b>		
Downie Street North Side - 430m		
Seymour Street - 460m		
<b>New Roads</b>		
Survey and Road Design		
Roundabout Eddington Street/Thompson Crescent additional		
<b>Stormwater</b>		
Pollutant Traps and Stormwater control (lids)		
Ongoing funding Stormwater System Management Plans		
Dinosaur Park - Stormwater Upgrades		
Grant - Cheswick Creek Living Stream		
Clean up of Jordan River (Ford Road End)		
<b>Street Trees</b>		
New Street Trees and Irrigation		
<b>Street lighting</b>		
New Light Poles		
<b>Other</b>		
Brighton Active Transport Project - Safe Walking & Cycling Spaces		
<b>Total of Roads</b>	<b>\$ 1,004,803</b>	<b>\$ 1,346,872</b>
<b>Bridges</b>		
<b>Total of Bridges</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Buildings</b>		
<b>Buildings</b>		
Council Offices Upgrades		
Building Upgrades		
<b>Total of Buildings</b>	<b>\$ 130,000</b>	<b>\$ -</b>

## Reserves

Industrial Hub Heavy Vehicle Rest Area (Combine with grant)		
Old Beach Foreshore Track - Ramp walkway from Calm Place (currently stairs)		
Lennox Park - Drainage and Seal Car park		
Lennox Park - Netting to protect playground		
Brighton Town Square - Extra Additional		
Walking Tracks - ongoing concreting		
Weily Park - Cricket Practice Nets		
Walkways - Shelters, Shade & Seating		
Lennox Park Tennis Nets - Increase Height		
Spine Funding (additional to grant)		
<b>Playground Equipment</b>		
New Equipment		
Brighton Memorial Park - Ford Road upgrade works		
<b>Irrigation Systems</b>		
<b>Ovals</b>		
Oval irrigation upgrades with remote systems		

<b>Total of Reserves</b>	<b>\$ 1,010,849</b>	<b>\$ 469,090</b>
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<b>GRAND TOTAL CAPITAL NEW WORKS</b>	<b>\$ 2,145,652</b>	<b>\$ 1,815,962</b>
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## Summary - New Capital

<b>Total Roads</b>	<b>\$ 1,004,803</b>	<b>\$ 1,346,872</b>
<b>Total Bridges</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Total Buildings</b>	<b>\$ 130,000</b>	<b>\$ -</b>
<b>Total Reserves</b>	<b>\$ 1,010,849</b>	<b>\$ 469,090</b>
<b>Total New Capital</b>	<b>\$ 2,145,652</b>	<b>\$ 1,815,962</b>

## Work in Progress & Carried Forward Reserves 2024/25

Description	Responsible Officer	Department	Cfwd Year
<b>Work in Progress Carried Forward</b>			
<b>Expenditure</b>			
Braeview Road and drainage works - C21/23	Callum		
Old Beach Foreshore Walkway - Blackstone to Morrisby - 950m - C21/27	Callum		
Strategic Projects David - Active Activity Centre, Active Transport Strategy & Bushfire Mitigation	David		
Baskerville Road - C22/7	Callum		
Brighton Town Square - C22/19	Callum		
Pontville Park - Electronic Signage - C22/21	Callum		
Seymour Street - Masterplan Works - C22/23	Callum		
Energy Efficiency Works	Callum		
Rifle Range Road - Tas Botanics C23/15	Callum		
Roundabout Eddington Street/Thompson Crescent	Callum		
Road of Baskerville Road	Callum		
Elderslie Road Replacement Design	Callum		
<b>Grand Total Brighton Council Work in Progress Carried Forward</b>			<b>5,673,366</b>
<b>Income / expense Carried Forward</b>			
Grants carried fwd			
<b>Total Other Reserves</b>		<b>Corporate Services</b>	<b>(\$2,300,000)</b>
<b>Grand Total Brighton Council Reserves Carried Forward</b>			<b>\$ 3,373,366</b>

<b>Property Purchases &amp; Sales 2024/25</b>					
<b>Address</b>	<b>Responsible Officer</b>	<b>Department</b>	<b>Transaction Date</b>	<b>Purchase Cost</b>	<b>Estimated Sale Price</b>
<b>Sales</b>					
131 Cove Hill Road	DGM	Corporate Services	1-Jul-23		
Lot 1 Viola Crescent	DGM		1-Jul-23		
Cheswick Crescent					
<b>Grand Total Brighton Council Property Sales</b>					<b>(\$2,400,000)</b>
<b>Purchases</b>					
Current bfwd	DGM	Corporate Services	1-Jul-21		
Future budget allocation	DGM	Corporate Services	1-Jul-21		
<b>Grand Total Brighton Council Property Purchases</b>				<b>\$2,400,000</b>	
<b>Property Cash Flow (Surplus) /Deficit</b>		<b>\$0</b>			

Plant & Vehicles Purchases & Sales			2024/25		
Plant No.	Description	Department	Transaction Date	Estimated Sale Price	Purchase Price
<b>Sales</b>					
F05	Isuzu Truck	Asset			
F16	Mitsubishi Outlander	Asset			
F31	John Deere Outfront Mower	Asset			
F48	Isuzu D-Max	Asset			
F191	Chipper	Asset			
<b>Total Brighton Plant &amp; Vehicle Sales</b>				<b>\$110,000</b>	
<b>Purchases</b>					
F05	Waste Truck	Asset			
F16	Sedan	Asset			
F31	Outfront Mower	Asset			
F48	Utility	Asset			
F191	Chipper	Asset			
F50	Flocon	Asset			
<b>Total Brighton Plant &amp; Vehicle Purchases</b>				<b>\$485,000</b>	
<b>Plant &amp; Vehicle Cash Flow (Surplus) / Deficit</b>		<b>\$375,000</b>			

<b>Furniture &amp; Equipment Purchases &amp; Sales 2024/25</b>						
<b>Asset No.</b>	<b>Responsible Officer</b>	<b>Description</b>	<b>Department</b>	<b>Transaction Date</b>	<b>Purchase Cost</b>	<b>Estimated Sale Price</b>
<b>Sales</b>						
<b>Total Brighton Furniture &amp; Equipment Sales</b>					<b>\$0</b>	<b>\$0</b>
<b>Purchases</b>						
		Wheelie Bin Replacement				
		Tranquiliser Gun & Net Gun				
		Brush Cutters X 6				
		Phone System				
		Cricket Pitch Cover - Old Beach Oval				
		Cricket Pitch Cover - Weily Park Oval				
<b>Total Brighton Council Purchases</b>					<b>\$150,000</b>	
<b>Furniture &amp; Equipment Cash Flow (Surplus) / Deficit</b>			<b>\$150,000</b>			

# Brighton Council Fees & Charges

## 2024-2025

Description	Fees 2023/2024	Proposed Fees 2024/25	Difference
<b>COUNCIL RATES</b>			
Non-Vacant Residential - Bridgewater or Gagebrook & Herdsmans Cove	\$955.00	\$1,046.00	\$91.00
Non-Vacant Residential Brighton, Dromedary, Honeywood, Old Beach, Pontville and Tea Tree	\$1,070.00	\$1,161.00	\$91.00
Vacant Residential	\$442.00	\$530.00	\$88.00
<b>General rate (cents in the dollar of assessed annual value)</b>			
Used - Commercial Purposes - Minimum \$1161	6.590365	7.039564	
Used - Public Purposes - Minimum \$694	8.676577	9.267579	
Used - Industrial - Minimum \$1070	5.189232	5.706162	
Used - Primary Production Purposes - Minimum \$1070	3.496716	3.72977	
Used - Sporting or Recreation Purposes	20.509659	21.926185	
Not Used - Community Purpose - Minimum \$530	18.3656317	19.92671	
Not Used - Environmental Management	17.459545	19.92671	
Not Used - Agriculture - Minimum \$530	8.6590912	9.395113	
Not Used - Business - Minimum \$530	12.765462	13.646979	
Not Used - General Industrial - Minimum \$530	5.302125	5.617597	
Not Used - Light Industrial - Minimum \$530	8.56249	9.153744	
Not Used - Open Space	17.973055	19.214092	
Not Used - Rural	24.00	26.00	
Not Used - Rural Living	8.65904	9.395058	
Not Used - Urban Mixed	10.896991	11.649448	
Not Used - Utilities	24.00	26.00	
Not Used - Residential	24.00	26.00	
<b>Service Charges</b>			
Garbage Charge	\$270.00	\$282.00	
FOGO	\$75.00	\$82.00	
Waste Levy	\$10.00	\$20.00	
<b>Fire Levy (cents in the dollar of assessed annual value)</b>			
Urban Fire Rate - Minimum \$49	1.145831	1.130842	
Brighton Rural Fire Rate - Minimum \$49	0.309065	0.305872	
Rural Fire Rate - Minimum \$49	0.295384	0.283147	



# Brighton Council Fees & Charges

## 2024-2025

Description	Fees 2023/2024	Proposed Fees 2024/25	Difference
<b>HALLS &amp; GROUNDS</b>			
<b>GROUND LIGHTING</b>			
<i>All charges per hour unless specified otherwise - For lighting only ground hire to be charged on top of lighting cost.</i>			
Thompson Oval - 200 lux for 4 towers	\$86.00	\$86.00	\$0.00
Ferguson Oval - 200 lux for 4 towers	\$64.00	\$64.00	\$0.00
Weily Park	\$20.00	\$20.00	\$0.00
<b>GROUNDS</b>			
<i>All charges per hour unless specified otherwise</i>			
Equestrian Area Pontville Park	\$45.00	\$45.00	\$0.00
Kennel Area Pontville Park	\$55.00	\$55.00	\$0.00
Thompson Oval	\$45.00	\$45.00	\$0.00
Fergusson Oval & Gunn Oval - Summer Sports (Oct to March) Seniors	\$79.00	\$79.00	\$0.00
Fergusson Oval & Gunn Oval - Summer Sports (Oct to March) Juniors	\$45.00	\$45.00	\$0.00
Fergusson Oval & Gunn Oval - Winter Sports (Apr to Sep)	\$45.00	\$45.00	\$0.00
Bob Scott Pavilion	\$40.00	\$40.00	\$0.00
Weily Park Oval	\$45.00	\$45.00	\$0.00
Cloak Oval - Old Beach	\$45.00	\$45.00	\$0.00
Seymour Street Oval	\$45.00	\$45.00	\$0.00
Day Rate for all Grounds	\$299.00	\$299.00	\$0.00
Day Rate for Kennel Area	\$350.00	\$350.00	\$0.00
Show Pavilion	\$40.00	\$40.00	\$0.00
Key Deposit	\$50.00	\$50.00	\$0.00
Security Bond	\$500.00	\$500.00	\$0.00
<b>Turf Wicket Use (Cricket)</b>			
Championships (Senior) (ground staff required on day) per day	\$792.00	\$792.00	\$0.00
Championships (underage) (ground staff required on day) per day	\$566.00	\$566.00	\$0.00
Brighton Turf Nets	\$45.00	\$45.00	\$0.00

# Brighton Council Fees & Charges

## 2024-2025

Description	Fees 2023/2024	Proposed Fees 2024/25	Difference
The Brighton Agricultural Society has free access to the whole of Pontville Park as per policy. Power is charged for this period. Meter's required to be read before and after the show.			
<b>HALLS &amp; ROOMS</b>			
<b>All charges per hour unless specified otherwise</b>			
<b>Minimum charge of 3 hours applies to all hall &amp; ground bookings</b>			
Hall Bond - (Includes Key & Card Deposit)	\$722.00	\$722.00	\$0.00
Casual Users Insurance Fee	\$34.00	\$34.00	\$0.00
Pontville Hall (Whole Centre)	\$45.00	\$45.00	\$0.00
Gunn Oval Kiosk	\$28.00	\$28.00	\$0.00
Old Beach Community Centre	\$45.00	\$45.00	\$0.00
Hire of Council Chambers - Includes Kitchen	\$45.00	\$45.00	\$0.00
Conference Room	\$40.00	\$40.00	\$0.00
Meeting Room	\$40.00	\$40.00	\$0.00
Committee Room (Includes Kitchenette)	\$40.00	\$40.00	\$0.00
Day Rate for Halls and Buildings (excludes Civic Centre)	\$299.00	\$299.00	\$0.00
Room Rate - Bedford Street Office	\$40.00	Remove	
<b>CIVIC CENTRE</b>			
Meeting Room - per hour	\$62.00	Remove	
Theatrette - Per hour minimum \$100.00	\$74.00	\$74.00	\$0.00
Main Hall A - No Windows - per hour minimum \$100	\$74.00	\$74.00	\$0.00
Main Hall B - Window - per hour minimum \$100	\$74.00	\$74.00	\$0.00
Whole Centre - per hour minimum \$350	\$164.00	\$148.00	-\$16.00
Bond for all bookings	\$722.00	\$722.00	\$0.00
Cleaning - per hour or part thereof	\$67.00	\$67.00	\$0.00
Set up of rooms - per hour or part thereof	\$67.00	\$67.00	\$0.00
Day Rate for Civic Centre	\$849.00	\$481.00	-\$368.00
Kitchen - per hour minimum 3 hours	\$40.00	\$40.00	\$0.00
Foyer - per hour minimum 3 hours	\$34.00	\$34.00	\$0.00
Charitable & Fundraising events/activities min 4 hour usage			

# Brighton Council Fees & Charges

## 2024-2025

Description	Fees 2023/2024	Proposed Fees 2024/25	Difference
<b>DOCUMENT FEES</b>			
<b>BRIGHTON NEWS - ADVERTISING</b>			
Cost per Column - Pre-paid	\$10.00	As per Advertising rates	
<b>PHOTOCOPYING/SCANNING</b>			
	Not exceeding 1 fee unit for every 5 pages	Not exceeding 1 fee unit for every 5 pages	
Copy of full Council Agenda or minutes			\$0.00
Copy of proposed By-Law (per item)	\$5 plus postage if applicable	\$5 plus postage if applicable	\$0.00
Copy of existing By-Law (per item)	\$5 plus postage if applicable	\$5 plus postage if applicable	\$0.00
Single A4 copy - Black	\$0.30	\$0.30	\$0.00
Double A4 Copy - Black	\$0.60	\$0.60	\$0.00
Single A3 Copy- Black	\$0.60	\$0.60	\$0.00
Double A3 Copy - Black	\$1.00	\$1.00	\$0.00
Colour copy Single A4	\$0.60	\$0.60	\$0.00
Colour copy Double A4 Copy	\$1.00	\$1.00	\$0.00
Colour copy A3 Copy	\$1.00	\$1.00	\$0.00
Colour copy Double A3 Copy	\$2.00	\$2.00	\$0.00
<b>RIGHT TO INFORMATION ACT 2009 - CHARGES</b>			
Application fee - Section 16 of Act	25 fee units	25 fee units	\$0.00
<b>CODE OF CONDUCT COMPLAINT</b>			
Making a Complaint	50 fee units	50 fee units	\$0.00
<b>INFORMATION EXTRACTION</b>			
Information/Document request from Southern Regional Water and Sewerage Authority	As Advised RWSA	As Advised RWSA	\$0.00
<b>FINANCIAL</b>			
Dishonour Fee	As per bank charges	As per bank charges	\$0.00
EFT rejection	As per bank charges	As per bank charges	\$0.00
Stop Payment Fee	As per bank charges	As per bank charges	\$0.00
Reissue of rate notices that are older than current financial year	\$5 per page up to a maximum of \$25	\$5 per page up to a maximum of \$25	\$0.00
132 Certificate - Given by Department of Premier	\$53.40	TBC	
337 Certificate - Given by Department of Premier	\$235.85	TBC	

# Brighton Council Fees & Charges

## 2024-2025

Description	Fees 2023/2024	Proposed Fees 2024/25	Difference
<b>PLANNING FEES</b>			
<b>PLANNING</b>			
No Permit Required	\$124.00	\$128.00	\$4.00
Assessment - Subdivision	\$586 + \$106 per lot	\$604 + \$109 per lot	\$18 + \$3 per lot
Development Application Assessment Fee (works up to \$20,000 if permit required)	\$124.00	\$128.00	\$4.00
Development Application Assessment Fee (works \$20,000 to \$300,000 if permit required)	\$124 min + \$2.05 per \$1000 value of works	\$128 Min + \$2.11 per \$1000 Value of works	\$4 min + \$.06 per \$1000 Value of works
Development Application Assessment Fee (works > \$300,001 if permit required)	\$124 min + \$2.31 per \$1000 value of works	\$128 min + \$2.38 per \$1000 value of works	\$4 min + \$.07 per \$1000 Value of works
Minor Amendments to Permits (s56 or 43K LUPA)	\$134 or 25% of original fee (whichever is greater) & not more than \$500	\$138 or 25% of original fee (whichever is greater) & not more than \$500	\$4.00
Change of use (Permitted and no development required)	\$248.00	\$256.00	\$8.00
Change of use (Discretionary and no development required)	\$444.00	\$458.00	\$14.00
Statutory Advertising	\$431.00	\$444.00	\$13.00
Development Advertising - Level 2 Activity	\$2,127.00	\$2,193.00	\$66.00
Extension of time to all Planning Approvals	\$160.00	\$165.00	\$5.00
Sealed Plans & one inspection	\$296 + \$53 per lot	\$305 + \$55 per lot	\$9 + \$2 per lot
Stratum Plans Certification & one inspection	\$400 + \$55 per unit	\$412 + \$57 per unit	\$12 + \$2 per unit
Planning Scheme Amendments/Assessments (TPC Fee Included)	\$7,250.00	\$7,474.00	\$224.00
Planning Scheme Amendment Advertising	\$1,478.00	\$1,672.00	\$194.00
Section 103 LGBMA Amendment to Sealed Plan	\$428 + \$1,000 per hearing	\$441 + \$1,031 per hearing	\$13 + \$31 per hearing
Application for Adhesion Order	\$435 + Sealing fee	\$448 + Sealing Fee	\$13.00
Inspection Fee (per inspection, if re-inspections required)	\$191.00	\$197.00	\$6.00
Retrospective approvals	Applicable fee + 100% of that fee	Applicable fee + 100% of that fee	\$0.00
Preparation of basic Part V Agreement using Council template		\$305.00	\$305.00
Sealing Fee	\$296.00	\$305.00	\$9.00
Withdrawal of Application			New
- Refund prior to commencement of public exhibition		50% of Fees less application fee	
- After public exhibition commences		\$0.00	
Mobile Food Vendor Charges - Annual	\$686.00	\$707.00	\$21.00
Mobile Food Vendor Charges - 3 Month	\$229.00	\$236.00	\$7.00

# Brighton Council Fees & Charges

## 2024-2025

Description	Fees 2023/2024	Proposed Fees 2024/25	Difference
<b>BUILDING &amp; PLUMBING FEES</b>			
<b>BUILDING</b>			
Permit Authority Assessment Class 1	\$350.00	\$361.00	\$11.00
Permit Authority Assessment Class 10	\$250.00	\$258.00	\$8.00
Permit Authority Assessment Multiple Dwellings	\$410 for 2 dwellings plus \$180 for each additional dwelling	\$423 for 2 dwellings plus \$186 for each additional dwelling	\$13 for 2 dwellings plus \$6 for each additional dwelling
Staged Permits - Per stage in addition to PA Fees	\$250.00	\$258.00	\$8.00
Building Certificates	\$550 & \$150 per hour if > 4 hours required	\$567 & \$155 per hour if > 4 hours required	\$17 & \$5 per hour
Certificate of Completion	\$250.00	\$258.00	\$8.00
Building without a permit	Scheduled Permit Fee Doubled	Scheduled Permit Fee Doubled	\$0.00
Extension of time	\$214 for 1st year, \$342 for subsequent years	\$221 for 1st year, \$353 for subsequent years	\$7 for 1st year, \$11 for subsequent years
Amendments to Permits	\$250.00	\$258.00	\$8.00
Additional Inspections for BA's Assessed by Council - Per inspection	Market rates of independent building surveyor	Market rates of independent building surveyor	\$0.00
Building Infringement Notice	Building Act 2016	Building Act 2016	
Express Postage - Approved permit posted	\$32.00	\$33.00	\$1.00
Notifiable Building Work	\$280.00	\$289.00	\$9.00
Notifiable Demolition Work	\$280.00	\$289.00	\$9.00
Demolition Permit - Class 1 and 10	\$350.00	\$361.00	\$11.00
Temporary Occupancy Permit - Admin Fee	\$150.00	\$155.00	\$5.00
<b>PLUMBING</b>			
All inspections including SPP (average of x 4 dwelling x 1 Class 10A)	\$175.00	\$180.00	\$5.00
Permit Authority Assessment/Self Certified Plumbing Applications Class 1	\$350.00	\$361.00	\$11.00
Permit Authority Assessment/Self Certified Plumbing Applications - Multiple Dwellings	\$410 for 2 dwellings+\$180 for each additional dwelling	\$423 for 2 dwellings+\$186 for each additional dwelling	\$13 for 2 dwellings + \$6 for each additional dwelling
Permit Authority Assessment/Self Certified Plumbing Applications Class 10	\$250.00	\$258.00	\$8.00
Compliance Inspections - per inspection	\$220.00	\$227.00	\$7.00
Variation to a Permit	\$250.00	\$258.00	\$8.00
Certificate of Completion	\$250.00	\$258.00	\$8.00
Plumbing without a permit	Scheduled Permit Fee Doubled	Scheduled Permit Fee Doubled	
Express Postage - approved permit posted	\$32.00	\$33.00	\$1.00
Notifiable Plumbing Work	\$280.00	\$289.00	\$9.00

# Brighton Council Fees & Charges

## 2024-2025

Description	Fees 2023/2024	Proposed Fees 2024/25	Difference
Plumbing Certificate of Likely Compliance	\$280.00	\$289.00	\$9.00
Demolition Plumbing Permit - Class 1 and 10	\$350.00	\$361.00	\$11.00
Plumbing Authority Assessment with on-site waste water	\$440.00	\$455.00	\$15.00
Plumbing Assessment with Pool/ Arrestors/ Backflow	\$380.00	\$392.00	\$12.00
Low Risk Plumbing			
<b>Commercial Class 2-9 (Building and Demolition Permits)</b>			
Under \$100,000	\$500.00	\$516.00	\$16.00
Under \$200,000	\$600.00	\$619.00	\$19.00
Under \$500,000	\$700.00	\$722.00	\$22.00
Under \$1,000,000	\$800.00	\$825.00	\$25.00
Under \$5,000,000	\$900.00	\$928.00	\$28.00
Under \$10,000,000	\$1,000.00	\$1,031.00	\$31.00
Over \$10,000,000	\$1,100.00	\$1,134.00	\$34.00
<b>COPY OF PLANS - BUILDING &amp; PLUMBING</b>			
Residential	\$43.00	\$44.00	\$1.00
Commercial	\$86.00	\$87.00	\$1.00
Drainage	\$21.00	\$22.00	\$1.00
<b>ENVIRONMENTAL HEALTH</b>			
<b>IMMUNISATION</b>			
Hepatitis A (Adult) - Resident Price	\$77.00	\$79.00	\$2.00
Hepatitis A (Adult) - Non- Resident	\$109.00	\$112.00	\$3.00
Hepatitis A (Junior) - Resident	\$76.00	\$78.00	\$2.00
Hepatitis A (Junior) - Non-Resident	\$91.00	\$93.00	\$2.00
Hepatitis B (Adult) - Resident	\$44.00	\$45.00	\$1.00
Hepatitis B (Adult) - Non-Resident	\$57.00	\$59.00	\$2.00
Hepatitis B (Paediatric) - Resident	\$41.00	\$42.00	\$1.00
Hepatitis B (Paediatric) - Non-Resident	\$52.00	\$54.00	\$2.00
Hepatitis A/B (Twinrix) (Adult) - Resident	\$128.00	\$132.00	\$4.00
Hepatitis A/B (Twinrix) (Adult) - Non-Resident	\$140.00	\$144.00	\$4.00
Hepatitis A/B (Twinrix) (Junior) - Resident	\$91.00	\$93.00	\$2.00
Hepatitis A/B (Twinrix) (Junior) - Non-Resident	\$104.00	\$107.00	\$3.00
Chicken Pox - Resident	\$97.00	\$100.00	\$3.00

# Brighton Council Fees & Charges

## 2024-2025

Description	Fees 2023/2024	Proposed Fees 2024/25	Difference
Chicken Pox - Non-Resident	\$110.00	\$113.00	\$3.00
Influenza - Resident	\$38.00	\$39.00	\$1.00
Influenza - Non-Resident	\$34.00	\$35.00	\$1.00
Pneumococcal - Resident	\$69.00	\$71.00	\$2.00
Pneumococcal - Non-Resident	\$84.00	\$87.00	\$3.00
Adacel - Resident	\$64.00	\$66.00	\$2.00
Adacel - Non-Resident	\$76.00	\$78.00	\$2.00
<b>FOOD &amp; HEALTH LICENCES</b>			
Caravan Licence for Temporary Accommodations - per week	\$15.00	\$15.00	\$0.00
Registration & Inspection - Food Premises P1	\$320.00	\$330.00	\$10.00
Registration & Inspection - Food Premises P2	\$246.00	\$254.00	\$8.00
Registration & Inspection - Food Premises P3	\$162.00	\$167.00	\$5.00
Additional Food Premises Inspection Non-compliance	\$82.00	\$85.00	\$3.00
Assessment of Plans - New/Altered Food Premises			\$5 + \$2 per hour after 1st hour
Transfer of Food Business Licence	\$164 + \$80 per hour after 1st hour	\$169 + \$82 per hour after 1st hour	
	\$84.00	\$87.00	\$3.00
Food/Trade Waste Analysis Fee	\$82.00	\$85.00	\$3.00
Registration of User/Supplier of Private Water supply	\$226.00	\$233.00	\$7.00
Public Health risk activity - Skin penetration/Tattooing	\$217.00	\$224.00	\$7.00
Place of Assembly Licence & Inspection	\$156.00	\$161.00	\$5.00
Regulated System Licensing & Analysis (cooling towers)	\$82.00	\$85.00	\$3.00

# Brighton Council Fees & Charges

## 2024-2025

Description	Fees 2023/2024	Proposed Fees 2024/25	Difference
<b>ANIMAL CONTROL</b>			
<b>DOG REGISTRATION</b>			
<i>Payment by July 31</i>			
Domestic Dog (desexed)	\$40.00	\$41.00	\$1.00
Domestic Dog (not desexed)	\$96.00	\$99.00	\$3.00
Pensioners Domestic Dog (desexed)	\$34.00	\$35.00	\$1.00
Pensioners Domestic Dog (not desexed)	\$62.00	\$64.00	\$2.00
Working dog which is kept for the purpose of working farm stock	\$57.00	\$59.00	\$2.00
T.G.R.B. registered Greyhound	\$57.00	\$59.00	\$2.00
Pure-bred dog - Owner is holder of a current prefix recognised by the K.C.C. of Tasmania	\$57.00	\$59.00	\$2.00
Assist Dog	\$0.00	\$0.00	\$0.00
Dangerous Dog	\$556.00	\$570.00	\$14.00
Re-registration late fee after July 31 in addition to registration fee	\$15.00	\$15.00	\$0.00
Farm Animals not confined to the owners property (Brighton Council Environmental Health By-Law No.1 of 2017 - Section 24)	Up to \$400	Up to \$400	\$0.00
<b>KENNEL LICENCE</b>			
Kennel Licence	\$150.00	\$150.00	\$0.00
Renewal of existing Kennel Licence	\$150.00	\$150.00	\$0.00
Renewal of existing Kennel Licence paid after 31st July	\$180.00	\$180.00	\$0.00
Dog Complaint Fee	\$100.00	\$100.00	\$0.00
Replacement Tags	\$5.00	\$5.00	\$0.00
Animal Agistment Fee per day	\$50.00	\$50.00	\$0.00
Animal Veterinary expenses incurred by Council	At Cost	At Cost	\$0.00
<b>RECLAIM FEE FROM THE DOGS HOME</b>			
Reclaim impoundment fee - per dog	\$80.00	\$80.00	\$0.00



# Brighton Council Fees & Charges

## 2024-2025

Description	Fees 2023/2024	Proposed Fees 2024/25	Difference
<b>ENGINEERING FEES</b>			
<b>ENGINEERING</b>			
Engineering Plan Assessment & Inspection	1% value of works GST inclusive (min \$300)	1% value of works GST inclusive (min \$300)	\$0.00
Additional Inspections per hour or part per hour	\$237.00	\$244.00	\$7.00
<b>STORMWATER</b>			
Stormwater Upgrade	Quote & Payment up-front	Quote & Payment up-front	\$0.00
Water quality contribution - As per Policy - per additional lot or dwelling	\$2,000.00	\$2,000.00	\$0.00
<b>Road Permit</b>			
Permit A - works in road reservation only			
Permit B - Works affecting driveway or footpath	\$100.00	\$103.00	\$3.00
Permit B - Reinspection fee	\$236.00	\$243.00	\$7.00
Permit C - Works affecting Road, Kerb and Channel	\$100.00	\$103.00	\$3.00
Permit C - Reinspection fee	\$236.00	\$243.00	\$7.00
<b>MISCELLANEOUS</b>			
<b>WORKS DEPARTMENT</b>			
Replacement of MGB - Inclusive of GST per bin	\$204.00	\$210.00	\$6.00
Driver Assist	\$68.00	\$75.00	\$7.00
<b>WASTE TRANSFER STATION</b>			
Boot Load	\$9.00	\$9.00	\$0.00
0-1.0 M3 - Other than a boot load	\$20.00	\$20.00	\$0.00
1.0-2.0 M3	\$33.00	\$33.00	\$0.00
2.0-3.0 M3	\$50.00	\$50.00	\$0.00
3.0-5.0 m3	\$85.00	\$85.00	\$0.00
Passenger tyres	\$8.00	\$8.00	\$0.00
Light Truck & 4WD tyres	\$20.00	\$20.00	\$0.00
Truck & Tractor tyres	\$31.00	\$31.00	\$0.00
Fridges	\$17.00	\$17.00	\$0.00
Mattresses	\$23.00	\$23.00	\$0.00

# Brighton Council Fees & Charges

## 2024-2025

Description	Fees 2023/2024	Proposed Fees 2024/25	Difference
<b>BULK WATER SALES</b>			
Bulk Water Sales per kilolitre	\$2.10	\$2.16	\$0.06
<b>PLANT HIRE - Inclusive of GST</b>			
Flocon/Backhoe - 7.30am to 4.00pm per hour (& until 4.30pm Oct to March)	\$164.00	\$169.00	\$5.00
Flocon/Backhoe - 4.00pm to 7.30am per hour (& from 4.30pm Oct to March)	\$234.00	\$241.00	\$7.00
<b>COPY OF PLANS</b>			
<b>PLOTTING SERVICE</b>			
AO - Black & White	\$22.00	\$22.00	\$0.00
AO - Black & White/Gloss	\$38.00	\$38.00	\$0.00
AO - Colour	\$38.00	\$38.00	\$0.00
AO - Colour/Gloss	\$61.00	\$61.00	\$0.00
A1 - Black & White	\$17.00	\$17.00	\$0.00
A1 - Black & White/Gloss	\$28.00	\$28.00	\$0.00
A1 - Colour	\$28.00	\$28.00	\$0.00
A1 - Colour/Gloss	\$38.00	\$38.00	\$0.00
A2 - Black & White	\$11.00	\$11.00	\$0.00
A2 - Black & White/Gloss	\$17.00	\$17.00	\$0.00
A2 - Colour	\$17.00	\$17.00	\$0.00
A2 - Colour/Gloss	\$28.00	\$28.00	\$0.00